

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, August 20, 2024
Kossmann Room
7:00 PM**

President Pro-Temp Ingrid Becton called the August 20, 2024 Regular Meeting of the Board of Trustees to order at 7:01 p.m.

Board members in attendance in the Kossmann Room included: Cindy Wellwood Burke, Carol Jacobsen, Taylor Holop, Sue Sadowski, and William Shanklin.

Trustees Marsha Baker, Jane Chornij, and Bill Ryan were absent.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

President Pro-Temp Becton administered the oath of office to Sue Sadowski.

There were no visitors in attendance.

There was no correspondence.

The first order of Business was the approval of the minutes of the July 16, 2024 Regular Board of Trustees Meeting. Trustee Shanklin moved:

THEREFORE BE IT RESOLVED:

That the minutes of the July 16, 2024 Regular Board of Trustees Meeting be approved as presented.

Trustee Wellwood Burke seconded the motion. The motion carried.

The next order of Business was the approval of the July 16, 2024 Executive Session minutes. Director Harper distributed the minutes. Trustee Jacobsen moved:

THEREFORE BE IT RESOLVED:

That the Executive Session Minutes dated July 16, 2024 be approved as amended.

Trustee Shanklin seconded the motion. The motion carried.

The next order of business was the approval of the August 20, 2024 Accounts Payable. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the August 20, 2024 Accounts Payable be approved as presented.

Director Harper responded to questions about the invoices.

Trustee Jacobsen seconded the motion. The motion carried.

Director Harper discussed the financial reports. Ms. Harper stated that a property tax payment of \$69,402 and a replacement tax payment of \$80,810 were received. The Library also received the Per Capita Grant for \$67,992. She answered several questions from the Board. She reviewed the expenditure lines. The water line under Contractual Services continues to crest higher due to the increased cost of water. Overall the other lines were on target.

In the Director's Report, Ms. Harper stated that Staff Institute Day was excellent this year. The day began with a presentation titled *Libraries in the Age of AI* by Nick Tanzi. Mr. Tanzi is the Assitant Director at the South Huntington Public Library in New York. The presentation was informative and thought-provoking. After the presentation, staff visited Elmhurst institutions such as the University Library, Art Museum, History Museum, and Wilder Mansion, where staff were given guided tours. They returned for an afternoon session of Trading Titles, where staff participated in small group readers advisory by talking about what they're reading, watching, or listening to. The day wrapped up the day with department meetings.

She also talked about the new Fine Print and this year's One Book program, featuring *Remarkably Bright Creatures* by Shelby Van Pelt. Ms. Van Pelt lives in the Chicago area and EPL was able to secure an author visit. This event is produced in partnership with the Friends of the Library and the University of Elmhurst.

She also stated that requests for bids were published in local newspapers to replace the carpet in the admin office area and kids' office area. Bids are due on September 9th. Director Harper will bring the lowest qualified bidder to the Board for approval at the September meeting.

There was no President's Report.

The first order of Unfinished Business was the draft of the 2025 Budget. Director Harper continued her discussion from last month and highlighted changes from the previous draft.

The first order of New Business was the discussion on the Kids' patio renovation project. Director Harper gave a tour of the space and reviewed the plan. After some discussion, there was a consensus among Trustees to allocate \$500,000 in the 2025 budget.

The next order of New Business was the approval of the destruction of Executive Session Recording (5 ILCS 120/2.06) (from Ch. 102, par. 42.06). According to State statute, the Board can vote to destroy closed meeting recordings 18 months after the closed meeting as long as the Library has approved written minutes from that meeting.

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Trustee Wellwood Burke moved:

THEREFORE BE IT RESOLVED:

Therefore be it resolved, that the recording of the Executive Session dated: 5/17/2022 and 7/19/2022.

Trustee Sadowski seconded the motion. The motion carried.

The next order of New Business was the view of the Outreach Policy. Director Harper reviewed the Policy. Director Harper discussed the reason for the name change. After some discussion among the Trustees, Trustee Becton moved:

THEREFORE BE IT RESOLVED:

That the Homebound Services Policy, formerly the Outreach Policy, be approved as presented.

Trustee Shanklin seconded the motion. The motion carried.

There being no Other Business, the meeting was adjourned 7:59 p.m.