## LOAN RULES



Check out titles for 7, 14, or 21 days

- Early returns possible
- Renewals possible
- 5 item checkout limit
- EPL cardholders only

## hoopla

Check out titles for 21 days ■ Early returns possible ■ 10 item monthly checkout limit ■ EPL cardholders only





Check out titles for 14 days ■ Early returns possible ■ Renewals possible ■ 5 item checkout limit ■ EPL cardholders only

## digital

Magazines are yours to keep ■ EPL cardholders only

## FAQ

Forgot your pin? Want to set one up? Go to elmlib.org/PIN

#### When I select a magazine, will I continue to get new issues from RBDigital?

No. In order to get the next issue, simply check the box "automatically check out the next issue" when receiving your checkout confirmation.

#### **Questions?** Comments?

Contact us at (630) 279-8696 or reference@elmlib.org



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# **MOBILE DEVICES**

How to download eBooks, eComics, and eMagazines



## eBOOKS

## Getting Started with OverDrive

- 1. Go to the App Store or Play Store on your mobile device.
- 2. Search for Libby by Overdrive and Install.

\*Kindle Fire users need to download the Overdrive App. All other mobile devices can use *either* the Libby or Overdrive app.

- 3. Once the app is loaded, tap the icon to launch it.
- 4. Scroll down and tap **Find My Library**.
- 5. Select Elmhurst Public Library.
- 6. Enter your Library card number and PIN.

### Finding and Checking Out eBooks

- 1. Tap Search for a Book... to find a title to check out.
- 2. If title is checked out, **Place Hold** to be notified by email when it is available.
- **3.** If title is available, tap **Borrow**.

## **eMAGAZINES**

### Getting Started with

#### First, on a computer:

- 1. Go to <u>elmlib.org/magazines</u>.
- 2. Click on the RBDigital logo and enter your Elmhurst Public Library card number and last name.
- **3.** From the top right, click **Register** and sign in using the prompts. Choose the magazine issues you want and click **checkout**.
- 4. Click Start Reading to read in your device.

#### Next, on your mobile device:

- 5. Go to the App Store or Play Store on your mobile device.
- 6. Search for the **RBDigital** app and **Install**.
- **7.** Once the app is loaded, tap the icon to launch it. Log in with the same account you used above.
- 8. To search, tap on the magnifying glass. To browse, Swipe left or right through the magazine list.
- 9. Tap on the magazine issue you want and click Checkout.

## eBOOKS

### Getting Started with CL cloudLibrary

- 1. Go to the App Store or Play Store on your mobile device.
- 2. Search for cloudLibrary and Install.
- 3. Open the software to set it up for your initial use.

#### Finding and Checking Out eBooks

- 1. Click on **Search** to find a book.
- **2.** If the title is currently checked out, click **Hold** to be notified via email when it is ready for checkout.
- 3. If the title is available, select the green **Borrow** button to download.
- 4. Click **Read** to start downloading to your device.

## eBOOKS + eCOMICS

### Getting Started with

- 1. Go to the App Store or Play Store on your mobile device.
- 2. Search for hoopla and Install.
- 3. Once the app is loaded, tap the icon to launch it.
- **4. Sign up** using the prompts.

#### Finding and Checking Out eBooks + eComics

- **1. Sign in** using your email and password.
- 2. Go to the menu at the bottom of your screen.
  - Browse by selecting Books, then select eBooks or Comics
- **3.** To **Search**, tap on the magnifying glass.
- Once you find your title, select Borrow. To read your book off-line, tap Download to your device.