

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, April 18, 2023
Kossmann Room
ELMLIB.ORG/VIRTUAL, 7:00 PM**

This meeting was held both virtually via Zoom and in-person in the Kossmann Room.

President Marsha Baker called the April 18, 2023 Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Board members in attendance in the Kossmann Room included: Marsha Baker, Ingrid Becton, Jane Chornij, Carol Jacobsen, William Shanklin, Teresa Menolascino and Susan Sadowski.

Trustees Ryan and Holop were absent.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

There were no visitors in attendance.

There was no correspondence.

The first order of business was the approval of the Minutes of the March 21, 2023 Regular Board of Trustees Meeting. Sue Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the March 21, 2023 Regular Board of Trustees Meeting be approved as presented.

Ingrid Becton seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Jacobsen, Shanklin, Menolascino and Sadowski

Nays: None

Absent: Holop, Ryan

The motion carried.

The next order of business was the approval of the April 18, 2023 Accounts Payable. Ingrid Becton moved:

THEREFORE BE IT RESOLVED:

That the April 19, 2023 Accounts Payable be approved as presented.

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Carol Jacobsen seconded the motion.

Ms. Harper answered several questions from the Board regarding payables.

Roll call vote:

Ayes: Baker, Becton, Chornij, Jacobsen, Shanklin, Menolascino and Sadowski

Nays: None

Absent: Ryan, Holop

The motion carried.

Director Harper discussed the financial reports. She answered questions from Trustee Shanklin regarding spending and tracking for the year.

Ms. Harper reviewed the expenditure report. A credit was issued last month to the Telephone Line, which explains why the year-to-date expenditure is less than the expenditure this month.

In the revenue report, Director Harper pointed out the Replacement Tax Line. The Library continues to receive replacement tax funds at higher than expected rates.

In the Director's Report, Ms. Harper reported that the Library was busy during spring break. The Kids' Library did some staycation programming enjoyed by families.

Director Harper also noted that the Teen Area is refreshed with new furniture and paint. The area is well used by teens and furniture and surfaces need more frequent upkeep.

Overall, the Library is back to pre-pandemic levels of participation. Patrons are attending programs, visiting the Makery, checking out materials and using the Library for a variety of reasons.

There was no President's Report.

There was no Unfinished Business.

The first item of New Business was the Approval to Purchase Meeting Room Chairs. Sue Sadowski moved:

THEREFORE BE IT RESOLVED:

That Administrative staff is authorized to purchase meeting room chairs and storage carts at a cost not to exceed \$48,248.

Trustee Menolascino seconded the motion.

Director Harper explained that Library meeting room chairs are 20 years old and in need of replacement. The new chairs weigh only 7lbs and should last another 20 years.

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Roll call vote:

Roll call vote:

Ayes: Baker, Becton, Chornij, Jacobsen, Shanklin, Menolascino and Sadowski

Nays: None

Absent: Holop, Ryan

The motion carried.

The next item of New Business was to approve the annual Reciprocal Borrowing Agreement.

Trustee Becton moved:

THEREFORE BE IT RESOLVED:

Elmhurst Public Library Board of Trustees will participate in the statewide reciprocal borrowing program as a promulgated by the Illinois State Library for FY 2023.

Trustee Sadowski seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Jacobsen, Menolascino, Shanklin, and Sadowski

Nays: None

Absent: Holop, Ryan

The motion carried.

Absent: Holop, Ryan

The motion carried.

Under Other Business, Trustee Shanklin commented on hearing several positive comments about the Library during meetings he attended. Trustee Jacobsen also commented on positive feedback she received.

Trustee Shanklin also talked about the importance of planning for 10 years in the future. Director Harper commented on trends that staff are tracking and noticing. She talked about changes in customer service expectations and changes to the physical space as certain collections become less popular. She noted that the new strategic plan is poised to strengthen the Library's position in the community and challenges us to continue to think creatively about spaces.

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Trustee Shanklin also asked about the fine free policy and if the Library has experienced any negative effects from not collecting fines. Director Harper reported that items are returning at the same rate and staff are having fewer negative interactions with patrons.

There being no Other Business, the meeting was adjourned at 7:51 p.m.