

Policy Review: Library Cards – Lost/Stolen Replacement

LIBRARY CARDS - LOST/STOLEN/REPLACEMENT

When individuals apply for a library card, they sign the following statement: ~~“I understand I am responsible for this card and all material checked out on this card until this card is reported lost or missing. I am further responsible for any charges that may result from late return, loss or damage of materials borrowed. I agree to comply with the library and System regulations.”~~

“I understand I am responsible for this card and all materials checked out on this card until this card is reported lost or missing. I am further responsible for any charges that may result from late return, loss, or damage of materials borrowed.”

When an Elmhurst Public Library cardholder reports a library card stolen, that person will not be held responsible for any items checked out on that card after that date. ~~A police report will be accepted as proof of theft.~~

A nominal fee ~~will~~ **may** be charged to replace lost, stolen or mutilated Library cards.