

**MINUTES  
ELMHURST PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Tuesday, June 17, 2014  
Kossmann Room, 7:00 p.m.**

President Linda Wheaton called the June 17, 2014 meeting of the Board of Trustees to order at 7:01 p.m. in the Kossmann Room.

Board members in attendance included Monica Iacono, Teresa Menolascino, Susan Sadowski, and William Shanklin. Marsha Baker, Ingrid Becton, Carol Jacobsen, and William Ryan were absent. Also in attendance were Library Director Mary Beth Campe, Assistant Director of Administration Services Marcy Rodriguez, Assistant Director of Public Services, Office Manager Rita Andreuccetti, Public Information Coordinator Cheryl Moore and Digital Content Librarian Rita Perona.

Director Campe asked to move an agenda item after the approval of the Accounts Payable. The Board agreed.

The first order of business was the approval of the Minutes of the May 20, 2014 Regular Board Meeting. Susan Sadowski moved:

**THEREFORE BE IT RESOLVED:**

That the Minutes of the May 20, 2014 Regular Board Meeting be approved as presented.

William Shanklin seconded the motion. The motion carried.

The next order of business was the approval of the June 17, 2014 Accounts Payable. Monica Iacono moved:

**THEREFORE BE IT RESOLVED:**

That the June 17, 2014 check registers be approved for payment.

Teresa Menolascino seconded the motion. Director Campe responded to several questions about the invoices. The motion carried.

The first item of New Business was the approval to close the Library for Staff Institute Day. Monica Iacono moved:

**THEREFORE BE IT RESOLVED:**

That the Library will be closed to the public for a staff institute training day on Friday, August 15, 2014.

Susan Sadowski seconded the motion. The motion carried.

Director Campe presented the Financial Reports. She noted the Library expects to receive the first property tax payment next month. The Library draws on reserves in the Operating Fund to bridge the gap from one fiscal year and another. Most of the Library's revenue is received in the summer.

She also reviewed the expenditure lines and reported that the Fuel line in Contractual Services is cresting higher due to the harsh winter and cold spring. Training & Conferences is also up due to several staff members attending the Public Library Association conference. The rest of the lines are on target overall.

In her Director's Report, Ms. Campe stated that circulation was only down 3% this month. New products like Freegal Streaming, IndieFlix, and Hoopla helped to boost circulation. Ms. Campe discussed the fact that libraries are looking for new outputs to measure success, such as patron testimonials, program statistics, and meeting room usage.

Ms. Campe stated that circulation of digital collections continue to increase each month. She gave a snapshot of new digital collections that were added over the last three years such as ereaders, laptops, projectors, and a vhs to dvd converter.

Ms. Campe talked about the Summer Reading Program. As of the June 16, 3,405 kids have signed up. The science theme seems to be very popular. She encouraged the Board to check out the great adult summer reading prizes in the display case at the top of the stairs.

There was no President's Report

The first item of Unfinished Business was the ADS Reconfiguration Project. Director Campe indicated that Architects and Construction Manager are in the process the completing the bidding documents.

The second item of New Business was the Fund Balance Report. Director Campe discussed each fund and noted the planned transfers for 2014. She also went over the proposed transfers for 2015 that need to be approved. She stated that the Library needs approximately 2.5 million in the Operating Fund for the five month period from January to June because of the change in the fiscal year. She stated that she will present the draft of the 2015 budget at the July meeting.

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The next item of New Business was the Streaming Video Presentation by Rita Perona, Digital Content Librarian. She highlighted Hoopla and Indie Flix.

There being no Other New Business, the meeting was adjourned at 8:22 p.m.