

## DIRECTOR'S REPORT

The Creative Studio Rooms were used 127 times last month! Prior to the renovation, we didn't have people asking for a recording studio or software to design high quality graphics. They didn't realize that this was something that libraries offered. This is a great example of staff knowing about what's trending in other Libraries and deciding that our patrons need the service too. Elmhurst residents are progressive. They want opportunities to connect, create, and explore. They are enthusiastic about embracing new technology and they are looking for ways to continue to add interest to their lives. It's energizing to see people in the Library attending programs, checking out materials, and using new services like the Creative Studios and the 3D printer.

Alternative collections continue to grow in popularity. Nineteen board games, seven cake pans, and thirty four appliances from our Culinary Cupboard collection checked out last month. We had to buy a few duplicates of the appliances due to large numbers of holds. Patrons may also check out vinyl records now. We even circulate a portable record player (I'm sure you remember those). It evokes nostalgia when you look at an album that you remember having in your youth. The record player and several albums checked out as soon as they were available to the public.

# Adult Services Department

February 2016

## Programming

February	16 Technology Classes	109
February 1,8,15 ,29	TEEN Monday Warm Ups	68
February 1	Holistic Healthcare 101: How Do I Choose?	13
February 1,8,15,22,29	Night at the Improv	46
February 1,15,29	Parlons en Francais	14
February 2,9,17	In Stitches Needleworkers	20
February 2,2	[VIP] Creative Card Making	27
February 2	Laura Ingalls Wilder: The Real Story	22
February 2	Read Between the Wines- Book Discussion at Flight 112	10
February 3,10,17	Taoist Tai Chi®	13
February 4	DIY Bath Bombs	20
February 4	Sip 'n' Stitch @ Brewpoint	9
February 5	Wine Club	6
February 5,12,19,26	Italian Americans Discussion Group (need stats for the 26 <sup>th</sup> )	60
February 6,13,20,27	Saturday Afternoon Movie	16
February 7	Lyric Opera Lecture - Romeo & Juliet	10
February 8	Free Career Counseling - 30 Minute Session	5
February 8	Jewelry Creations for Adults	15
February 8,22	Conversemos en Espanol!	21
February 9	Beer Club	12
February 9	Genealogy Club	7
February 10	Dish! Club for Cooks	8
February 10	Ciao Italia! Conversational Group	27
February 10	Navigating your Financial World: Social Security	18
February 11	Blogspiration Club	2
February 11	VIP: Culture Club- Czech Republic	58
February 11	Craft Lab: Re-Make Edition	8
February 11	An Organized Family	18
February 11	How to Give a Perfect Elevator Pitch	25
February 15	Justice Perverted	15
February 16	Vintage Cookies & Candy	29
February 17	ECC Breakfast Membership Meeting	70
February 17,18,18	Book Discussion: Lowland	26
February 17,17	Great Decisions Series: The Rise of ISIS	31
February 17	Colorful Gardening	9
February 18	Elmhurst Business Connection	16
February 18	Mini Reiki Sessions	8
February 19	Read To Me! A Storytime for Grown-Ups	5
February 19	District 205 Transitions Program	7
February 22	An Evening with Ben Franklin	45
February 23	The Disaster of the S.S. Eastland	49
February 24	A Beginner's Guide to the Golden Age of Radio	47
February 25	Mindfulness for Seniors	15
February 25	Dynamic Duos: Favorite Screen Couples	20
February 26	Free Range Parenting: An Exploration	16
February 29	Brewing Basics: Making Coffee at Home	18

## Group Study Rooms

	Dec	Nov	Oct	Sept	Aug	July	June	May	Apr	Mar	Feb	Jan
<b>2016 Total Uses</b>											<b>1472</b>	<b>1368</b>
2015 Total Uses	1309	1411	1467	1331	1068	1098	1205	1035	544	435	395	462
2014 Total Uses	400	400	438	433	365	381	385	410	408	436	411	382
2013 Total Uses	352	362	446	397	358	372	362	416	411	375	345	380
2012 Total Uses	330	385	424	342	321	308	348	415	401	371	432	370

## Online Research Tool Statistics

	Feb 2016	Jan 2016	Dec 2015	Nov 2015	Oct 2015	Sept 2015	August 2015	July 2015	June 2015
All Magazine/News Indexes	10,521	8278	7309	10,702	9343	9167	7601	9571	8649
Ancestry	2168	2171	1964	2404	2175	3040	2912	1613	2496
Consumer Reports.org	144	173	160	147	130	184	196	155	169
Morningstar	280	830	273	285	529	876	252	265	216
Novelist	539	327	428	206	290	144	321	200	211
Public Records	405	396	395	468	461	453	426	436	408
Reference USA	697	696	1202	1610	557	725	604	569	602
Valueline	2870	2947	2709	2648	2511	2340	2186	2314	2901

## Digital Media Report

	Feb 2016	Jan 2016	Dec 2015	Nov 2015	Oct 2015	Sept 2015	August 2015	July 2015	June 2015
<b>E-Audiobooks</b>	<b>1257</b>	<b>1345</b>	<b>1181</b>	<b>1219</b>	<b>1303</b>	<b>1207</b>	<b>1291</b>	<b>1456</b>	<b>1203</b>
Hoopla	129	170	148	140	151	147	220	165	120
MyMediaMall	1128	1175	999	1024	1088	1001	1022	1214	1009
<b>E-Books</b>	<b>3355</b>	<b>3374</b>	<b>3009</b>	<b>2727</b>	<b>2729</b>	<b>2823</b>	<b>3099</b>	<b>3096</b>	<b>3068</b>
Hoopla	112								
MyMediaMall	2746	2893	2532	2266	2279	2372	2640	2604	2624
3M Cloud	497	481	477	461	450	451	459	492	444
<b>E-Classes</b>	<b>1395</b>	<b>1248</b>	<b>553</b>	<b>592</b>	<b>494</b>	<b>674</b>	<b>685</b>	<b>460</b>	<b>567</b>
Gale Courses Trial	3	10	3	2	6	3	15	6	8
Lynda.com	1392	1238	550	590	488	671	677	453	560
<b>E-Serials</b>	<b>1435</b>	<b>1810</b>	<b>1280</b>	<b>841</b>	<b>997</b>	<b>786</b>	<b>887</b>	<b>782</b>	<b>644</b>
PressReader(News)	710	885	599	*new					
Zinio(Magazines)	725	925	681	841	997	786	887	782	644
<b>E-Music</b>	<b>4837</b>	<b>4269</b>	<b>4760</b>	<b>5019</b>	<b>4051</b>	<b>3642</b>	<b>4103</b>	<b>4206</b>	<b>4901</b>
Freegal Downloads	1062	1084	1103	1243	994	1119	1224	1126	1119
Freegal Streaming	2980	2841	3223	3159	2479	2083	2266	2630	3278
Hoopla	136	180	202	192	185	148	134	171	121
Naxos	659	164	232	425	393	292	479	279	383
<b>E-Tutoring (Tutor.com)</b>	<b>12</b>	<b>10</b>	<b>36</b>	<b>23</b>	<b>59</b>	<b>27</b>	<b>11</b>	<b>10</b>	<b>10</b>
<b>E-Videos</b>	<b>210</b>	<b>260</b>	<b>202</b>	<b>136</b>	<b>157</b>	<b>123</b>	<b>161</b>	<b>225</b>	<b>181</b>
Hoopla	198	258	194	132	154	115	145	211	159
InstantFlix/IndieFlix	6	0	7	0	0	4	14	13	20
MyMediaMall	1	2	1	4	3	4	2	1	2
PBS Video Collection	5								
<b>Transparent Languages</b>	<b>37</b>	<b>39</b>	<b>45</b>	<b>20</b>	<b>31</b>	<b>41</b>	<b>28</b>	<b>19</b>	<b>65</b>

<b>Patron Interactions</b>	Reference Questions	Library Info Questions	3D Prints	Poster Prints
February 2016	4,682	1,337	66	3

## KIDS' LIBRARY

February 2016

<b>PROGRAMS</b>	<b>Sessions/Date</b>	<b>Kids</b>	<b>Adults</b>	<b>Total</b>
Chicka Chicka Baby ST (infants)	8 sessions	65	68	133
Fun for Ones ST (age 1)	4 sessions	52	52	104
Rise and Shine ST (ages 1-5)	11 sessions	405	314	719
Rhyme Time ST (ages 1-2)	4 sessions	103	121	224
Time for Twos ST (age 2)	8 sessions	90	89	179
Free to be Three ST (age 3)	4 sessions	43	37	80
Road to Reading ST (ages 3-5)	8 sessions	134	47	181
Pajama ST (families)	4 sessions	33	19	52
Saturday Family ST (families)	4 sessions	50	42	92
We Love Reading ST (gr K-1)	5 sessions	115	35	150
Kids' Chess (ages 6-14)	4 sessions	45		45
Learn to Use a 3D Printer (gr 3-5)	4 sessions	38		38
Spanish ST (families)	Feb 5	20	20	40
Wild About Animals (gr 1-3)	Feb 5	18		18
Family Valentine Card Crafting	Feb 6	36	35	71
Chinese New Year (gr 1-5)	Feb 8	48		48
Valentine Card Crafting (gr 4-8)	Feb 11	11		11
Minecraft (gr 1-5)	Feb 12	20		20
Worlds of Music (families)	Feb 15	70	50	120
Junior Scientists: Robots (gr K-2)	Feb 18	18		18
Science Friday: Robots (gr 3-5)	Feb 19	17		17
Read to the Dogs (all grades)	Feb 20	19		19
Junior LEGO (gr K-2)	Feb 25	29		29
Open LEGO (families)	Feb 27	19		19
Leaping ST (ages 1-3)	Feb 29	22	22	44
Leapin' Lizards (gr K-8)	Feb 29	58	30	88

### **MIDDLE SCHOOL PROGRAMS**

Teen Sewing	3 sessions	13
3D Printing	Feb 8	9
International Pancake Day	Feb 9	7
Let's Play Agar.io	Feb 15	4
Jewelry Creation	Feb 15	5

### **SCHOOL SERVICES**

Timothy Christian 5<sup>th</sup> grade classes came with their teachers to learn about and use print and database sources for a biography project. Four classes of 76 students, five teachers, and the school librarian attended on February 4. On February 17, sixteen Elmhurst College Elementary Education students attended with instructor Karen Westendorf for a tour of the library and to be given a presentation on how to use picture books to help teach social studies.

Thirty classroom collections totaling 504 items circulated to Elmhurst schools.

## PROGRAM TOTALS

Children's Programs:	87
Children's Program Attendance:	2,657
Middle School Programs:	7
Middle School Attendance:	38
<b>Total programs offered:</b>	<b>94</b>
<b>Total attendance:</b>	<b>2,695</b>

## VOLUNTEERS

Ten middle school volunteers donated 30 hours of service to the Library in February.

KL Database Usage 2015-2016	2016 Feb	Jan	2015 Dec	Nov	Oct	Sept	Aug
Amazing Animals	59	5	0	0	36	4	13
America the Beautiful	20	2	4	0	2	8	0
BookFlix	648	597	420	582	671	?	224
Early Learning (sessions)	1670	1783	1438	1582	1491	1302	1878
Encyclopedia Americana	23	9	28	28	75	25	0
Grolier Encyclopedia	14	15	6	30	63	6	0
Lands and Peoples	8	4	0	7	2	5	2
New Bk Of Popul Science	2	0	2	29	97	18	6
TrueFlix	54	24	47	39	60	19	12
Tumblebooks (views)	178	194	200	259	434	236	187
World Book (hits)	2600	4440	5560	4660	7100	4700	6080

## STAFF TRAINING AND MEETINGS

Feb 3	Lori Hoegler & Shaira Rock	Lincoln Story League	6 hours
Feb 4	Shaira	Volunteer Coordination Mtg	1 hour
Feb 12	Marti Valesek & Peg Martin	Prairie State Story League	6 hours
Feb 16	Peg Martin	IPad Basics	1 hour
Feb 17	Shaira Rock	Booklist Webinar	1 hour
Feb 18	Allison, Marti, Gloria & Shaira	Library Security & 911	4 hours
Feb 19	Christian O'Kelley, Sharon, Shaira	MakerSpace Planning Meg	4 hours
Feb 20	Sarah Burnside & Marti	Anderson's Children's Literature Breakfast	6 hours
Feb 23	Sharon Karpriel	Visits to Ela PL and Arlington Heights PL	2 hours
Feb 23	Nuala Maloney-Murphy & Sarah	Library Security & 911	2 hours
<b>Total Staff Development / Training</b>			<b>33 hours</b>

## Read on the Wilder Side!

Final Registration as of February 29, 2016

Babies:	70
Preschoolers:	420
Kindergarten	97
1 <sup>st</sup> Graders:	99
2 <sup>nd</sup> Graders:	93
3 <sup>rd</sup> – 5 <sup>th</sup> Graders:	212
Middle Schoolers:	<u>56</u>

**TOTAL: 1047**

Last year's total: 1014



# CIRCULATION REPORT

## February 2016

### TOTAL CIRCULATION:

**February 2016 = 104,907**

**February 2015 = 97,811**

Circulation for February 2016 increased 7% compared to February 2015.

% of checkouts done on self-checks = 28%

### Holds:

- Placed this month: 9,660
  - Staff placed = 1,555
  - Patron placed = 6,880
  - Placed in LINKin = 1,225
- Placed a year ago: 9,159
- Percent Change: 5%
- Amount of holds filled this month: 7,565
  - Elmhurst items = 6,164
  - LINKin items = 1,204
  - OCLC items = 197
- Filled a year ago: 7,090
- Percent Change: 7%
- Holds Not Picked Up: 694
- Percent of holds filled: 9%

### ILL:

- ILL sent this month: 1,079 (LINKin = 923 / OCLC = 156 )
- ILL sent a year ago: 1,051
- Percent Change: 3%
- ILL received this month: 1,691 (LINKin = 1,494 / OCLC = 197)
- ILL received a year ago: 1,638
- Percent Change: 3%

**Non-Resident Cards purchased:** 2 for a total of \$442.49

### Unique Management Services:

- Accounts submitted this month: 12 @ \$8.95 = \$107.40
- Total cumulative recovery of \$173,937.83 yielding an ROI of 12 to 1.

### Book Sale Room:

- Revenue: \$ 402.32

### Ecommerce:

• Non-Resident Fees	\$	442.49
• Lost items/Misc.	\$	458.00
• Fines & Processing Fees	\$	1,668.95
• Out of State Fees	\$	0.00
• Total.....	\$	2,569.44

### Breakdown of Monthly Circulation by Users:

Elmhurst Patrons	79,018	75%
Digital Material	14,101	13%
Reciprocal Borrowers	8,194	8%
Interlibrary Loans Sent	1,079	1%
Teachers	731	1%
Elmhurst College Students	552	1%
Outreach Patrons	432	<1%
Non Residents-Unincorporated	403	<1%
Elmhurst Businesses	249	<1%
Non Resident Taxpayers	130	<1%
Elmhurst Work Perks	18	<1%
Homeless	0	<1%
		100%

### # of Patrons Served at Drive-up Window:

- February 2016 = 2,379
- February 2015 = 2,206
- Percent Change: 8%

### Highest Hourly Rate of Circulation Transactions:

Sunday, February 21: Average 1,305 items/hour!\*

\*items checked in, checked out and renewed

### Of Note:

- Debbie attended Programmers' Meeting February 4.
- Debbie represented the Library at the City's Wellness Committee on February 11.
- Sam facilitated In Stitches on February 9.
- Darlene, Kim, Debbie and Laura attended a safety webinar.
- Debbie facilitated In Stitches on February 17.
- Sam, Laura, Anne Marie and Kelsey attended the Anniversary Planning meetings.
- Chris P, Dina, Dulce, and Kelsey assisted with various programs in February.
- Eight volunteers worked for 25 hours.
- The Circulation Department welcomed Nick S. and Christine K. as our newest Pages.

### Notable Circulation Figures:

- 14,101 Digital Material
  - 3,875 My Media Mall
  - 497 3M Cloud
  - 1,062 Freegal downloads
  - 2,980 Freegal songs streamed
  - 6 IndieFlix
  - 575 Hoopla
  - 725 Zinio
  - 5 PBS Video Collection
  - 3,496 eLearning
  - 648 BookFlix
  - 54 TrueFlix
  - 178 Tumblebooks
- 2,313 Magazines (ADS and KIDS)
  - 1,050 *Magazines to Go*
- 224 Electronic Devices
  - 0 Assistive Technology iPad
  - 113 Laptop
  - 25 ADS Nook
  - 27 KIDS Nook
  - 9 Projector
  - 6 VHS to DVD Converter
  - 44 Creative Studio Audio and Visual Equipment
- 127 Creative Studio Rooms
- 19 Adult Board Games
- 7 Cake Pans ← *New Collection*
- 34 Appliances ← *New Collection*
- Items checked out for use in Library
  - 16 Laptop (KIDS)
  - 25 iPad (KIDS)

# BOARD REPORT

February 2016

	Feb-16	Feb-15	PER CENT CHANGE	CUMULATIVE TOTAL FY 16	FY 15	PER CENT CHANGE
<b>Circulation</b>						
Adult	60,212	53,260	13%	123,144	115,662	6%
Kids' Library	43,004	42,808	0%	86,821	86,585	0%
Unspecified	1,691	1,743	-3%	3,416	3,663	-7%
Total	104,907	97,811	7%	213,381	205,910	4%
Total Minus ILL Sent	1,079	1,051	3%			
Number of Days Open	29	27				
Digital Material	14,101	8,967	57%			
<b>Web Site</b>						
Visits	312,620	241,368	30%	642,099	516,002	24%
Unique Visitors	294,388	224,744	31%	605,595	480,646	26%
Page Views	351,493	280,040	26%	718,466	595,093	21%
<b>Reference Queries</b>						
Adult Reference	4,682	5,179	-10%	10,176	10,467	-3%
Kids' Library	1,578	1,668	-5%	3,335	3,573	-7%
Total Reference Req.	6,260	6,847	-9%	13,511	14,040	-4%
<b>Meeting Room Use</b>						
Library Programs	177	145	22%	311	280	11%
Public Meetings	96	84	14%	180	172	5%
*Group Study Rooms	1,472	395	273%	2,840	857	231%
Total Programs/Meetings	1,745	624	180%	3,331	1,309	154%
<b>Program Attendance</b>						
Adults & Teens	1,116	505	121%	2,139	1,115	92%
Kids	2,695	2,509	7%	4,628	4,556	2%
Total Program Attendance	3,811	3,014	26%	6,767	5,671	19%
<b>Visitor Count</b>						
In-house	46,445	37,764	23%	88,174	78,729	12%
Drive-up	2,379	2,206	8%	4,927	4,698	5%
Total	48,824	39,970	22%	93,101	83,427	12%
<b>Elmhurst Library Cards</b>						
Card Holders 02/01/16	28,475					
Added	169					
Withdrawn	-229					
Card Holders 02/29/16	28,415					
Purge of expired cards						
<b>Elmhurst Cards Used</b>						
	9,289	8,898	4%			
<b>Nonresident Cards</b>						
Card Holders 02/01/16	81	22	103	<b>Reciprocal Borrower Cards</b>		
Added	2	0	2	Card Holders 02/01/16	<b>2,230</b>	
Expired	2	0	2	Added	<b>105</b>	
				Expired	<b>197</b>	
<b>Card Holders 02/29/16</b>	<b>81</b>	<b>22</b>	<b>103</b>	Card Holders 02/29/16	<b>2,138</b>	



**BOARD REPORT**

February 2016

<b>Materials (Selected Statistics)</b>	<b>Adult Added</b>	<b>Adult Withdrawn</b>	<b>Juvenile Added</b>	<b>Juvenile Withdrawn</b>
Books, Non-Fiction	383	2,403	239	1,195
Books, Fiction	792	439	527	1,572
Compact Discs	85	6	28	14
Playaways Audio	16	0	17	22
Kits	0	0	0	2
Software	0	0	0	0
CD-ROM	0	0	1	0
Videos	0	0	0	0
DVD's	242	89	64	112
Blu-ray	49	1	7	0
Console Video Games	5	25	9	3
Toys	0	0	11	17
Board Games	0	0	0	0
Vinyl Records	0	0	0	0
Flashdrives	0	0	0	0
<b>TOTAL</b>	<b>1,572</b>	<b>2,963</b>	<b>903</b>	<b>2,937</b>

<b>Collection Totals</b>	<b>Adult</b>	<b>Juvenile</b>	<b>Total</b>
Books	139,028	103,040	242,068
Compact Discs	22,668	4,010	26,678
Playaways Audio	1,048	367	1,415
DVDs	15,652	9,070	24,722
Blu-ray	1,086	221	1,307
CD-ROM	0	184	184
Console Video Games	701	709	1,410
Board Games	15	0	15
Kits	0	51	51
Toys	0	459	459
<b>TOTAL</b>	<b>180,198</b>	<b>118,111</b>	<b>298,309</b>