## ACCEPTANCE OF ANNUAL AUDIT

The Library Board will review the Comprehensive Annual Financial Report dated December 31, 2019.

## THEREFORE BE IT RESOLVED:

That the Elmhurst Public Library Board of Trustees accepts the Comprehensive Annual Financial Report for the Elmhurst Public Library, December 31, 2019.

#### **CERTIFIED PUBLIC ACCOUNTANTS & ADVISORS**

Members of American Institute of Certified Public Accountants



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#### INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor Members of the City Council City of Elmhurst, Illinois

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Elmhurst, Illinois (the City) as of and for the year ended December 31, 2019, and the related notes to financial statements which collectively comprise the City's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements of the Elmhurst Public Library were not audited in accordance with *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the

effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Elmhurst, Illinois, as of December 31, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

We have previously audited the basic financial statements of the City of Elmhurst, Illinois as of and for the year ended December 31, 2018 and our report dated July 23, 2019, expressed unmodified opinions on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2018, is consistent, in all material respects, with the audited financial statements from which it has been derived.

## Change in Accounting Principle

The City adopted GASB Statement No. 84, *Fiduciary Activities*, as discussed in Note 13 to the basic financial statements. Our opinion is not modified with respect to this matter.

#### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the other required supplementary information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

We also have previously audited, in accordance with auditing standards generally accepted in the United States of America, the City's basic financial statements for the year ended December 31, 2018, which are not presented with the accompanying financial statements and we expressed unmodified opinions on the respective financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information. That audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements as a whole. The combining and individual nonmajor fund financial statements, related to the 2018 financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2018 basic financial statements. The information has been subjected to the auditing procedures applied in the audit of those basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the major and combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements from which they have been derived.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements as a whole. The introductory section, combining and individual fund financial statements and schedules, and statistical section, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

## Other Reporting Required by Government Auditing Standards

In accordance with Governmental Auditing Standards, we have also issued our report dated June 18, 2020 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Governmental Auditing Standards in considering the City's internal control over financial reporting and compliance.

Sikich LLP

Naperville, Illinois June 18, 2020

# COMPONENT UNIT - PUBLIC LIBRARY

Component Unit (the Library Fund) - The Library Fund is used to account for the resources necessary to provide the educational, cultural, and recreational activities of the Public Library.

#### COMBINING BALANCE SHEET/STATEMENT OF NET POSITION ALL GOVERNMENTAL FUNDS PUBLIC LIBRARY

December 31, 2019

ASSETS AND DEFERRED		General	De	Library bt Service O. Bonds	Gover	major nmental unds	Total	Adjustments	Statement of Net Position
OUTFLOWS OF RESOURCES									
ASSETS									
Cash	\$	3,214,959	\$	-	\$	9,722	\$ 3,224,681	\$ -	\$ 3,224,681
Investments									
Negotiable certificates of deposit Receivables		1,963,800		-	1,	321,600	3,285,400	-	3,285,400
Property taxes		7,955,177		_		_	7,955,177	_	7,955,177
Due from other funds		-		1,826,931		_	1,826,931	(1,826,931)	-
Accrued interest		26,389		-		11,380	37,769	-	37,769
Prepaid items		38,049		-		-	38,049	-	38,049
Capital assets not being depreciated									
Land		-		-		-	-	621,421	621,421
Improvements other than buildings Capital assets being depreciated, net		-		-		-	-	35,000	35,000
Capital assets being depreciated, net  Buildings and equipment		-		_		_	-	17,400,855	17,400,855
Dations and viapinous								27,700,033	17,700,000
Total assets	1	3,198,374		1,826,931	1,	342,702	 16,368,007	16,230,345	32,598,352
DEFERRED OUTFLOWS OF RESOURCES									
Pension - IMRF		_		-		_	-	1,593,757	1,593,757
OPEB items		-		-		-	-	18,589	18,589
Unamortized loss on refunding		<u>-</u> .		_			 -	173,281	173,281
Total deferred outflows of resources		-		_		-	_	1,785,627	1,785,627
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>\$</u> 1	13,198,374	\$_	1,826,931	<b>\$</b> 1.	342,702	\$ 16,368,007	\$ 18,015,972	\$ 34,383,979

#### COMBINING BALANCE SHEET/STATEMENT OF NET POSITION ALL GOVERNMENTAL FUNDS (Continued) PUBLIC LIBRARY

December 31, 2019

LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES/NET POSITION	<u>G</u>	eneral	Library Debt Service G.O. Bonds	Nonmajor Governmental Funds	Total	Adjustments	Statement of Net Position
LIABILITTES							
Accounts payable	\$	84,637	\$ -	\$ -	\$ 84,637	\$ -	\$ 84,637
Accrued payroll	ŕ	179,596	_		179,596	_	179,596
Due to other funds		1,826,931	-	_	1,826,931	(1,826,931)	-
Accrued interest payable		_	_	-	-	46,623	46,623
Net pension liability - IMRF		-		_	-	2,366,727	2,366,727
OPEB liability		-	_	_	_	233,297	233,297
Bonds payable		-	-		-	5,776,353	5,776,353
Total liabilities		2,091,164	_	_	2,091,164	6,596,069	8,687,233
DEFERRED INFLOWS OF RESOURCES						216 720	216,720
Pension - IMRF		-	-	-	-	216,720 14,606	
OPEB items		-	-	-		· · · · · · · · · · · · · · · · · · ·	14,606
Unavailable revenue - property taxes		7,955,177			7,955,177		7,955,177
Total deferred inflows of resources		7,955,177			7,955,177	231,326	8,186,503
Total liabilities and deferred inflows of resources	15	0,046,341	-		10,046,341	6,827,395	16,873,736
FUND BALANCES/NET POSITION							
Net position							
Net investment in capital assets		_	-	_	•	12,454,204	12,454,204
Fund balances							
Restricted for employee appreciation		-	_	19,394	19,394	•	19,394
Assigned for general obligation debt		-	1,826,931		1,826,931	(1,826,931)	-
Assigned for capital replacement							
and maintenance		-	-	1,323,308	1,323,308	(1,323,308)	-
Unrestricted - nonspendable - prepaid items		38,049	-	-	38,049	-	38,049
Unrestricted/unassigned - general fund	***************************************	3,113,984	-		3,113,984	1,884,612	4,998,596
Total fund balances/net position		3,152,033	1,826,931	1,342,702	6,321,666	11,188,577	17,510,243
TOTAL LIABILITIES, DEFERRED INFLOWS							
OF RESOURCES, AND FUND BALANCES/NET POSITION	<u>\$ 1</u>	3,198,374	\$ 1,826,931	\$ 1,342,702	\$ 16,368,007	\$ 18,015,972	\$ 34,383,979

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#### COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES/STATEMENT OF ACTIVITIES ALL GOVERNMENTAL FUNDS PUBLIC LIBRARY

For the Year Ended December 31, 2019

	(	General	Library Debt Service G.O. Bonds	Nonmajor Governmental Funds	Total	Adjustments	Statement of Activities
DEVENIES							
REVENUES Property taxes	\$	7,871,817	\$ -	\$ -	\$ 7,871,817	\$ -	\$ 7,871,817
Intergovernmental	Φ	7,671,617	<b>J</b>	Ψ –	φ 7,571,517	Ψ	7,071,017
Replacement tax		291,672	_	_	291,672		291,672
State grants		55,151	_	и	55,151	_	55,151
Charges for services		22,121					,-
Fines and rentals		68,926	_		68,926	_	68,926
Copier revenue		42,330	_		42,330	_	42,330
Fees		794	-	_	794	-	794
Investment income		143,755	-	35,591	179,346	-	179,346
Miscellaneous		141,906	_	<b></b>	141,906	_	141,906
Total revenues		8,616,351	<del></del>	35,591	8,651,942	-	8,651,942
EXPENDITURES/EXPENSES							
Current							
Culture and recreation							
Personal services		3,416,316	-	-	3,416,316	-	3,416,316
Employee benefits		982,245	_	•	982,245	(194,636)	787,609
Contractual services		452,429	-	-	452,429	-	452,429
Commodities		1,005,904	_	-	1,005,904	-	1,005,904
Repairs and maintenance		276,995	-	-	276,995	-	276,995
Other		84,810	_	•	84,810	591,295	676,105
Insurance		33,587	-	-	33,587		33,587
Capital outlay		445,397	-	~	445,397	(445,397)	-
Debt service - payment to primary government							
Principal		-	1,435,000		1,435,000		-
Interest and fees		-	189,360		189,360	28,307	217,667
Total expenditures/expenses		6,697,683	1,624,360	_	8,322,043	(1,455,431)	6,866,612
EXCESS (DEFICIENCY) OF REVENUES							
OVER EXPENDITURES/EXPENSES		1,918,668	(1,624,360	) 35,591	329,899	1,455,431	1,785,330

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES/STATEMENT OF ACTIVITIES (Continued)\ ALL GOVERNMENTAL FUNDS PUBLIC LIBRARY

For the Year Ended December 31, 2019

	 General	De	Library bt Service .O. Bonds	Nonmajor overnmental Funds	Total	Adjustments	Statement of Activities
OTHER FINANCING SOURCES (USES) Transfers in Transfers (out)	\$ 3,000 (1,909,710)	\$	1,909,710	\$ - \$ (3,000)	1,912,710 S (1,912,710)	(1,912,710) \$ 1,912,710	-
Total other financing sources (uses)	 (1,906,710)		1,909,710	 (3,000)	-	ANT THE RESERVE OF THE PARTY OF	
NET CHANGE IN FUND BALANCES/NET POSITION	11,958		285,350	32,591	329,899	1,455,431	1,785,330
FUND BALANCES/NET POSITION, JANUARY 1	 3,140,075		1,541,581	 1,310,111	5,991,767	9,733,146	15,724,913
FUND BALANCES/NET POSITION, DECEMBER 31	\$ 3,152,033	\$	1,826,931	\$ 1,342,702 \$	6,321,666	11,188,577	17,510,243

## SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND PUBLIC LIBRARY

For the Year Ended December 31, 2019 (With Comparative Actual for 2018)

				2019			
						ance with	2010
		riginal and		A ntroal		al Budget	2018 Actual
		nal Budget		Actual	Ove	r (Under)	 Actual
REVENUES							
Property taxes	\$	7,808,000	\$	7,871,817	\$	63,817	\$ 7,634,773
Intergovernmental							
Replacement tax		250,000		291,672		41,672	231,213
State grants		55,000		55,151		151	55,151
Charges for services		-					
Fines and rentals		80,000		68,926		(11,074)	75,073
Copier revenue		45,000		42,330		(2,670)	41,925
Fees		1,000		794		(206)	844
Investment income		70,100		143,755		73,655	98,106
Miscellaneous		129,500		141,906		12,406	 118,497
Total revenues		8,438,600		8,616,351		177,751	 8,255,582
EXPENDITURES							
Current							
Culture and recreation							
Personal services		3,495,000		3,416,316		(78,684)	3,327,330
Employee benefits		1,002,900		982,245		(20,655)	975,829
Contractual services		474,100		452,429		(21,671)	453,351
Commodities		1,085,000		1,005,904		(79,096)	1,073,883
Repairs and maintenance		252,000		276,995		24,995	239,564
Other		103,000		84,810		(18,190)	84,634
Insurance		34,000		33,587		(413)	33,453
		365,000		445,397		80,397	998,644
Capital outlay		303,000		110,001	•	00,000	 330,011
Total expenditures		6,811,000		6,697,683		(113,317)	7,186,688
EXCESS (DEFICIENCY) OF REVENUES							
OVER EXPENDITURES	_	1,627,600		1,918,668		291,068	 1,068,894
OTHER FINANCING SOURCES (USES)							
Transfers in		3,000		3,000		-	3,000
Transfers (out)		(1,909,000)	)	(1,909,710)		(710)	(1,648,910)
Total other financing sources (uses)		(1,906,000)	)	(1,906,710)		(710)	 (1,645,910)
NET CHANGE IN FUND BALANCE	\$	(278,400)	<u>)</u>	11,958		290,358	(577,016)
FUND BALANCE, JANUARY 1				3,140,075	-		 3,717,091
FUND BALANCE, DECEMBER 31			\$_	3,152,033	=	ı	\$ 3,140,075

## SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL LIBRARY DEBT SERVICE G.O. BONDS FUND PUBLIC LIBRARY

For the Year Ended December 31, 2019 (With Comparative Actual for 2018)

	Original and Final Budget	2019 Actual	Variance with Final Budget Over (Under)	2018 Actual
REVENUES				
None	\$ -	\$ -	\$ -	\$ -
EXPENDITURES  Debt service				
Principal series 2013	1,030,000	1,030,000	-	1,345,000
Principal series 2014A	405,000	405,000	-	15,000
Interest series 2013	20,600	20,600	_	68,100
Interest series 2014A	167,900	167,913	13	172,113
Bond fees	700	847	147	747
Total expenditures	1,624,200	1,624,360	160	1,600,960
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(1,624,200)	(1,624,360)	(160)	(1,600,960)
OTHER FINANCING SOURCES (USES) Transfers in	1,909,000	1,909,710	710	1,648,910
Total other financing sources (uses)	1,909,000	1,909,710	710	1,648,910
NET CHANGE IN FUND BALANCE	\$ 284,800	285,350	\$ 550	47,950
FUND BALANCE, JANUARY 1		1,541,581		1,493,631
FUND BALANCE, DECEMBER 31		\$ 1,826,931	:	\$ 1,541,581

## COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS PUBLIC LIBRARY

December 31, 2019 (with comparative actual for 2018)

	Capital Projects Capital		Permanent Employee		Total			
	Re	eplacement	Appreciation		 2019		2018	
ASSETS								
Cash	\$	8,711	\$	1,011	\$ 9,722	\$	22,956	
Investments Negotiable certificates of deposit		1,303,600		18,000	1,321,600		1,285,300	
Receivables Accrued interest	B44441000	10,997		383	 11,380		1,855	
TOTAL ASSETS	_\$_	1,323,308	\$	19,394	\$ 1,342,702	\$	1,310,111	
LIABILITIES AND FUND BALANCES								
LIABILITIES								
None		-	\$	-	\$ <del>-</del>	\$	-	
FUND BALANCES								
Restricted for employee appreciation		_		19,394	19,394		21,857	
Assigned for capital replacement and maintenance		1,323,308			1,323,308		1,288,254	
Total fund balances		1,323,308		19,394	 1,342,702		1,310,111	
TOTAL LIABILITIES AND								
FUND BALANCES	_\$	1,323,308	\$	19,394	\$ 1,342,702	\$	1,310,111	

# COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS PUBLIC LIBRARY

For the Year Ended December 31, 2019 (With Comparative Actual for 2018)

	Capital Projects Capital Replacement		E	rmanent mployee preciation	Tot	al	2018
	<u> </u>	, income in		J1 001H01011			
REVENUES Investment income	\$	35,054	\$	537 \$	35,591	\$	21,470
Total revenues		35,054		537	35,591		21,470
EXPENDITURES None		<b></b>		-			-
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		35,054		537	35,591		21,470
OTHER FINANCING SOURCES (USES) Transfers (out)	•	-		(3,000)	(3,000)		(3,000)
Total other financing sources (uses)				(3,000)	(3,000)		(3,000)
NET CHANGE IN FUND BALANCES		35,054		(2,463)	32,591		18,470
FUND BALANCES, JANUARY 1		1,288,254		21,857	1,310,111		1,291,641
FUND BALANCES, DECEMBER 31	\$	1,323,308	\$	19,394 \$	1,342,702	\$	1,310,111

# SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL CAPITAL REPLACEMENT FUND PUBLIC LIBRARY

For the Year Ended December 31, 2019 (with comparative actual for 2018)

	Original and Final Budget				Variance with Final Budget Over (Under)			2018 Actual
REVENUES Investment income	\$	15,000	\$	35,054	\$	20,054	\$	21,018
EXPENDITURES None		<u>-</u>		<del></del>		-		
NET CHANGE IN FUND BALANCE	\$	15,000	=	35,054	\$	20,054	<b>.</b>	21,018
FUND BALANCE, JANUARY 1				1,288,254	-			1,267,236
FUND BALANCE, DECEMBER 31			\$	1,323,308	=		\$	1,288,254

## SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL EMPLOYEE APPRECIATION FUND PUBLIC LIBRARY

For the Year Ended December 31, 2019 (with comparative actual for 2018)

		2019								
	-	inal and I Budget	Actual	Variance with Final Budget Over (Under)		2018 Actual				
REVENUES					٨	450				
Investment income	_\$	400 \$	537	\$ 137	\$	452				
Total revenues		400	537	137		452				
EXPENDITURES None			-							
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		400	537	137		452				
OTHER FINANCING SOURCES (USES) Transfers (out)		(3,000)	(3,000)			(3,000)				
NET CHANGE IN FUND BALANCE	\$	(2,600)	(2,463)	\$ 137	=	(2,548)				
FUND BALANCE, JANUARY 1			21,857	-		24,405				
FUND BALANCE, DECEMBER 31		_\$_	19,394	=	\$	21,857				