

DIRECTOR'S REPORT

Summer reading has begun and we are busier than ever. Over eight hundred kids came in on the first day to sign up. We also set up a table in the Kids' Department to register adults for the program and had more adults join than in previous years. Kids are also enjoying all the summer programming. Thus far, over 3,300 kids and over 217 adults have signed up to read during the summer!

All the lights in the parking lot were fitted with energy efficient LED fixtures. Changing light bulbs in the old fixtures was very difficult. Because of the height of the poles, the City of Elmhurst had to come out with a special lift to replace the bulb. The new bulbs have a much longer lifespan, which will reduce the labor involved in replacement. More energy efficient outdoor lighting replacement is scheduled in next year's budget.

Adult Services Department

May 2019

Adults	952		
Beer Club	10	Great Decisions: U.S.-China Trade	19
Board Game Club	49	Greenman Theater Presents: Stories About Community	20
Bridge & Pinochle Club	43	In Stitches / Learning to Knit	10
Bringing Light to the World: The Life of Mother Teresa	55	Intelligent Lives Screening and Discussion	5
Ciao Italia! Culture and Conversational Group	14	Introduction to DSLRs	4
Cloud Storage Basics	4	iPhone Advanced	11
Coloring for Mindfulness	7	Jewelry Making: Earrings and Bracelet	12
Common Connection Film Series: <i>Julie & Julia</i>	6	Maximize Your Results Using Google to Grow Your Business	17
[VIP] Creative Card Making	27	Meditation As Medication: A Doctor's Perspective	20
CROP Day	4	Next Chapter Book Club	35
Cross Stitch Chicago at Brewpoint	11	Next Chapter Book Club: Summer Kickoff Karaoke and Pizza Party	29
[VIP] Culture Club Tanzania	53	Open Bridge & Pinochle Club	14
Cutting the Cable Cord	1	Open Bridge Club	18
Date Night at the Makery	10	Present: Dementia Activity Club May Day Baskets	10
Digitization Basics	7	Senior Technology Series: Cell Phone Basics	8
Dish! Club for Cooks	8	Seniors Art Class: Sketch and Watercolor a Garden Landscape	15
Disney Trivia	89	Silhouette Studio Essentials	5
DIY Sign Painting	23	Tangling Club	6
Drop-in Makery Help: Carvey & Easel	0	The Shakespeare Project of Chicago: The Roaring Girl	65
Drop-in Makery Help: Cricut Design Space	1	Trading Titles	9
Drop-in Makery Help: Silhouette Studio	1	Ukulele Circle	10
Elmhurst Business Connection	7	Wine Club	8
Excel Advanced: Pivot Tables	8	<i>Won't You Be My Neighbor</i> Film Screening and Discussion	7
Friday Features: <i>On the Basis of Sex</i>	39	Yoga and Self-Care for Busy People	19
Friday Features: <i>Stan & Ollie</i>	37		
Friday Features: <i>The Wife</i>	57	Teens	50
Genealogy Club: Dig Into Your Research	1	May the 4th Be With You	14
Get to Know the Creative Studio (Drop In)	4	Monday Crafternoons	24
		Teen Improv Team	12

Number of Adult Programs:	52
Number of Teen Programs:	3
Total Number of Programs :	55
Total Number of Programs Compared to May 2018 (45):	22%
Total Attendance Compared to May 2018 (1115):	-10.1%

Group Study Rooms

	Dec	Nov	Oct	Sept	Aug	July	June	May	Apr	Mar	Feb	Jan
2019 Total Uses								1713	1639	1557	1541	1563
2018 Total Uses	1383	1541	1702	1499	1455	1442	1439	1587	1656	1594	1492	1629

Patron Interactions

	Reference Questions	Library Info Questions	Tech Consults (>15 min)	Other Consult (>15 min)
May 2019	4148	1993	28	24
May 2018	4597	1675	32	22
% Increase	-9.8%	+19%	-12.5%	+9.1%
Monthly Average (12 mo)	4324	1865	24	25

KIDS' LIBRARY

May 2019

PROGRAMS	Sessions	Total
Chicka Chicka Baby (infants)	8 sessions	194
Rise & Shine (ages 1-3)	16 sessions	974
Rhyme Time (ages 1-2)	8 sessions	171
Saturday Family Storytime	3 sessions	56
Road to Reading (ages 3-5)	5 sessions	193
Meet Mother Goose & Friends	May 3	160
Kids Library Art in the Park	May 4 & 5	631
May 4 th Be With You KL activities	May 4	35
Star Wars Family Storytime	May 4	30
Spanish Storytime	May 8	32
Puppet Show! POWS	May 10	65
Read to the Dogs	May 11	31
Junior Lego Club	May 14	14
Code with Scratch Jr.	May 21	12
Learn to use a 3D Printer	May 23	5
Passive: 1000 Books Before K	all month	70
Passive: Name the Frogs Final Vote	May 1-18	277

Kids' Library staff and Marketing staff promoted summer reading at Art in the Park. It was a great way to interact with hundreds of kids and families, and the weather was fabulous. We are happy to announce the results of our frog-naming votes: our frogs are named Mac and Cheese!

MIDDLE SCHOOL PROGRAMS

Summer Reading Registration	May 11	108 volunteers
Snacktime Celebration	May 15	25 kids
Volunteer Training	May 17	12 volunteers
Volunteer Training	May 18	30 volunteers
Volunteer Training	May 22	7 volunteers
Volunteer Training	May 23	42 volunteers
Taste off: Crackers	May 24	6 tasters
Volunteer Training	May 18	63 volunteers

SCHOOL SERVICES/PRESCHOOL SERVICES

289 items checked out as teacher requests in May.

Visits	Date	Participants
Visit: Kindercare	May 1	6

Summer Reading Visits

To promote the 2019 summer reading program, "A Universe of Stories," our school visits in May featured book talks, a skit, and a song and dance; all very participatory and geared to connect kids to our fun and friendly staff.

Elementary School Visits

May 2	Pythagoras	4 visits	92 students & teachers
May 6	Visitation	6 visits	210 students & teachers
May 7	Immanuel Lutheran	4 visits	170 students & teachers
May 13	I.C.G.S.	5 visits	250 students & teachers
May 14	Hawthorne	7 visits	510 students & teachers
May 15	Field	5 visit	343 students & teachers
May 20	Lincoln	7 visits	553 students & teachers
May 21	Jefferson	6 visits	394 students & teachers
May 22	Timothy Christian	7 visits	423 students & teachers
May 23	Jackson	6 visits	398 students & teachers
May 24	Edison	6 visits	308 students & teachers
Total Elementary School Visits		63 visits	3651 students & teachers

Middle School Visits

May 16	Visitation	1 visit	26 students & teachers
May 17	Churchville	8 visits	500 students & teachers
May 20	Timothy Christian	3 visits	73 students & teachers
May 21	Bryan	4 visits	500 students & teachers
May 23	Sandburg	2 visits	350 students & teachers
Total Middle School Visits		18 visits	1,449 students & teachers

PROGRAM TOTALS

Children's Programs:	115	Children's Program Attendance:	6,610
Passive Children's Programs:	2	Passive Children's Attendance:	347
Middle School Programs:	26	Middle School Attendance:	1,742
Total programs offered:	143	Total attendance:	8,699

OTHER KIDS' STATS

Reference questions:	811
Total item circulation:	35,413
Total downloads:	290
Study room use:	82

VOLUNTEERS

Two middle school volunteers donated five hours of service to the Library in May.

STAFF TRAINING AND PROFESSIONAL DEVELOPMENT

May 2	Youth Programming Webinar Jessica	1 hour
May 3	Reaching Forward Conference JK NM	14 hours
May 10	Prairie State Story League PM MV	6 hours

Total: 20 hours

CIRCULATION REPORT

May 2019

TOTAL CIRCULATION:

May 2019 = 95,699

May 2018 = 98,008

Circulation for May 2019 decreased 2% compared to May 2018.

% of checkouts done on self-checks May 2019 = 31%

Holds:

- Placed this month: 8,270
 - Staff placed = 1,570
 - Patron placed = 5,729
 - Placed in LINKin = 971
- Placed a year ago: 8,412
- Percent Change: -2%
- Amount of holds filled this month: 6,965
 - Elmhurst items = 5,811
 - LINKin items = 1,035
 - OCLC items = 119
- Filled a year ago: 6,786
- Percent Change: 3%
- Holds Not Picked Up: 633 (9%)

ILL:

- ILL sent this month: 1,209 (LINKin = 950 / OCLC = 259)
- ILL sent a year ago: 1,090
- Percent Change: 11%
- ILL received this month: 1,374 (LINKin = 1,253/ OCLC = 121)
- ILL received a year ago: 1,260
- Percent Change: 9%

Non-Resident Cards purchased: 2 for a total of \$746.22

Book Sale Room:

- Revenue: \$ 562.08

Breakdown of Monthly Circulation by Users:

Elmhurst Patrons	71,872	75%
Digital Material	15,004	16%
Reciprocal Borrowers	5,678	6%
Interlibrary Loans Sent	1,209	1%
Outreach Patrons	616	1%
Non Residents-Unincorporated	410	<1%
Teachers	289	<1%
Elmhurst Work Perks	258	<1%
Non Resident Taxpayers	184	<1%
Elmhurst College Students	113	<1%
Elmhurst Businesses	65	<1%
Limited Access	1	<1%
Total	95,699	100%

of Patrons Served at Drive-up Window:

- May 2019 = 2,254
- May 2018 = 2,140
- Percent Change: 5%

Highest Hourly Rate of Circulation Transactions:

Sunday, May 19: Average 925 items/hour.*

*items checked in, checked out and renewed

Of Note:

- Darlene attended a Circulation Roundtable on May 8.
- Debbie led Ciao Italia on May 8.
- Sam facilitated In Stitches on May 14.
- Debbie facilitated In Stitches on May 15.
- Keith facilitated Friday Features on May 3 and 17.
- Chris and Debbie worked in the Makery.
- Chris and Kim led Creative Card Class on May 6.
- Twenty-one volunteers worked for 143 hours.
- 1,826 patrons have registered for our Text Notification service; 39 in May.

Notable Circulation Figures:

- 15,004 Digital Media
 - 3,330 My Media Mall
 - 579 Cloud Library
 - 870 Freegal downloads
 - 3,238 Freegal songs streamed
 - 2,426 Hoopla
 - 982 RBG Digital (formerly Zinio)
 - 561 Kanopy
 - 2,785 eLearning
 - 3 Artist Works
 - 71 BookFlix
 - 10 TrueFlix
 - 28 Tumblebooks
- 582 Electronic Devices
 - 34 Assistive Technology iPad
 - 158 Laptop
 - 16 ADS Nook
 - 15 KIDS' Nook
 - 29 Projector
 - 7 VHS to DVD Converter
 - 90 Creative Studio Visual and Audio Equipment
 - 73 KIDS LaunchPad
 - 3 ADS LaunchPad
 - 19 ADS Media Player
 - 10 KIDS' Media Player
 - 21 Photo Equipment
 - 40 Hot Spots
 - 66 Makery Equipment
 - 1 Graphing Calculator
- Items from Library of Extraordinary Things
 - 115 Adult Board Games
 - 56 Appliances
 - 34 Umbrellas
 - 18 Cake Pans
 - 16 Adventure Backpacks ← New Collection
 - 209 KIDS' Board Games
 - 164 KIDS' Toys
 - 145 KIDS' Puppets
 - 187 KIDS' STREAM Kits

Highlights from May include:

- Finalizing the details of Summer Reading production materials. The Library has six separate Summer Reading programs that Marketing designs and produces. Additionally, we redesigned the Kids' Photo, Poster, and Writing contest entry forms to be more in line with the Space theme on the youth booklogs.
- Unveiling and using the new programming matrix that will streamline the Marketing Department's workload and keep programmers informed of how we plan to market individual programs through a shared document using Office 365.

Key	Register?	Program	Date	Fine Print	11x17 Poster	Easel Poster	Handouts	Brochures	Business cards	Welcome Desk Wrap
Kids and MS		Puppet Shows! With Elmhurst's Puppets on the Wilder Side	Saturday, June 1 10:30 a.m.-3 p.m.	x	MS	MS			MS	MS
Kids and MS		Inclusive Summer Reading Sign-up Room	Saturday, June 1 11:30 a.m.-4:30 p.m.	x						
Kids and MS		Chicka Chicka Baby Drop-in	Monday, June 3 9:30-9:50 a.m.	x	ST chart					
Adult		Scrabble Club	Monday, June 3 10:11:30 a.m.	x	MS				MS	
Teen		Monday Craftmoons	Monday, June 3 2-3 p.m.	x	MS				MS	
Technology		iPhone Basics	Monday, June 3 6:30-8 p.m.	x	MS				MS	
Teen		Teen Improv Team	Monday, June 3 7-9 p.m.	x	MS				MS	
Kids and MS		Rise & Shine Storytime	Tuesday, June 4 9:15-9:45 a.m.	x	ST chart					
Kids and MS		Rise & Shine Storytime	Tuesday, June 4 11:30 a.m.-12 p.m.	x	ST chart					
Adult		Bridge & Pinochle Club	Tuesday, June 4 1-3 p.m.	x	MS				MS	
Inclusive		Present: Dementia Activity Club: Wassily Kandinsky Color Study	Tuesday, June 4 1:30-2:15 p.m.	x	MS				MS	
Adult		Genealogy Club: Dig Into Your Research	Tuesday, June 4 7-8:30 p.m.	x	MS				MS	
Adult		Medicare 101	Tuesday, June 4 7-9 p.m.	x	MS				MS	
Adult		The Library at the Farmers Market	Wednesday, June 5 7 a.m.-1 p.m.	x						
		ADS Programmers Meeting	Wednesday, June 5 2-4 p.m.	x						
Technology		Converting VHS to DVD & Digital	Wednesday, June 5 2-3:30 p.m.	x	MS				MS	
Kids and MS		Road to Reading Drop-in	Thursday, June 6 9:15-9:45 a.m.	x	ST chart					
Kids and MS		Vision Pre-Screening	Thursday, June 6 9:30 a.m.-12:30 p.m.	x	ms				ms	
Technology		Self-Care Apps	Thursday, June 6 2-3:30 p.m.	x	MS				MS	
Makery		Sensory Friendly Makery Hours	Thursday, June 6 4-6 p.m.	x						

Marketing's focus in June includes:

Program

Common Connection: Creativity - elmlib.org/common

This series of programs uses film, discussion, and critical thinking to identify topics that influence the world today - no matter who we are.

The "Why" from our Summer Fine Print description: *Creativity gives our world colors, sounds, and ideas.*

Imaginations can run free at the Library. Who know what will happen next?

Collection

ArtistWorks - elmlib.org/artistworks

One of our many [eLearning](#) databases.

Discover thousands of online music lessons across multiple genres. Taught by world-renown musicians.

Access with your Library card number and last name.

Service

Creativebug - elmlib.org/creativebug

Our newest digital collection!

Access 1,000+ online classes in painting, knitting, crafting, sewing, cake decoration, and more! Taught by recognized design experts and artists.

Sign up using your Library card number.

Amenity

Self-Check Stations

Easy to use touch screens allow you to check out materials, renew items, and see if holds are ready for pickup. Choose to print or email receipts.

Located next to the Checkout Desk and in the Kids' Library



Be sure to check out the June *In Focus* Lobby display, which features our streaming eLearning service ArtistWorks... and a Ukulele!



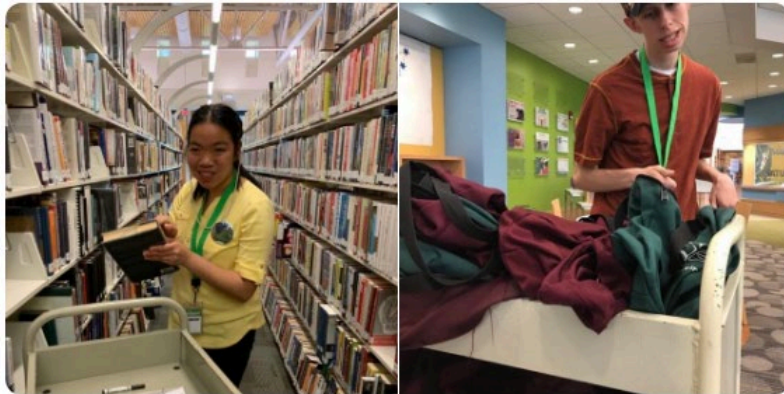
Here is a sample screenshot of our online presence from May:



D205 Transition
@D205Transition

Follow

@askelmhurst Library is a model for other community businesses and organizations on how to include individuals with disabilities! Thank you for your continued partnership as an employment training site for @D205Transition students! #LifeReady #igniteD205 #CommunityInclusion



9:13 AM - 30 May 2019

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**Board Report
May 2019**

	May-19	May-18	PER CENT CHANGE	CUMULATIVE TOTAL		PER CENT CHANGE
				FY 19	FY 18	
Circulation						
Adult	55,696	55,732	0%	279,726	287,499	-3%
Kids' Library	38,626	41,016	-6%	214,173	214,744	0%
Unspecified	1,377	1,260	9%	7,080	7,073	0%
Total	95,699	98,008	-2%	500,978	509,316	-2%
<i>Digital Material</i>	15,004	14,765	2%	72,254	76,960	-6%
<i>Database Usage</i>	17,692	27,701	-36%	122,619	45,272	171%
Number of Days Open	30	30				
Online Statistics						
Web Site Visits	141,626	228,980	-38%	699,726	1,064,703	-34%
Web Site Unique Visitors	157,711	214,440	-26%	698,188	1,030,043	-32%
Web Site Page Views	209,040	264,948	-21%	844,948	1,168,134	-28%
Sessions on Public Computers	26,587	21,800	22%	118,636	93,810	26%
Wifi Sessions	25,928	24,056	8%	119,981	92,765	29%
Reference Queries						
Adult Reference	4,148	4,597	-10%	20,945	20,857	0%
Kids' Library	723	1,028	-30%	6,775	5,854	16%
Total Reference Req.	4,871	5,625	-13%	27,720	26,711	4%
<i>One to One Tutorials</i>	24	22	9%	132	94	40%
Meeting Room Use						
Library Programs	201	215	-7%	805	786	2%
Public Meetings	84	80	5%	519	506	3%
*Group Study Rooms	1,713	1,587	8%	8,013	7,958	1%
Total Programs/Meetings	1,998	1,882	6%	9,337	9,250	1%
<i>Passive Programs</i>	2	6	-67%	17	36	-53%
Program Attendance						
Adults	952	1,092	-13%	6,042	5,530	9%
Teen	50	N/A		500	N/A	
Middle School	1,742	N/A		1,846	N/A	
Kids	6,610	9,817	-33%	18,299	23,133	-21%
Library Wide	0	N/A		0	N/A	
Passive Program	347	504	-31%	2,649	1,383	92%
Total Program Attendance	9,701	10,909	-11%	29,336	28,663	2%
Visitor Count						
In-house	47,106	47,439	-1%	228,588	228,688	0%
Drive-up	2,254	2,140	5%	11,719	11,827	-1%
Total	49,360	49,579	0%	240,307	240,515	0%
<i>Makery</i>	1,375	1,146	20%	6,574	1,883	249%
<i>Creative Studio</i>	133	129	3%	693	155	347%

**Board Report
May 2019**

Elmhurst Library Cards

Card Holders 05/01/19	31,426
Added	147
Withdrawn	260 Purge of expired cards
Card Holders 05/31/19	31,313

Elmhurst Cards Used 9,808 9,309 5%

Nonresident Cards

	ADULT	JUVENILE	TOTAL
Card Holders 05/01/19	74	12	86
Added	4	3	7
Expired	1	0	1
Card Holders 05/31/19	77	15	92

Reciprocal Borrower Cards

Card Holders 05/01/19	1,834
Added	55
Expired	63
Card Holders 05/31/19	1,826

Collection Totals

	Adult	Juvenile	Total
Books	128,618	79,438	208,056
Compact Discs	20,764	2,191	22,955
Playaways Audio	1,373	629	2,002
Magazines	6,969	456	7,425
DVDs	15,985	6,419	22,404
Blu-ray	1,549	486	2,035
CD-ROM	0	169	169
Console Video Games	862	804	1,666
Launchpads	7	42	49
Culinary Cupboard	76	0	76
Board Games/Puzzles	187	115	302
eReaders	60	0	60
Knitting Needles	45	0	45
Vinyl Records	128	0	128
Kits	194	13	207
Toys	0	353	353
eBooks	37,028	0	37,028
eAudio Recordings	20,637	0	20,637
eComics	4,823	0	4,823
eMusic	7,940	0	7,940
eVideo	25,963	0	25,963
eMagazines	193	0	193
Equipment (Circulating)	139	0	139
Media Players	15	0	15
Photo Equipment	9	0	9
Echo Devices	5	0	5
Makery (Equip. Power Cords)	18	0	18
Canvas Bags	2,837	0	2,837
Teachers Bags	76	0	76
Umbrellas	19	0	19
Creative Studio	70	0	70
TOTAL	276,589	91,115	367,704