

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, April 15, 2014
Kossmann Room, 7:00 p.m.**

President Linda Wheaton called the April 15, 2014 meeting of the Board of Trustees to order at 7:02 p.m. in the Kossmann Room.

Board members in attendance included Marsha Baker, Ingrid Becton, Monica Iacono, Carol Jacobsen, Teresa Menolascino, William Ryan, Susan Sadowski, and William Shanklin. Also in attendance were Library Director Mary Beth Campe, Assistant Director of Public Services Catherine Ingram, Assistant Director of Administration Services Marcy Rodriguez, Public Information Coordinator Cheryl Moore, and Office Manager Rita Andreuccetti.

The first order of business was the approval of the Minutes of the March 18, 2014 Regular Board Meeting. Marsha Baker moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the March 18, 2014 Regular Board Meeting be approved as presented.

Monica Iacono seconded the motion. The motion carried.

The next order of business was the approval of the April 18, 2014 Accounts Payable. Marsha Baker moved:

THEREFORE BE IT RESOLVED:

That the April 18, 2014 check registers be approved for payment.

William Shanklin seconded the motion. Director Campe responded to several questions about the invoices. The motion carried.

Director Campe presented the Financial Reports. She noted that the Library did not receive any property tax payments this month. There are sufficient funds in reserves to cover expenses until tax payments are received in June. She also reviewed the expenditure lines and reported that the lines are on target overall.

In her Director's Report, Ms. Campe stated that circulation statistics were down again, and Library visits were up this month. She noted that the Even Better @ EPL informational campaign for the second floor renovation project was now underway. Pamphlets are available in the Library, web site has information about the project on it along with a link to the TED talk that we viewed, and staff ambassadors are wearing ASK ME buttons.

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Ms. Campe discussed the new streaming video products available to Elmhurst patrons via the web site. Hoopla has thousands of videos that you can stream. Indie Flicks provides thousands of award-winning shorts, feature films, and documentaries by independent film makers. My Media Mall/Overdrive provides ebooks, audio books, and video. She noted that streaming music was added to our Freegal subscription.

Ms. Campe reminded the Board that the author visit for Elmhurst Reads will be on Thursday, April 24. There will be a reception from 5-6 p.m. The program at Elmhurst College will be start at 7 p.m. The Friends of the Library will hold their annual Poetry Contest on April 25, 7:00 p.m. in the large meeting room.

Cher Moore presented the Public Information Report.

There was no President's Report

The first order of New Business was the review of the 2013 Tax Rate. Ms. Campe noted that the actual levy for the Library increased by 1%. The tax rate increased 7.3%. This occurred because the assessed valuation for Elmhurst decreased by 6% over the past year. As the Equalized Assessed Valuation (EAV) starts to go up the tax rate will go down. We are still below our .40 voter approved tax rate. She also cited that our actual tax rate is lower because we roll our bond payment into our total levy.

The second order of New Business was the approval to participate in the statewide reciprocal borrowing program. Sue Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Elmhurst Public Library Board of Trustees will participate in the statewide reciprocal borrowing program as promulgated by the Illinois State Library for FY 2014.

Ms. Campe stated that the Library has participated in this program since its inception. EPL receives a Per Capita Grant through the Illinois State Library, and Elmhurst residents use their library cards at neighboring libraries throughout the year. Ms. Jacobsen seconded the motion. The motion carried.

The next order of New Business was the review of the E-mail Communications among Trustees Policy. Sue Sadowski moved:

THEREFORE BE IT RESOLVED:

That E-mail Communications among Trustees Policy be accepted as presented.

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Marsha Baker seconded the motion. The motion carried.

The next order of New Business was the review of the Identity Protection Policy. William Shanklin moved:

THEREFORE BE IT RESOLVED:

That Identity Protection Policy be accepted as presented.

Monica Iacono seconded the motion. The motion carried.

Unfinished Business was the discussion on the Adult Services Reconfiguration Project. Ms. Campe discussed the Even Better @ EPL informational campaign. She handed out copies of the brochure that is now available to patrons. She stated that there are 40 staff ambassadors that are wearing ASK ME buttons, highlighting each of the upgrades. This information is also available on the Library web site along with a link to the TED talk that we viewed. She also noted that she, along with Catherine Ingram, will present the project to the Economic Development Committee later in April. Ms. Campe stated that the architects will attend the May board meeting.

There being no Other New Business, the meeting was adjourned at 8:26 p.m.