

ATTACHMENT G

APPROVAL TO PURCHASE A NEW PRINTER

THEREFORE BE IT RESOLVED that Administrative staff has the authority to purchase a new printer for the Adult Services Department at a cost not to exceed \$2,700.

Elmhurst Public Library
Information Technology Department

Purchase Request

Purpose:

New ADS public printer to replace aging Ricoh color printer. New printer will also allow public to print in 11x17 format.

Printer:

HP LaserJet Enterprise M750dn

Price:

\$2,623.00