

# July 2013 REVENUE REPORT

## OPERATING BUDGET REVENUE REPORT

7/31/2013

37% of the year lapsed

| CATEGORY                                              | LINE<br>ITEM                       | OPER<br>BUDGET | REV THIS<br>MONTH | RECEIVED<br>Y-T-D | UNREALIZED<br>(EXCESS)* | PERCENT<br>REALIZED |
|-------------------------------------------------------|------------------------------------|----------------|-------------------|-------------------|-------------------------|---------------------|
| PROPERTY TAXES - 311                                  |                                    |                |                   |                   |                         |                     |
|                                                       | 311 01.01 PROP TAX - CURRENT       | 7,036,000      | 184,334           | 3,604,096         | 3,431,904               | 51                  |
|                                                       | 311 01.90 PROP TAX REBATE          |                | (36)              | (57)              | 57                      | 0                   |
|                                                       | 311 02.01 PROP TAX - PRIOR         | 1,000          | 104               | 356               | 644                     | 36                  |
| TOTAL                                                 |                                    | 7,037,000      | 184,402           | 3,604,396         | 3,432,604               | 51                  |
| INTERGOVERNMENTAL TAXES - 321                         |                                    |                |                   |                   |                         |                     |
|                                                       | 321 03.00 REPLACEMENT TAX          | 175,000        | 0                 | 43,571            | 131,429                 | 25                  |
| TOTAL                                                 |                                    | 175,000        | 0                 | 43,571            | 131,429                 | 25                  |
| GRANTS - 322                                          |                                    |                |                   |                   |                         |                     |
|                                                       | 322 01.01 FEDERAL GRANTS           |                | 0                 | 0                 | 0                       |                     |
|                                                       | 322 02.00 STATE GRANT (FY 2010-11) | 44,200         | 45,341            | 45,341            | (1,141)                 | 103                 |
| TOTAL                                                 |                                    | 44,200         | 45,341            | 45,341            | (1,141)                 | 103                 |
| CHARGES FOR SERVICE - 341                             |                                    |                |                   |                   |                         |                     |
|                                                       | 341 30.00 FINES                    | 67,000         | 11,987            | 16,749            | 50,251                  | 25                  |
|                                                       | 341 31.00 COPIER REVENUE           | 18,000         | 2,302             | 4,500             | 13,500                  | 25                  |
|                                                       | 341 33.00 FEES                     | 3,700          | 432               | 924               | 2,776                   | 25                  |
| TOTAL                                                 |                                    | 88,700         | 14,721            | 22,173            | 66,527                  | 25                  |
| INTEREST-361                                          |                                    |                |                   |                   |                         |                     |
|                                                       | 361 01.00 INTEREST OPER FUND       | 5,000          | 1802              | 2,798             | 2,202                   | 56                  |
|                                                       | 361 08.00 INT UNDISTRIBUTED TAX    | 100            | 10                | 10                | 90                      | 10                  |
| TOTAL                                                 |                                    | 5,100          | 1812              | 2809              | 2,292                   | 55                  |
| OTHER INCOME - 371                                    |                                    |                |                   |                   |                         |                     |
|                                                       | 371 13.00 RENTAL INCOME            | 800            | 100               | 300               | 500                     | 38                  |
|                                                       | 371 18.00 EMPLOYEE HEALTH CONT     | 27,000         | 3,396             | 10,245            | 16,755                  | 38                  |
|                                                       | 371 19.00 EMPLOYEE DENTAL CONT     | 7,000          | 976               | 2,953             | 4,047                   | 42                  |
|                                                       | 371 24.00 DONATION                 | 30,000         | 1,469             | 3,891             | 26,109                  | 13                  |
|                                                       | 371 38.00 NSF CHECK FEE            |                | 0                 | 0                 | 0                       | 0                   |
|                                                       | 371.50.00 TIF SURPLUS DISTRIBUTIC  | 80,000         | 79,739            | 79,739            | 261                     | 0                   |
|                                                       | 371 98.00 MISCELLANEOUS            | 33,000         | 4,864             | 19,863            | 13,137                  | 60                  |
| TOTAL                                                 |                                    | 177,800        | 90,544            | 116,992           | 60,808                  | 66                  |
| REVENUE TOTALS                                        |                                    | 7,527,800      |                   |                   |                         | 0                   |
| OTHER FINANCIAL SOURCES - OPERATING TRANSFER IN - 391 |                                    |                |                   |                   |                         |                     |
|                                                       | 391 08.00 TRANSFER FROM LEA        | 3,000          | 0                 | 0                 | 3,000                   | 0                   |
|                                                       | 391 04.00 TRANS FRM GAVIN FUND     | 78,000         | 0                 | 0                 | 78,000                  | 0                   |
|                                                       | 391 05.00 TRANS FRM CAP REPL       | 100,000        | 0                 | 0                 | 100,000                 | 0                   |
|                                                       | TRANS FRM RESERVES                 | 200,000        | 0                 | 0                 | 200,000                 | 0                   |
| TOTAL                                                 |                                    | 381,000        | 0                 | 0                 | 381,000                 | 0                   |
| GRAND TOTAL                                           |                                    | 7,908,800      | 336,820           | 3,835,281         | 4,073,519               | 48                  |

( ) Denotes revenue in excess of budgeted amount.

# JULY 2013 EXPENDITURE REPORT

PUBLIC LIBRARY OPERATING 210 8070

OPERATING BUDGET EXPENDITURE REPORT

7/31/2013

37% OF THE YEAR LAPSED

| CATEGORY                      | LINE<br>ITEM | DESCRIPTION                | OPERATING<br>BUDGET | EXP THIS<br>MONTH | EXP YTD<br>ACTUAL | UNEXPENDED<br>(OVER BUDGET)* | PERCENT<br>SPENT |
|-------------------------------|--------------|----------------------------|---------------------|-------------------|-------------------|------------------------------|------------------|
| <b>PERSONNEL</b>              |              |                            |                     |                   |                   |                              |                  |
|                               | 452          | 10.01 FULL TIME            | 1,183,000           | 122,296           | 422,582           | 760,418                      | 36               |
|                               | 452          | 10.02 PART TIME            | 983,000             | 108,399           | 393,815           | 589,185                      | 40               |
|                               | 452          | 10.03 OVERTIME             | 0                   | 0                 | 0                 | 0                            | 0                |
| <b>TOTAL</b>                  |              |                            | 2,166,000           | 230,695           | 816,397           | 1,349,603                    | 38               |
| <b>EMPLOYEE BENEFITS</b>      |              |                            |                     |                   |                   |                              |                  |
|                               | 452          | 20.01 IMRF CONTRIBUTION    | 168,000             | 20,396            | 71,310            | 96,690                       | 42               |
|                               | 452          | 20.02 SOCIAL SECURITY      | 131,000             | 13,982            | 49,630            | 81,370                       | 38               |
|                               | 452          | 20.03 MEDICARE FICA        | 31,000              | 3,270             | 11,607            | 19,393                       | 37               |
|                               | 452          | 20.04 GROUP HEALTH         | 212,000             | 52,138            | 78,980            | 133,020                      | 37               |
|                               | 452          | 20.05 GROUP DENTAL         | 13,000              | 1,239             | 4,947             | 8,053                        | 38               |
|                               | 452          | 20.06 GROUP TERM LIFE      | 5,000               | 579               | 1,736             | 3,264                        | 35               |
|                               | 452          | 20.07 WORKER'S COMP.       | 17,000              | 0                 | 0                 | 17,000                       | 0                |
|                               | 452          | 20.08 UNEMPLOYMENT         | 1,000               | 0                 | 73                | 927                          | 7                |
| <b>TOTAL</b>                  |              |                            | 578,000             | 91,604            | 218,283           | 359,717                      | 38               |
| <b>CONTRACTUAL SERVICES</b>   |              |                            |                     |                   |                   |                              |                  |
|                               | 452          | 30.03 AUDIT                | 2,500               | 360               | 360               | 2,140                        | 14               |
|                               | 452          | 30.04 AUTO CIRC SYST.      | 230,000             | 5,854             | 31,850            | 198,150                      | 14               |
|                               | 452          | 30.05 BANKING EXPENSE      | 150                 | 0                 | 0                 | 150                          | 0                |
|                               | 452          | 30.14 CUSTODIAL SERV.      | 50,000              | 4,013             | 12,839            | 37,161                       | 26               |
|                               | 452          | 30.29 FUEL                 | 20,000              | 1,743             | 8,005             | 11,995                       | 40               |
|                               | 452          | 30.37 PROGRAMS             | 60,000              | 11,787            | 37,610            | 22,390                       | 63               |
|                               | 452          | 30.49 POSTAGE              | 15,000              | 638               | 4,319             | 10,681                       | 29               |
|                               | 452          | 30.52 PROF. SERVICE        | 40,000              | 220               | 3,268             | 36,733                       | 8                |
|                               | 452          | 30.53 PUBLIC INFO          | 32,000              | 6,524             | 21,607            | 10,393                       | 68               |
|                               | 452          | 30.75 TELEPHONE            | 13,000              | 2,353             | 4,299             | 8,701                        | 33               |
|                               | 452          | 30.82 WATER                | 12,000              | 3,175             | 3,175             | 8,825                        | 26               |
|                               | 452          | 30.98 OTHER(MISC SER/FEEs) | 500                 | 0                 | 0                 | 500                          | 0                |
| <b>TOTAL</b>                  |              |                            | 475,150             | 36,667            | 127,331           | 347,819                      | 27               |
| <b>COMMODITIES</b>            |              |                            |                     |                   |                   |                              |                  |
|                               | 452          | 40.03 AUDIO BOOKS          | 46,000              | 5,065             | 17,117            | 28,883                       | 37               |
|                               | 452          | 40.04 BOOKS                | 311,000             | 35,638            | 99,621            | 211,379                      | 32               |
|                               | 452          | 40.24 JANITORIAL SUPPL.    | 16,000              | 1,154             | 3,670             | 12,330                       | 23               |
|                               | 452          | 40.31 MINOR EQUIPMENT      | 4,000               | 484               | 722               | 3,278                        | 18               |
|                               | 452          | 40.33 SUPPLIES/SOFTWARE    | 40,000              | 4,677             | 17,487            | 22,513                       | 44               |
|                               | 452          | 40.35 OTHER NON PRINT      | 2,500               | 82                | 723               | 1,777                        | 29               |
|                               | 452          | 40.36 DIGITAL CONTENT      | 242,000             | 43,543            | 88,537            | 153,463                      | 37               |
|                               | 452          | 40.38 PERIODICALS          | 35,000              | 1,012             | 20,306            | 14,694                       | 58               |
|                               | 452          | 40.42 AUDIO MUSIC          | 14,000              | 890               | 3,259             | 10,741                       | 23               |
|                               | 452          | 40.56 PRINTING             | 1,000               | 0                 | 0                 | 1,000                        | 0                |
|                               | 452          | 40.66 DVDS                 | 53,000              | 3,888             | 11,196            | 41,804                       | 21               |
|                               | 452          | 40.69 GAMES                | 10,000              | 147               | 404               | 9,596                        | 4                |
|                               | 452          | 40.98 CATALOGING SUPPLIES  | 34,000              | 5,606             | 8,687             | 25,313                       | 26               |
| <b>TOTAL</b>                  |              |                            | 808,500             | 102,185           | 271,729           | 536,771                      | 34               |
| <b>REPAIR AND MAINTENANCE</b> |              |                            |                     |                   |                   |                              |                  |
|                               | 452          | 50.01 BUILDING             | 85,000              | 10,739            | 14,589            | 70,411                       | 17               |
|                               | 452          | 50.08 EQUIPMENT            | 110,000             | 14,779            | 52,461            | 57,539                       | 48               |
|                               | 452          | 50.09 GROUNDS              | 11,000              | 1,250             | 6,809             | 4,191                        | 62               |
|                               | 452          | 50.15 PARKING AREA         | 16,000              | 0                 | 0                 | 16,000                       | 0                |
| <b>TOTAL</b>                  |              |                            | 222,000             | 26,768            | 73,859            | 148,141                      | 33               |

# JULY 2013 EXPENDITURE REPORT

OPERATING BUDGET EXPENDITURE REPORT continued 6/30//2013

25% OF THE YEAR LAPSED

| CATEGORY                         | LINE<br>ITEM | DESCRIPTION            | OPERATING<br>BUDGET | EXP THIS<br>MONTH | EXP YTD<br>ACTUAL | UNEXPENDED<br>(OVER BUDGET)* | PERCENT<br>SPENT |
|----------------------------------|--------------|------------------------|---------------------|-------------------|-------------------|------------------------------|------------------|
| OTHER EXPENSES                   |              |                        |                     |                   |                   |                              |                  |
|                                  | 452          | 60.04 MATERIALS REPAIR | 200                 | 0                 | 147               | 53                           | 74               |
|                                  | 452          | 60.11 TRAINING & CONF. | 10,000              | 415               | 5,290             | 4,710                        | 53               |
|                                  | 452          | 60.12 CONTINGENCY      | 500                 | 0                 | 0                 | 500                          | 0                |
|                                  | 452          | 60.37 MEMBERSHIP       | 8,000               | 804               | 3,887             | 4,113                        | 49               |
|                                  | 452          | 60.47 RENTAL           | 16,000              | 0                 | 721               | 15,279                       | 5                |
|                                  | 452          | 60.53 SUNDRY           | 8,000               | 378               | 1,035             | 6,965                        | 13               |
| TOTAL                            |              |                        | 42,700              | 1,597             | 11,079            | 31,621                       | 26               |
|                                  |              |                        |                     |                   |                   |                              |                  |
| INSURANCE                        |              |                        |                     |                   |                   |                              |                  |
|                                  | 452          | 70.03 INSURANCE        | 27,000              | 0                 | 0                 | 27,000                       | 0                |
| TOTAL                            |              |                        | 27,000              | 0                 | 0                 | 27,000                       | 0                |
|                                  |              |                        |                     |                   |                   |                              |                  |
| CAPITAL OUTLAY                   |              |                        |                     |                   |                   |                              |                  |
|                                  | 452          | 80.01 FURNITURE        | 42,000              | 296               | 31,290            | 10,710                       | 75               |
|                                  | 452          | 80.22 LAND & BLDGS     | 0                   | 0                 | 0                 | 0                            |                  |
|                                  | 452          | 80.23 ALTERATIONS      | 0                   | 0                 | 0                 | 0                            |                  |
|                                  | 452          | 80.98 EQUIPMENT        | 166,000             | 100               | 7,013             | 158,987                      | 4                |
| TOTAL                            |              |                        | 208,000             | 396               | 38,303            | 169,697                      | 18               |
|                                  |              |                        |                     |                   |                   |                              |                  |
| SUBTOTAL: OPERATING              |              |                        | 4,527,350           | 489,912           | 1,556,982         | 2,970,368                    | 34               |
| TRANSFER TO B&I SERIES 2002 FUND |              |                        | 1,610,000           | 0                 | 0                 | 1,610,000                    | 0                |
| GRAND TOTAL                      |              |                        | 6,137,350           | 489,912           | 1,556,982         | 4,580,368                    | 25               |

\*( ) denotes expenditure in excess of budget

TRANSFER TO CAPITAL REPLACEMENT FROM OPERATING FUND

City of Elmhurst - Public Library  
Revenues & Disbursements  
July-13

|                 | Operating   |                 | Gavin |               | Lib Emp Apprec |              | Total           |
|-----------------|-------------|-----------------|-------|---------------|----------------|--------------|-----------------|
|                 | Cash        | Investments     | Cash  | Investments   | Cash           | Investments  |                 |
| Balance 6/30/13 | \$ 5,318.31 | \$ 4,456,880.35 | \$ -  | \$ 201,458.33 | \$ -           | \$ 37,123.57 | \$ 4,700,780.56 |

Revenues

|                        |            |              |           |             |            |             |            |
|------------------------|------------|--------------|-----------|-------------|------------|-------------|------------|
| Property taxes         | -          | 184,437.87   |           |             |            |             | 184,437.87 |
| Replacement taxes      | -          | -            |           |             |            |             | -          |
| Federal & State Grants | -          | -            |           |             |            |             | -          |
| Fines & fees           | 11,986.74  | -            |           |             |            |             | 11,986.74  |
| Copier revenue         | 2,302.12   | -            |           |             |            |             | 2,302.12   |
| Contractual service    | -          | -            |           |             |            |             | -          |
| Fees                   | 432.00     | -            |           |             |            |             | 432.00     |
| Interest               | 1,250.00   | 562.24       | 88.02     | 0.03        | -          | 51.99       | 1,952.28   |
| Other income           | 90,544.03  | -            |           |             | -          | -           | 90,544.03  |
| Wire transfers         | 313,110.68 | (313,110.68) | 112.69    | (112.69)    | (1,377.07) | 1,377.07    | -          |
| Investments Matured    | 250,000.00 | (250,000.00) | 51,188.61 | (51,188.61) | 30,955.71  | (30,955.71) | -          |
| Revenue Total          | 669,625.57 | (378,110.57) | 51,389.32 | (51,301.27) | 29,578.64  | (29,526.65) | 291,655.04 |

Disbursements

|                      |              |                 |           |               |           |              |                 |
|----------------------|--------------|-----------------|-----------|---------------|-----------|--------------|-----------------|
| Payroll              |              |                 |           |               |           |              |                 |
| Period 1             | 137,202.71   |                 |           |               |           |              | 137,202.71      |
| Period 2             | 131,719.30   |                 |           |               |           |              | 131,719.30      |
| Period 3             | -            |                 |           |               |           |              | -               |
| Payables             | 161,838.55   |                 |           |               |           |              | 161,838.55      |
| Ins Claims - Health  | 26,188.25    | -               |           |               |           |              | 26,188.25       |
| Ins Claims - Dental  | 1,238.90     |                 |           |               |           |              | 1,238.90        |
| Office Supplies      | -            |                 |           |               |           |              | -               |
| Audit Fees           | 360.00       |                 |           |               |           |              | 360.00          |
| Nicor Gas            | 2,767.36     |                 |           |               |           |              | 2,767.36        |
| Sundry               | (100.98)     |                 |           |               |           |              | (100.98)        |
| Library Programs     | -            |                 |           |               |           |              | -               |
| Tsf to Lib Operating | (52,889.32)  |                 | 51,389.32 |               | -         | 1,500.00     | -               |
| Sprinkler Inspection | -            |                 |           |               |           |              | -               |
| HR Lib Subscription  | -            |                 |           |               |           |              | -               |
| Verizon Wireless     | 122.93       |                 |           |               |           |              | 122.93          |
| Pay Phone Credit     | (127.01)     |                 |           |               |           |              | (127.01)        |
| Procurement Card     | 2,361.13     |                 |           |               |           |              | 2,361.13        |
| Insurance recoveries | -            |                 |           |               |           |              | -               |
| Investment purchases | 250,000.00   | (250,000.00)    | -         | -             | 29,578.64 | (29,578.64)  | -               |
| Disbursement Total   | 660,681.82   | (250,000.00)    | 51,389.32 | -             | 29,578.64 | (28,078.64)  | 463,571.14      |
| Balance 7/31/13      | \$ 14,262.06 | \$ 4,328,769.78 | \$ -      | \$ 150,157.06 | \$ -      | \$ 35,675.56 | \$ 4,528,864.46 |
| Balance per G/L      | 14,262.06    | 4,328,769.78    | -         | 150,157.06    | -         | 35,675.56    | 4,528,864.46    |

