

DIRECTOR'S REPORT

A few of us visited Skokie Library on February 28 for a tour and idea exchange. Skokie staff members had questions for us about the Makery and we had questions for them about their call center and a communication device they use called Vocera. We came away from the visit with some interesting ideas that we will explore for use at EPL.

I also attended an enlightening program at the College with Rita Perona about Generations Y and Z. The program was sponsored in conjunction with the City of Elmhurst and brought together several experts. They talked about hiring, work ethic, and career expectations of these groups.

The Library has been as busy as ever and we are hearing from patrons about parking. We have made changes to storytime schedules and we now have no choice but to start limiting meeting room reservations. There is great demand for meeting rooms, but when we book them all at the same time, patrons can't find parking spots. It's unfortunate that we can't accommodate every request, but without a parking solution, we just can't make it work. We are always thinking about ways to help alleviate the problem and will keep you informed as to our progress.

Adult Services Department

February 2019

Adults 1030

| | | | |
|--|----|--|------------------|
| 10-Week Wellness Challenge with Courts Plus | 12 | Lyric Opera Lecture <i>Ariodante</i> | 10 |
| Baking with Vegetables with Chef Deneen | 41 | Lyric Opera Lecture <i>La Traviata</i> | 9 |
| Beer Club | 10 | Mac Basics | 2 |
| Board Game Club | 54 | Market Like a Millennial for Your Business | 23 |
| Book Discussion: <u>Sing, Unburied, Sing</u> | 23 | Mental Health 101 | 7 |
| Bridge & Pinochle Club | 54 | NAMI DuPage Presents: Mental Illness in Youth | 7 |
| Ciao Italia! Culture and Conversational Group | 12 | Needle Felting | 20 |
| Coloring for Mindfulness | 4 | Next Chapter Book Club | 23 |
| Common Connection Film Series: <i>A Beautiful Mind</i> | 10 | Next Chapter Book Club: Multicultural Night - Chinese New Year | 18 |
| [VIP] Creative Card Making | 15 | Open Bridge Club | 11 |
| Cricut Design Space Intermediate | 7 | Present: Dementia Activity Club | 10 |
| CROP Day | 6 | RomCom Movie Trivia | 40 |
| Cross Stitch Chicago at Brewpoint | 7 | Senior Technology Series: Scanning Basics | 8 |
| [VIP] Culture Club: El Salvador | 47 | Silhouette Studio Essentials | 8 |
| Dann and Raymond's Oscar Picks | 25 | Social Services Coffee Chat | 8 |
| Date Night at the Makery | 14 | Tangling Club | 7 |
| Digital Personal Assistants Basics | 3 | TED Talk Conversations: How to Get In Shape (For Real This Time) | 7 |
| Dish! Club for Cooks | 10 | The Shakespeare Project of Chicago: A Midsummer Night's Dream | 55 |
| Drop-In: Get Your Resume Ready | 3 | Ukulele Circle | 18 |
| Elmhurst Business Connection | 11 | Wine Club | 6 |
| [VIP] Essential Oil Workshop | 9 | York Chamber Music Concert | 98 |
| Excel Advanced: Pivot Tables | 6 | Passive Program (1) | |
| Excel Advanced: VLookup | 9 | | |
| Facebook for Business | 5 | | |
| Friday Features: <i>Crazy Rich Asians</i> | 38 | | |
| Friday Features: <i>First Man</i> | 38 | | |
| Friday Features: <i>Juliet, Naked</i> | 41 | | |
| Friday Features: <i>Operation Finale</i> | 27 | | |
| Genealogy Club: Dig Into Your Research | 1 | | |
| Happiness: Your Path To Success in Health, Relationships, and Work | 43 | | |
| How to Stay in Shape By Doing What You Love | 24 | | |
| iMovie Basics | 5 | | |
| In Stitches Needleworkers/Learn to Knit | 10 | | |
| iPhone Advanced | 11 | | |
| | | | Teens 130 |
| | | Anime & Manga Drawing Workshop: Advanced | 24 |
| | | Crafternoons | 6 |
| | | Crafternoons with Bauhaus | 7 |
| | | Explore eSports: Competitive Video Gaming | 28 |
| | | First Friday Movie | 0 |
| | | SAT Study Group | 12 |
| | | Spill | 25 |
| | | Susan B. Anthony's Birthday Challenge | 24 |
| | | Teen Creative Writing Workshop | 4 |

| | |
|---|--------------|
| Number of Adult Programs: | 56 |
| Number of Teen Programs: | 9 |
| Total Number of Programs : | 65 |
| Total Number of Programs Compared to February 2018 (63): | 3.2% |
| Total Attendance Compared to February 2018 (1016): | 14.2% |

Group Study Rooms

| | Dec | Nov | Oct | Sept | Aug | July | June | May | Apr | Mar | Feb | Jan |
|------------------------|------|------|------|------|------|------|------|------|------|------|-------------|-------------|
| 2019 Total Uses | | | | | | | | | | | 1541 | 1563 |
| 2018 Total Uses | 1383 | 1541 | 1702 | 1499 | 1455 | 1442 | 1439 | 1587 | 1656 | 1594 | 1492 | 1629 |

Patron Interactions

| | Reference Questions | Library Info Questions | Tech Consults (>15 min) | Other Consult (>15 min) |
|-------------------------|---------------------|------------------------|----------------------------|----------------------------|
| February 2019 | 3965 | 1913 | 19 | 18 |
| February 2018 | 4429 | 1769 | 22 | 16 |
| % Increase | -10.5% | 8.1% | -13.6% | 12.5% |
| Monthly Average (12 mo) | 4478 | 1851 | 24 | 24 |

KIDS' LIBRARY

February 2019

| PROGRAMS | Sessions | Total |
|-------------------------------------|-----------------|--------------|
| Chicka Chicka Baby (infants) | 8 sessions | 155 |
| Rise & Shine (ages 1-3) | 16 sessions | 965 |
| Rhyme Time (ages 1-2) | 8 sessions | 272 |
| Saturday Family Storytime | 4 sessions | 128 |
| Free to be Three (age 3) | 4 sessions | 91 |
| Time for Twos (age 2) | 4 sessions | 94 |
| Fun for Ones (age 1) | 4 sessions | 116 |
| Road to Reading (ages 3-5) | 4 sessions | 182 |
| We Love Reading! (gr K-1) | 4 sessions | 90 |
| Jr. Lego Club (gr K-2) | 2 sessions | 19 |
| Music Factory (ages 3-5) | 4 sessions | 73 |
| Ukulele Circle | Feb 1 | 15 |
| World Ukulele Day! Learn to play | Feb 2 | 27 |
| Valentine Cards (all) | Feb 9 | 96 |
| Read to the Dogs (gr 3-8) | Feb 9 | 39 |
| Code w/ Scratch Jr (gr K-8) | Feb 11 | 9 |
| Parent/Child Makery (families) | Feb 13 | 16 |
| Homeschool Hangout | Feb 14 | 8 |
| Cam Jansen Detective Party (gr K-2) | Feb 18 | 16 |
| Encyclopedia Brown Party (gr 3-5) | Feb 18 | 18 |
| Junior Lego Club | Feb 19 | 8 |
| Learn to Use a 3D Printer (gr 3-5) | Feb 21 | 9 |
| Way Cool Adventures (gr K-1) | Feb 21 | 22 |
| Passive: Open Lego (families) | Feb 23 | 7 |
| Passive: 1000 Books Before K | all month | 42 |
| Passive: WRP "Read Undercover" | all month | 102 |

MIDDLE SCHOOL PROGRAMS

| | | |
|-----------------------------------|------------|-----------|
| Beginners Sewing Club | 4 sessions | 15 kids |
| Taste off: Chocolate Chip Cookies | Feb 22 | 5 tasters |

SCHOOL SERVICES/PRESCHOOL SERVICES

1026 items checked out as teacher requests in February.

| Visits | Date | Participants |
|---|-------------|---------------------|
| School Visit: Elmhurst College students | Feb 7 | 7 |
| Scout Visit: Digital Photographer | Feb 4 | 26 |
| Scout Visit: Tour | Feb 11 | 10 |
| Scout Visit: Robotics | Feb 27 | 15 |
| Preschool Visit: Elmhurst Hospital | Feb 27 | 28 |

PROGRAM TOTALS

| | | | |
|--------------------------------|-----------|--------------------------------|--------------|
| Children's Programs: | 79 | Children's Program Attendance: | 2,554 |
| Passive Children's Programs: | 3 | Passive Children's Attendance: | 151 |
| Middle School Programs: | 5 | Middle School Attendance: | 20 |
| Total programs offered: | 87 | Total attendance: | 2,725 |

OTHER KIDS' STATS

| | |
|-------------------------|--------|
| Reference questions: | 1,252 |
| Total item circulation: | 39,426 |
| Total database usage: | 6,160 |
| Total downloads: | 542 |
| Study room use: | 113 |

VOLUNTEERS

Four middle school volunteers donated thirteen hours of service to the Library in February.

STAFF, STAFF TRAINING, AND PROFESSIONAL DEVELOPMENT

Erica Cullinan resigned this month, and Gloria W. requested to step away from the Kids' Department Head position to resume her position as Children's Program Coordinator. MaryBeth agreed, and has begun the process of interviewing for a replacement manager. It has been my privilege to work as Kids' Department Head these past 10 months, transitioning our staff through Sharon's retirement and moving toward new paths of growth, and I look forward to working with the new manager in my capacity as Program Coordinator. I am very grateful to our staff and the Board for this opportunity. -Gloria

WORKSHOPS

| | | | |
|--------|----------------------------|------------|--------------------------|
| Feb 8 | Prairie State Story League | Marti V. | 3.5 hours |
| Feb 21 | Booklist Webinar | Jessica K. | 1 hour |
| Feb 22 | LACONI UnConference | Gloria W. | 6 hours |
| | | | Total: 10.5 hours |

Winter Reading "Read Undercover"

December 21 – February 28

Total registered: 1,486

Total completed: 763

Previous year registration: 1,280

Previous year completed: 701



Our bulletin board full of WRP flashlights from all our winter readers.

CIRCULATION REPORT

February 2019

TOTAL CIRCULATION:

February 2019 = 99,241
February 2018 = 95,388

Circulation for February 2019 increased 4% compared to February 2018.
 % of checkouts done on self-checks February 2019 = 30%

Holds:

- Placed this month: 9,355
 - Staff placed = 1,520
 - Patron placed = 6,806
 - Placed in LINKin = 1,029
- Placed a year ago: 8,658
- Percent Change: 8%
- Amount of holds filled this month: 7,754
 - Elmhurst items = 6,529
 - LINKin items = 1,086
 - OCLC items = 139
- Filled a year ago: 6,763
- Percent Change: 15%
- Holds Not Picked Up: 737 (10%)

ILL:

- ILL sent this month: 1,289 (LINKin = 1,016 / OCLC = 273)
- ILL sent a year ago: 957
- Percent Change: 35%
- ILL received this month: 1,450 (LINKin = 1,310/ OCLC = 140)
- ILL received a year ago: 1,363
- Percent Change: 6%

Non-Resident Cards purchased: 1 for a total of \$499.30

Book Sale Room:

- Revenue: \$ 472.91

Breakdown of Monthly Circulation by Users:

| | | |
|------------------------------|---------------|-------------|
| Elmhurst Patrons | 75,205 | 76% |
| Digital Material | 14,071 | 14% |
| Reciprocal Borrowers | 5,852 | 6% |
| Interlibrary Loans Sent | 1,289 | 1% |
| Teachers | 1,026 | 1% |
| Outreach Patrons | 577 | 1% |
| Non Residents-Unincorporated | 574 | 1% |
| Elmhurst Work Perks | 285 | <1% |
| Elmhurst College Students | 147 | <1% |
| Non Resident Taxpayers | 134 | <1% |
| Elmhurst Businesses | 77 | <1% |
| Limited Access | 4 | <1% |
| Total | 99,241 | 100% |

of Patrons Served at Drive-up Window:

- February 2019 = 2,374
- February 2018 = 2,203
- Percent Change: 8%

Highest Hourly Rate of Circulation Transactions:

Sunday, February 24: Average 1,192 items/hour.*

*items checked in, checked out and renewed

Of Note:

- Debbie represented the Library at the City Wellness Committee Meeting on February 7.
- Sam facilitated In Stitches on February 12.
- Debbie facilitated In Stitches on February 20.
- Keith facilitated Friday Features on February 8 and 22.
- Tracy, Chris, Debbie and Christy worked in the Makery.
- Seventeen volunteers worked for 68 hours.
- 1,683 patrons have registered for our new Text Notification service; 60 in February.

Notable Circulation Figures:

- 14,071 Digital Media
 - 3,186 My Media Mall
 - 627 Cloud Library
 - 829 Freegal downloads
 - 3,300 Freegal songs streamed
 - 1,948 Hoopla
 - 1,189 RBG Digital (formerly Zinio)
 - 415 Kanopy
 - 2,441 eLearning
 - 1 Artist Works
 - 98 BookFlix
 - 2 TrueFlix
 - 35 Tumblebooks
- 511 Electronic Devices
 - 1 Assistive Technology iPad
 - 118 Laptop
 - 24 ADS Nook
 - 18 KIDS' Nook
 - 18 Projector
 - 11 VHS to DVD Converter
 - 118 Creative Studio Visual and Audio Equipment
 - 69 KIDS LaunchPad
 - 4 ADS LaunchPad
 - 19 ADS Media Player
 - 16 KIDS' Media Player
 - 10 Photo Equipment
 - 45 Hot Spots
 - 35 Makery Equipment
 - 5 Graphing Calculator
- Items from Library of Extraordinary Things
 - 143 Adult Board Games
 - 176 KIDS' Board Games
 - 364 KIDS' Toys/Puzzles
 - 69 Appliances
 - 21 Cake Pans
 - 200 KIDS' STREAM Kits

In February, we finalized the Spring issue of *Fine Print*. Our Common Connection programming theme for this quarter is Community. With partner programs with the Art Museum, History Museum, Police Department, Fire Department, Public Works, GreenMan Theatre, Local Businesses, Forest Preserve, and many more, the Library is actualizing its Vision of being a “place for discovery at the heart of the community.”

Additional projects of note are:

- Working alongside the ADS Outreach Specialist to create a new quarterly eNewsletter for caregivers and their loved ones.
- Meeting with District 205 about collaborating on a video project over the summer.

Marketing's focus in March includes:

Programs: Common Connection: Community

With each cycle of *Fine Print*, we feature a Common Connection program theme. The topics covered influence the world - no matter who we are. The Library strives to be at the center of the **community**, where ideas can be explored and discussed. Program listing available - elmlib.org/common

Collection: Kids' Bags to Go

These grab-and-go bags consist of topics that interest kids and their families, such as: *Camping*, *Telling Time*, *Cursive*, and *American Sign Language*. This collection includes baby bags too, which can be identified by "My First..." in the title. All Kids' Bags to Go are located in the Kids' Library.

Service: Tax Resources

While the Library does not offer tax advice, it does offer other avenues for acquiring tax help:

- Quick links to popular forms: elmlib.org/taxes
- Bookmark with helpful information on how to file and get help filing federal and state taxes. Available at 2nd Floor Info Desks and Welcome Desk.
- Display (on 2nd Floor) featuring J.K. Lasser books, laminated tax forms, tax binder, and tax bookmarks.
- Additional circulating books in the non-fiction collection and **new** *In Focus* display (next to the Lobby cafe).

Amenity: Learning Garden

This space is designated for our youngest patrons and encourages literacy on multiple levels. In addition to having easily accessible picture books that are shelved face-out, the Learning Garden inspires kids to learn through play and interaction. Play stations encourage use of the imagination, puzzles build visual and critical thinking skills, and puppets build story-telling abilities.

Here are some sample screenshots of our online presence from February:



askelmhurst • Following

askelmhurst Side-by-side creativity in the Makery. #elmhurstmakery #elmhurstpubliclibrary

#Repost @design.in.play with @get_repost
• • •
Mixing work and pleasure with my little artist.

#paperart #diecuts #collagemaker
#linedrawings #shopdrawings
#interiorelevations #makerspace
#motheranddaughter #elmhurstmakery
#workingmomlife #lifeofanarchitect

design.in.play We love the Makery - such a great studio space for creativity and collaboration!

Like Comment Share

Liked by pplalmer1 and 6 others

FEBRUARY 18

Add a comment...



design.in.play



Post Details

Elmhurst Public Library
Published by askelmhurst [?] · March 1 at 5:26 PM

EPL Storytimes in the Neighborhood got off to a great start with our friends at Elmhurst Fire Department today. We'll see you next week with more stories at Elmhurst History Museum! Visit elmhb.org/common for a complete list of programs centered around "Community."
#commonconnection #community

Performance for Your Post

1,333 People Reached

47 Reactions, Comments & Shares

| | | |
|----------------------|----------------------|-----------------------|
| 42 Like | 35 On Post | 7 On Shares |
| 2 Love | 2 On Post | 0 On Shares |
| 1 Comments | 1 On Post | 0 On Shares |
| 2 Shares | 2 On Post | 0 On Shares |

175 Post Clicks

| | | |
|---------------------------|-------------------------|---------------------------|
| 103 Photo Views | 9 Link Clicks | 63 Other Clicks |
|---------------------------|-------------------------|---------------------------|

NEGATIVE FEEDBACK

| | |
|-------------------------|-------------------------|
| 1 Hide Post | 0 Hide All Posts |
| 0 Report as Spam | 0 Unlike Page |

Reported stats may be delayed from



BOARD REPORT

February 2019

| | Feb-19 | Feb-18 | PER CENT CHANGE | CUMULATIVE TOTAL | | PER CENT CHANGE |
|------------------------------|---------------|---------------|----------------------------|-------------------------|---------------|----------------------------|
| | | | | FY 19 | FY 18 | |
| Circulation | | | | | | |
| Adult | 54,278 | 53,677 | 1% | 112,067 | 114,354 | -2% |
| Kids' Library | 43,513 | 40,341 | 8% | 86,616 | 85,552 | 1% |
| Unspecified | 1,450 | 1,370 | 6% | 2,800 | 2,894 | -3% |
| Total | 99,241 | 95,388 | 4% | 201,483 | 202,800 | -1% |
| <i>Digital Material</i> | <i>14,071</i> | <i>15,006</i> | <i>-6%</i> | <i>28,711</i> | <i>32,168</i> | <i>-11%</i> |
| <i>Database Usage</i> | <i>14,479</i> | <i>27,701</i> | <i>-48%</i> | <i>73,746</i> | <i>45,272</i> | <i>63%</i> |
| Number of Days Open | 28 | 27 | | | | |
| Online Statistics | | | | | | |
| Web Site Visits | 135,531 | 203,514 | -33% | 275,918 | 414,026 | -33% |
| Web Site Unique Visitors | 131,028 | 197,556 | -34% | 265,967 | 402,353 | -34% |
| Web Site Page Views | 154,139 | 218,413 | -29% | 314,942 | 446,989 | -30% |
| Sessions on Public Computers | 23,580 | 25,800 | -9% | 45,807 | 25,800 | 78% |
| Wifi Sessions | 22,960 | 23,700 | -3% | 45,105 | 23,700 | 90% |
| Reference Queries | | | | | | |
| Adult Reference | 3,965 | 4,429 | -10% | 8,026 | 9,316 | -14% |
| Kids' Library | 2,518 | 1,193 | 111% | 3,784 | 2,583 | 46% |
| Total Reference Req. | 6,483 | 5,622 | 15% | 11,810 | 11,899 | -1% |
| <i>One to One Tutorials</i> | <i>24</i> | <i>6,815</i> | <i>-100%</i> | <i>58</i> | <i>38</i> | <i>53%</i> |
| Meeting Room Use | | | | | | |
| Library Programs | 152 | 131 | 16% | 275 | 267 | 3% |
| Public Meetings | 101 | 103 | -2% | 195 | 218 | -11% |
| *Group Study Rooms | 1,541 | 1,492 | 3% | 3,104 | 3,121 | -1% |
| Total Programs/Meetings | 1,794 | 1,726 | 4% | 3,574 | 3,606 | -1% |
| <i>Passive Programs</i> | <i>4</i> | <i>3,321</i> | <i>-100%</i> | <i>8</i> | <i>6,945</i> | <i>-100%</i> |
| Program Attendance | | | | | | |
| Adults | 1,130 | 953 | 19% | 2,249 | 1,919 | 17% |
| Teens | 130 | <i>N/A</i> | | 181 | <i>N/A</i> | |
| Middle School | 20 | <i>N/A</i> | | 37 | <i>N/A</i> | |
| Kids | 2,554 | 2,598 | -2% | 4,849 | 6,445 | -25% |
| Library Wide | 0 | <i>N/A</i> | | 0 | <i>N/A</i> | |
| Passive Program | 152 | 425 | -64% | 878 | 425 | 107% |
| Total Program Attendance | 3,986 | 3,551 | 12% | 8,194 | 8,364 | -2% |
| Visitor Count | | | | | | |
| In-house | 41,930 | 40,593 | 3% | 84,146 | 86,226 | -2% |
| Drive-up | 2,374 | 2,203 | 8% | 4,563 | 4,693 | -3% |
| Total | 44,304 | 42,796 | 4% | 88,709 | 90,919 | -2% |
| <i>Makery</i> | <i>1,288</i> | <i>1,146</i> | <i>12%</i> | <i>2,480</i> | <i>1,883</i> | <i>32%</i> |
| <i>Creative Studio</i> | <i>151</i> | <i>129</i> | <i>17%</i> | <i>315</i> | <i>155</i> | <i>103%</i> |

BOARD REPORT

February 2019

Elmhurst Library Cards

| | |
|-----------------------|--------|
| Card Holders 02/01/19 | 31,909 |
| Added | 142 |
| Withdrawn | 395 |
| Card Holders 02/28/19 | 31,656 |

Elmhurst Cards Used 8,714 8,939 -3%

Nonresident Cards

| | ADULT | JUVENILE | TOTAL |
|-----------------------|--------------|-----------------|--------------|
| Card Holders 02/01/19 | 70 | 13 | 83 |
| Added | 3 | 0 | 3 |
| Expired | 0 | 0 | 0 |
| Card Holders 02/28/19 | 73 | 13 | 86 |

Reciprocal Borrower Cards

| | |
|-----------------------|-------|
| Card Holders 02/01/19 | 1,829 |
| Added | 77 |
| Expired | 74 |
| Card Holders 02/28/19 | 1,832 |

Collection Totals

| | Adult | Juvenile | Total |
|-----------------------------|----------------|-----------------|----------------|
| Books | 129,940 | 78,257 | 208,197 |
| Compact Discs | 21,684 | 2,309 | 23,993 |
| Playaways Audio | 1,441 | 544 | 1,985 |
| Magazines | 6,659 | 273 | 6,932 |
| DVDs | 16,259 | 6,598 | 22,857 |
| Blu-ray | 1,480 | 442 | 1,922 |
| CD-ROM | 0 | 168 | 168 |
| Console Video Games | 836 | 789 | 1,625 |
| Launchpads | 7 | 42 | 49 |
| Culinary Cupboard | 75 | 0 | 75 |
| Board Games/Puzzles | 181 | 110 | 291 |
| eReaders | 60 | 0 | 60 |
| Knitting Needles | 41 | 0 | 41 |
| Vinyl Records | 128 | 0 | 128 |
| Kits | 13 | 179 | 192 |
| Toys | 0 | 342 | 342 |
| eBooks | 36,298 | 0 | 36,298 |
| eAudio Recordings | 19,941 | 0 | 19,941 |
| eComics | 4,519 | 0 | 4,519 |
| eMusic | 7,849 | 0 | 7,849 |
| eVideo | 25,517 | 0 | 25,517 |
| eMagazines | 193 | 0 | 193 |
| Equipment (Circulating) | 121 | 0 | 121 |
| Media Players | 15 | 0 | 15 |
| Photo Equipment | 11 | 0 | 11 |
| Echo Devices | 5 | 0 | 5 |
| Makery (Equip. Power Cords) | 19 | 0 | 19 |
| Canvas Bags | 2,849 | 0 | 2,849 |
| Teachers Bags | 76 | 0 | 76 |
| Umbrellas | 19 | 0 | 19 |
| Creative Studio | 72 | 0 | 72 |
| TOTAL | 276,308 | 90,053 | 366,361 |