

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, April 16, 2019
Kossmann Room, 7:00 p.m.**

President Marsha Baker, called the April 16, 2019, Regular Meeting of the Board of Trustees to order at 7:02 p.m. in the Kossmann Room.

Board members in attendance included: Monica Iacono, Susan Sadowski, Carol Jacobsen, Ingrid Becton, Francesca Irion, William Ryan, and William Shanklin. Teresa Menolascino was absent.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

Two students from Fenwick High School were in attendance for their AP US Government class. Dan Pohrte from Product, Architecture + Design and Justin Pathmann from Pacific Construction Services were also in attendance.

The Library received a letter from the Office of the Attorney General Public Access Counselor that no further action was needed regarding the review of the Closed Session Meeting Minutes.

The first order of business was the Approval of the Minutes of the March 19, 2019 Regular Board of Trustees Meeting. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the March 19, 2019 Regular Board of Trustees Meeting be approved as amended.

Trustee Irion stated that the minutes incorrectly indicated that she was in attendance. Director Harper stated that the minutes would be corrected. Bill Ryan seconded the motion. The motion carried.

The next order of business was the Approval of the April 16, 2019 Accounts Payable Bill Shanklin moved:

THEREFORE BE IT RESOLVED:

That the April 16, 2019 Accounts Payable be approved as presented.

Director Harper responded to questions about the invoices. Monica Iacono seconded the motion. The motion carried.

The monthly credit card statements and the small check register were distributed. Director Harper distributed the financial reports. She stated that a replacement tax payment of \$39,556 was received.

She also reviewed the expenditure lines. She noted that March was a three paycheck month. There was a refund issued in Worker's Comp. line under Employee Benefits. It is reflected as a -3% on the report.

In the Director's Report, Ms. Harper stated that Alea Perez accepted the Head of Kids' Library position. She is the Head of Youth and Teen Services at the Westmont Public Library. She will start on May 13.

Director Harper also talked about a new collection. Adventure Backpacks were created as part of a local Eagle Scout service project for the Library. The backpacks explore different outdoor topics like animals, plants, and Elmhurst history. Patrons are enjoying this new collection.

There was no President's report.

The first item of Unfinished Business was the presentation of the Lobby/Café Renovation project. Director Harper indicated that the project costs came in higher than initially discussed. She went over the fund balance report. The goal is to maintain a balance of \$2.5 million in the Operating Fund. If the Library moves forward with the Lobby/Café renovation project at an estimated cost of \$465,000, the operating fund balance will remain on target.

Dan Pohrte from Product, Architecture + Design and Justin Pathmann from Pacific Construction Services updated the Trustees on the renovation plan. Samples of flooring and tile were available for Trustees to see. A timeline was discussed. Director Harper answered questions from the Trustees. There was an agreement among the Trustees to continue with the Lobby/Cafe Renovation Project.

Francesca Irion moved:

THEREFORE BE IT RESOLVED:

That the Lobby/Cafe Renovation Project be approved for \$465,000.

Ingrid Becton seconded the motion. The motion carried.

The first item of New Business was the review the Public Conduct Policy. Sue Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Public Conduct Policy be approved as presented.

Minutes
Elmhurst Public Library Board of Trustees
April 16, 2019
page 3

William Ryan seconded the motion. The motion carried.

The next order of New Business was the 2018 Tax Rates. Director Harper went over the Summary of Assessed Valuations and Library Tax Levies and answered questions.

The next order of New Business was the approval of Participation in Reciprocal Borrowing Agreement. Ingrid Becton moved:

THEREFORE BE IT RESOLVED:

That the Elmhurst Public Library Board of Trustees will participate in the statewide reciprocal borrowing program as promulgated by the Illinois State Library for FY 2019.

Bill Ryan seconded the motion. The motion carried.

The next item of New Business was the Social Workers and Libraries Presentation given by Director Harper. She repeated the presentation from last month.

There being no Other Business, the meeting was adjourned at 8:50 p.m.