

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, July 15, 2025
Kossmann Room
7:00 PM**

This meeting was held in the Kossmann Room.

President Marsha Baker called the July 15, 2025 Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Board members in attendance included: Ingrid Becton, Jane Chornij (7:03 pm), Taylor Holop, Carol Jacobsen, Bill Ryan, Sue Sadowski, Bill Shanklin, and Cindy Wellwood.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

There were no visitors in attendance.

There was no public comment.

The first order of business was the approval of the Minutes of the June 17, 2025 Regular Board of Trustees Meeting. Trustee Wellwood moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the June 17, 2025 Regular Board of Trustees Meeting be approved as presented.

Trustee Jacobsen seconded the motion. The motion carried.

The next order of business was the approval of the July 15, 2025 Accounts Payables. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the July 17, 2025 Accounts Payables be approved as presented.

Trustee Wellwood seconded the motion. Director Harper answered several questions about the invoices. The motion carried.

Director Harper went over the financial reports. Ms. Harper stated that a property tax payment of \$2,914,662 was received. She answered several questions from the Board. She reviewed the expenditure lines. She noted that in the Professional Services line, the \$25,000 payment to the City was for services rendered. She also noted that in the Rental line, there was a payment for the second parking lot rental. Overall, the other lines were on target.

In the Director's Report, Ms. Harper stated that construction began on the Library patio. Weather permitting, the project should be completed in mid-September. Construction also began on the center island in front of the building. It should be finished at the end of the week.

She also talked about the new catalog. She noted that the transition was seamless due to all the work the staff did to get it ready. Kudos to the Department Head team and many others who worked for months behind the scenes to make sure everything worked.

Ms. Harper also talked about another successful year of Summer Reading with robust participation from both kids and adults.

There was no President's Report.

The first order of Unfinished Business was the continued discussion of the draft of the 2026 budget. Director Harper stated she is waiting to hear from the City about the health insurance.

The next order of New Business was the tax rate for 2024. Director Harper reviewed the 2024 tax rates. The Library's tax rate is .1991.

The next order of New Business was the review of the Public Conduct Policy. Trustee Jacobsen moved:

THEREFORE BE IT RESOLVED:

That the Public Conduct policy be approved as presented.

Trustee Sadowski seconded the motion. The motion carried.

There being no Other Business, at 7:47 p.m., Trustee Sadowski moved to convene into Executive Session under 5 ILCS 120/2(c)(1) for the review of the Director. Trustee Becton seconded the motion. The motion carried.

The Board moved into executive session at 7:47 p.m.
The Board moved back into regular session at 8:38 p.m.

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In regular session, The Board voted unanimously to approve an increase to Director Harper's salary of 4%.

There being no Other Business, the meeting was adjourned 8:40 p.m.