

ATTACHMENT G

**LOAN POLICY ON
ELMHURST PUBLIC LIBRARY MATERIALS**

In order that all members of the community may share equally in the use of library materials, the Library Director shall establish various loan periods. Most items are checked out for three weeks with the option of a limited number of renewals when there are no reserves on the item. Loan periods for new and popular books may vary from two to three weeks. A few non-book materials may have shorter or longer loan periods at the discretion of the Library Director.

The Library Director shall also set restrictions on the types and amounts of materials that may be borrowed by local and reciprocal borrowers. Information on loan periods and limitations for specific items are available at the Circulation desk and on the Library's web site.

Parents are responsible for determining whether their children under the age of 17 may check out "R" rated motion pictures and whether those under the age of 18 may check out motion pictures with a rating of "NC17." Video/console games with an "M" (Mature) rating will not be checked out to children under the age of 17.