

**MINUTES  
ELMHURST PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Tuesday, August 18, 2015  
Kossmann Room, 7:00 p.m.**

President Linda Wheaton called the August 18, 2015 Annual meeting of the Board of Trustees to order at 7:01 p.m. in the Kossmann Room.

Board members in attendance included Carol Jacobsen, Susan Sadowski, Ingrid Becton, Monica Iacono, Marsha Baker, and William Ryan. William Shanklin and Teresa Menolascino were absent. Also in attendance were Library Director, Mary Beth Campe, Assistant Director of Administration Services, Marcy Rodriguez, Assistant Director of Public Services, Catherine Ingram, Administration/HR Manager, Rita Andreuccetti and Public Information Coordinator Cheryl Moore.

The first order of business was administration of the oath of office to newly reappointed Board members Susan Sadowski, Ingrid Becton and William Ryan. Secretary Monica Iacono administered the oath.

There were no visitors in attendance.

The second order of business was the approval of the Minutes of the July 21, 2015 Executive Session. Marsha Baker moved:

**THEREFORE BE IT RESOLVED:**

That the Minutes of the July 21, 2015 Executive Session be approved as presented.

Carol Jacobsen seconded the motion. The motion carried.

The next order of business was the approval of the Minutes of the July 21, 2015 Regular Board Meeting. William Ryan moved:

**THEREFORE BE IT RESOLVED:**

That the Minutes of the July 21, 2015 Regular Board Meeting be approved as presented.

Susan Sadowski seconded the motion. The motion carried.

The next order of business was the approval of the August 18, 2015 Accounts Payable. Marsha Baker moved:

THEREFORE BE IT RESOLVED:

That the August 18, 2015 check register be approved for payment.

Ingrid Becton seconded the motion. Director Campe responded to questions about the invoices. The motion carried.

Director Campe distributed the monthly credit card statements and the small check register. She stated that the incomes were overall on target. She also reviewed the expenditure lines. She reported that spending was on target.

In her Director's Report, Ms. Campe stated that there were over 900 people at the Library on August 1 for Comic Con. The program was spearheaded by Program Coordinator, Kim Calkins. Staff members from every department helped out at the event.

Ms. Campe reminded the Board that Staff Institute Day was scheduled for Friday, August 21.

There was no President's report.

The first item of Unfinished Business was the Adult Services Department Reconfiguration Project. Ms. Campe stated the final project costs should be ready by September. She noted that the laptop table has not arrived and asked the Board to terminate the contract with the millworker. She reminded the Trustees that staff is planning a grand reopening celebration on Saturday, September 19.

The second item of Unfinished Business was the acceptance the FY 2016 Budget. Ms. Campe discussed a significant change to the FY 2016 budget. It is to include \$155,000 from the Christensen donation to begin the process of starting a maker space at the Library. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the FY 2016 operating budget be approved as presented. Administrative staff is directed to submit this information to the Mayor and the City Council.

Director Campe stated that this is the final approval of the FY 2016 operating budget. She reminded the Board that the voters approved an additional levy to cover the bond repayment for the new library in 2001. The Library levies for the operating funds and the bond repayment fund in one levy.

The next item of Unfinished Business was the approval of the Strategic Plan Goals. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

Minutes  
Elmhurst Public Library Board of Trustees  
August 18, 2015  
page 3

That the Strategic Plan Goals be approved with the amended changes.

Tornado warning announced at 8:17p.m. Everyone in the Library went to the basement.

Board meeting resumed at 8:37 p.m.

Discussion on the strategic plan resumed. Marsha Baker seconded the motion. The motion carried.

There being no New Business, the meeting was adjourned at 8:44 p.m.