

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, October 17, 2023
Kossmann Room
7:00 PM**

This meeting was held in the Kossmann Room.

President Marsha Baker called the October 17, 2023 Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Board members in attendance included: Marsha Baker, Ingrid Becton, Cindy Wellwood Burke, Jane Chornij, Taylor Holop, Carol Jacobsen, Susan Sadowski, and Bill Shanklin.

Trustee Bill Ryan was absent.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

Secretary Chornij administered the oath of office to Taylor Holop.

Visitors were Donna Mueller and Teri Mulcahy.

Director Harper read an email from Andrew Merker:

Good morning

I am a resident of Elmhurst and noticed in the lobby there are Narcan kits on display. I wanted to reach out as I am a pharmacist and faculty member at a local college of pharmacy. Part of my role is providing education and awareness on the risk of opioid overdose, opioid misuse, particularly among adolescents and young adults. I'd be happy to send presentations that I have provided in the past, it has been primarily directed towards health care professionals and I would develop different material to provide to the community. I would also be able to likely provide Narcan kits for free to those interested.

I was wondering if the library would be interested in hosting an event where myself and pharmacy students could provide this type of education to community members. I'm flexible on when, what could be discussed and would be happy to set up a time to talk about potential options. Thanks in advance for considering and I look forward to potentially discussing this topic more.

Andrew Merker, PharmD, BCPS, BCIDP, AAHIVP (he/him/his)
Associate Professor – Department of Pharmacy Practice
Midwestern University College of Pharmacy – Downers Grove
Clinical Pharmacist – Substance Use Intervention Team (SUIT)
Rush University Medical Center

Public comment:

Teri Mulcahy thanked the Trustees. She recently attended the webx program on book banning. She thought the program was excellent. She has been a resident for almost 30 years. She loves the Library. She stated that part of the reason they have stayed in Elmhurst is because of all the wonderful things this Library does for the community. The program was enlightening and it provided another opportunity for our residents. She mentioned that a suggestion from the program was to attend a library board meeting. This is why she was at the meeting tonight.

Donna Mueller said she also attended the same program and attended the board meeting for the same reason.

The first order of business was the approval of the Minutes of the September 19, 2023 Annual Board of Trustees Meeting. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the September 19, 2023 Annual Board of Trustees Meeting be approved as presented.

Trustee Becton seconded the motion. The motion carried.

The next order of business was the approval of the Minutes of the September 19, 2023 Regular Board of Trustees Meeting. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the September 19, 2023 Regular Board of Trustees Meeting be approved as presented.

Trustee Shanklin seconded the motion. The motion carried.

The next order of business was the approval of the October 17, 2023 Accounts Payable. Trustee Becton moved:

THEREFORE BE IT RESOLVED:

That the October 17, 2023 Accounts Payable be approved as presented.

Trustee Jacobsen seconded the motion. Director Harper answered several questions about the invoices.

The motion carried.

Director Harper discussed the financial reports.

In the revenue report, a property tax payment of \$2,548,451 was received.

Ms. Harper reviewed the expenditure report. She answered several questions from the Board.

In the Director's Report, Ms. Harper talked about the new Human Services Specialist position. Rachael Mason is transitioning from the role of Business Services Specialist to the new position, effective October 9, 2023. The Human Services Specialist position is the new title for the Social Services Specialist.

Ms. Harper discussed the upcoming One Book, One Elmhurst author visit. Ms. Dawn Turner will be at the Elmhurst University Frick Center on October 26 at 7:00 pm to discuss her book, *Three Girls from Bronzeville: A Uniquely American Memoir of Race, Fate, and Sisterhood*.

There was no President's Report.

There was no Unfinished Business.

The first order of New Business was the discussion about Paid Leave for All. Director Harper reviewed the new law, talked about what the Library is doing to prepare, and answered questions from the Trustees.

Assistant Director Rodriguez reviewed the Per Capita Grant requirements for 2023 with the Trustees.

The next item of New Business was policy reviews: Public Participation at Board Meetings, Internet Access and Community Information & Distribution. Director Harper reviewed the policies with the Trustees. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Public Participation at Board Meetings be approved as presented with no changes.

Trustee Jacobsen seconded the motion. The motion carried.

Trustee Holop moved:

THEREFORE BE IT RESOLVED:

That the Internet Access Policy be approved as presented with no changes.

Trustee Jacobsen seconded the motion. The motion carried.

Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the updated Community Information & Distribution Policy be approved as presented.

Trustee Becton seconded the motion. The motion carried.

The next item of New Business was furniture approval for the IT Department. Director Harper stated that the IT Department has small desks with little room for workspace. This new furniture and configuration would give staff adequate space. Trustee Becton moved:

THEREFORE BE IT RESOLVED:

That Administrative staff is authorized to purchase new office furniture for the IT Department at a cost not to exceed \$16,500.

Trustee Sadowski seconded the motion. The motion carried.

There being no Other Business, the meeting was adjourned at 8:14 p.m.