

Approval to Amend the 2022 Annual Budget

The Board approved 2021 Budget includes an additional \$25,000 in the Auto Circ System Line (30.04) to lease a new sorter and self-checkout stations. The annual maintenance contract for the system is funded from the Building Line (50.01). The money to fund the maintenance contract is no longer needed because maintenance is included in the lease. The \$43,000 in the Building Line, needs to be budgeted in the 30.04 line for the lease of new equipment.

The total annual budget amount remains the same, I am asking the Board to approve the amendment of:

Line 30.04 Auto Circ System from \$115,000 to \$158,000

Line 50.01 Building from \$589,000 to \$546,000

EXPENDITURE REVIEW 2022, 2023

Page 1								Estimated
CATEGORY	LINE ITEM	DESCRIPTION	Budget	Expenditures	Budget	Expenditures	Budget	Budget
			2020	2020	2021	2021	2022	2023
PERSONNEL								
452	10.01	FULL TIME	2,305,000	2,283,299	2,295,000	2,250,000	2,480,000	2,579,000
452	10.02	PART TIME	1,280,000	974,379	1,075,000	1,040,000	970,000	1,009,000
452	10.03	OVERTIME						
TOTAL			3,585,000	3,257,677	3,370,000	3,290,000	3,450,000	3,588,000
EMPLOYEE BENEFITS								
452	20.01	IMRF (12.5%)	336,000	325,295	326,000	324,000	360,000	374,400
452	20.02	SOCIAL SECURITY (6.2%)	223,000	194,137	209,000	204,000	214,000	222,000
452	20.03	MEDICARE FICA (1.45%)	52,000	45,529	50,000	48,000	50,000	52,000
452	20.04	GROUP HEALTH	480,000	483,020	504,000	510,000	520,000	546,000
452	20.05	GROUP DENTAL	22,000	24,959	24,000	26,000	29,000	30,500
452	20.06	GROUP TERM LIFE	6,000	6,044	6,000	6,000	6,000	6,000
452	20.07	WORKER'S COMP.	17,000	17,494	17,000	14,500	17,000	17,000
452	20.08	UNEMPLOYMENT	1,000	0	1,000	0	1,000	1,000
TOTAL			1,137,000	1,096,478	1,137,000	1,132,500	1,197,000	1,248,900
CONTRACTUAL SERVICES								
452	30.03	AUDIT	4,000	3,608	4,000	4,000	4,000	4,000
452	30.04	AUTO CIRC SYST.	85,000	90,222	85,000	90,000	158,000	158,000
452	30.14	Custodial	70,000	65,090	70,000	70,000	70,000	70,000
452	30.29	FUEL	22,000	12,854	23,000	23,000	23,000	23,000
452	30.37	PROGRAMS	93,000	58,106	70,000	70,000	95,000	95,000
452	30.49	POSTAGE	12,000	11,086	11,000	11,000	12,000	12,000
452	30.52	PROF. SERVICE	55,000	49,037	35,000	35,000	94,000	40,000
452	30.53	PUBLIC INFO	75,000	60,108	75,000	75,000	74,000	75,000
452	30.75	TELEPHONE	38,000	27,726	25,000	25,000	25,000	25,000
452	30.82	WATER	32,000	19,797	32,000	30,000	32,000	32,000
TOTAL			486,000	397,634	430,000	433,000	587,000	534,000

EXPENDITURE REVIEW 2022, 2023

Page 2						Estimated		Estimated
CATEGORY	LINE ITEM	DESCRIPTION	Budget	Expenditures	Budget	Expenditures	Budget	Budget
			2020	2020	2021	2021	2022	2023
COMMODITIES								
452	40.03	MATERIALS	135,000	91,466	850,000	850,000	905,000	910,000
452	40.04	BOOKS	350,000	268,469				
452	40.24	JANITORIAL SUPPL.	30,000	38,056	30,000	30,000	32,000	32,000
452	40.31	MINOR EQUIPMENT	5,000	229	5,000	5,000	5,000	5,000
452	40.33	OFFICE SUPPLIES	52,000	26,337	45,000	45,000	51,000	51,000
452	40.35	OTHER NON PRINT	15,000	10,615				
452	40.36	DIGITAL CONTENT	378,000	440,022				
452	40.38	PERIODICALS	34,000	25,297				
452	40.73	Computer Supplies/Software	35,000	43,079	35,000	35,000	213,000	45,000
452	40.77	Makery Supplies	15,000	9,562	12,000	12,000	15,000	15,000
452	40.98	CATALOGING SUPPLIES	45,000	20,255	30,000	30,000	45,000	45,000
TOTAL			1,094,000	973,387	1,007,000	1,007,000	1,266,000	1,103,000
REPAIR AND MAINTENANCE								
452	50.01	BUILDING	250,000	211,770	250,000	250,000	546,000	270,000
452	50.08	EQUIPMENT						
452	50.09	GROUNDS	27,000	15,813	17,000	17,000	20,000	18,000
452	50.15	PARKING AREA	12,000	0	300,000	230,000	1,000	12,000
TOTAL			289,000	227,583	567,000	497,000	567,000	300,000
OTHER EXPENSES								
452	60.11	TRAINING & CONF.	17,000	11,400	10,000	10,000	20,000	30,000
452	60.12	CONTINGENCY	1,000	0	1,000	1,000	1,000	1,000
452	60.37	MEMBERSHIP	11,000	9,600	10,000	10,000	10,000	10,000
452	60.47	RENTAL	65,000	52,280	65,000	65,000	65,000	65,000
452	60.53	SUNDRY	12,000	11,096	9,000	9,000	12,000	12,000
TOTAL			106,000	84,376	95,000	95,000	108,000	118,000

EXPENDITURE REVIEW 2022, 2023

Page 3						Estimated		Estimated
CATEGORY	LINE ITEM	DESCRIPTION	Budget	Budget	Budget	Expenditures	Budget	Budget
			2020	2020	2021	2021	2022	2023
INSURANCE								
452	70.03	INSURANCE	34,000	27,273	34,000	34,000	34,000	34,000
TOTAL			34,000	27,273	34,000	34,000	34,000	34,000
CAPITAL OUTLAY								
452	80.01	FURNITURE	20,000	1,560	20,000	20,000	145,000	20,000
452	80.22	LAND & BLDGS						
452	80.23	ALTERATIONS	0	0	-			
452	80.98	MISC. EQUIPMENT	170,000	63,063	50,000	40,000	50,000	887,000
TOTAL			190,000	64,623	70,000	60,000	195,000	907,000
SUBTOTAL: OPERATING			6,921,000	6,129,031	6,710,000	6,548,500	7,404,000	7,832,900
Transfer to Special Reserve Fund							250,000	250,000
TRANSFER TO B&I SERIES 2002 FUND			1,975,000	1,976,722	2,144,400	2,144,400		
GRAND TOTAL			8,896,000	8,105,753	8,854,400	8,692,900	7,654,000	8,082,900
Projects for 2022:								
30.04	Auto Circ System		43,000	Lease of new AMH and Self-checks				
30.52	Professional Services		\$55,000	consultants for strategic plan				
	Digitize Personnel Files		\$4,000					
40.33	Supplies		\$3,300	new library cards				
40.73	Computer Supplies/Software		\$150,000	new computers				
50.01	Building		\$280,000	Carpet upstairs		CRS		
			\$27,000	Carpet meeting rooms			CRS	
			\$35,000	Fire Alarm System Replace			CRS	
			\$15,000	Outside Metal Painting			CRS	
			\$10,000	Paint Teen Room		CRS		
80.01	Furniture		\$75,000	Replacement Chairs Upstairs Task				
			\$30,000	Teen Furniture				
			\$20,000	Replacement Chairs Upstairs Lounge				
			747,300					