

ELECTRONIC DEVICE POLICY

Staff developed this new policy for loaning electronic devices. The policy lists rules and procedures for using a device.

Electronic Device Policy

As part of the Elmhurst Public Library's mission to provide opportunities to explore, learn, and grow, the Library has a collection of electronic devices (e-devices) available for patron use. The Library offers access to eReaders, tablets, laptops and other electronic devices, for use in the Library or for checkout, to supply the Elmhurst Public Library community with the technological knowledge necessary to stay informed and current.

- Library policies, including the Internet Access Policy, apply to the use of the e-devices. Policies are available online and may be printed out at the patron's request.
- A patron must have an Elmhurst Public Library card.
- As with all library materials, the patron assumes responsibility for the item and is liable for damage or loss of parts (See Circulation, 5.3 Lost/Damaged Materials).
- All devices are locked and registered to the Elmhurst Public Library.
- Additionally, patrons may not alter, delete or copy any software loaded on the devices or otherwise change its existing configuration.
- Content for e-devices follows the same collection development policies and procedures used when selecting library materials. The Elmhurst Library Collection Management Policy is available online and may be printed out at the patron's request.
- Responsibility for supervising children's use of the e-devices and their content rests with the parents or legal guardians.
- Content on e- devices may change. The Library reserves the right to add or delete any content it provides on these devices.
- Any use of the devices for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.