# Director's Report

- The One Book, One Elmhurst event featuring best-selling author, Shelby Van Pelt, was a huge success. Over 500 people attended in person to hear the author talk about her book and writing process. Ms. Van Pelt could not have been more gracious as she signed autographs and interacted with patrons who waited in line to meet her after the interview.
- I hope you all had a chance to watch the video I sent you, which was made by D205, featuring the Library and our mutually beneficial partnership with the school district.
- New carpet was installed in the admin offices last week. The work went smoothly with some interruption to work spaces but nothing that we couldn't accommodate for the short-term.
   Carpet is being installed in the Kids' Department this week.

#### **Unplanned Elevator Repair:**

The elevator doors on the car and at the hoist way entrances are powered by the original door operator installed by OTIS Elevator in 2002 when the building was built.

In mid-November, the Lobby elevator started to record faults to the system. The Otis technician reset the software. A few weeks later, the elevator cart went to the upper-level location and the door opened and closed with an audible tone every 3-5 minutes. Otis services were contacted. After testing and trying to correct the issue, it was concluded that the door operator motor failed. The elevator was powered OFF to quell the door opening. Library staff blocked the elevator doors, put up signage, and informed staff to direct patrons to the Kids' Library elevator to access the upper level.

The existing motor is no longer manufactured and obsolete parts are not covered under our Otis contract. Otis tried to acquire another motor, but none was found. Therefore, the entire door operator system needs to be replaced. After parts for the work are obtained in a few weeks, work will be schedule that will take up to 4 days to complete. The elevator inspection service will then be contacted to test operator functions and approve the elevator for public use.

Once the new door operator system is installed and programmed, it will be covered under the maintenance agreement for repairs and adjustments. The total for this repair is \$33,261.55.

# **ADULT SERVICES DEPARTMENT REPORT** Nov 2024



#### **Teen Volunteers**

Libby Mercado, the Teen
Engagement Librarian, worked with
teen volunteers to create Fall and
Thanksgiving themed cards to be
distributed to patrons who receive
Outreach Delivery. One Outreach
patron said that their card meant so
much to them that they plan on
writing one back. Teen volunteers
have become an invaluable support
at EPL and are involved with
programming, clerical tasks,
decorating the Teen Area and various
other projects.

# One Book, One Elmhurst: Author Event

Anne Swanson teamed up with Mary Beth Harper to interview Shelby Van Pelt with an audience of more than 500 patrons. Christina Racibzynski, Hayley Rightnowar and Bryan Blank were on the Library-wide team that helped to plan and facilitate the event.

# **ARC Training**

Christi Hawn, Christina Racibozynski and Alyssa Murphy collaborated on a staff



training about Advance Reader Copies(ARCs). Along with digital access, EPL has a collection of these prepub titles in the staff room for staff knowledge.



# **Memory Café**

This month's Memory Café, facilitated by Hayley Rightnowar and Rachael Mason had a theme of family gatherings. A memory café is a program that is intended for those with mild cognitive impairment, Alzheimer's, or related dementia and their care partners to have a shared experience to socialize and participate in an activity.

# **LinkedIn Profile Portraits**

Christina Racibozynski and Rachael Mason organized the popular LinkedIn Headshots program and provided 27 patrons with a photo for their professional portfolio. In preparation for the program this year, Christina simplified elements of the event setup.

# **Connecting with Patrons**

Kelsey Wilcoxon reports a favorite interaction where a father came in right at closing. The father told Kelsey that he, his wife and their newborn were new to Elmhurst and that they wanted to learn about the Kids' Library. As Kelsey also works in the Kids' Library, she was more than prepared to tell him about Mother Goose and Me, the storytime for newborns, along with other programming and services. The patron seemed surprised and happy and said he'd be back with his family when they had more time to explore.

# **KIDS' LIBRARY DEPT REPORT**

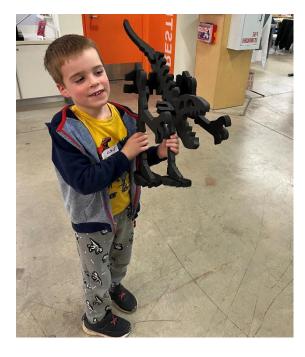
# November 2024

# **Programming**

**Di-November** roared in with a variety of fun activities. 115 kids put dinosaur cutouts on the bulletin board after determining if their dinosaur was an omnivore, carnivore, or herbivore, which was a great way to introduce kids to what these very big words mean! The glass display featured a patron's dinosaur' collection. K-2<sup>nd</sup> graders made fossils and did other dinosaur-related activities in the Makery, and the 3s, 4s, and 5s enjoyed a dinosaur storytime.



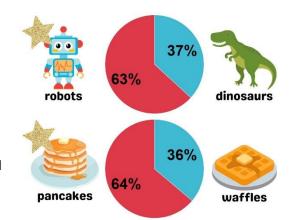






Other fun non-dinosaur activities included our our drop-in Art Club, a Rube Goldberg program for 3<sup>rd</sup>-5<sup>th</sup> graders, and our Kids Voting Booth where 365 kids weighed in on important issues such as their preferences for Robots or Dinosaurs or Pancakes or Waffles.

The week before Thanksgiving saw huge crowds in the Kids Library. Anticipating this surge in foot traffic, we reserved a glow rod exhibit borrowed from the Dupage Children's Museum. 625 kids interacted with this display.



### **Community Partnerships**

The inclusive playgroup led by the C.I.T.Y. of Support, a group for children in therapy, continues to have a good turnout, even if some of the audience isn't quite the intended demographic.

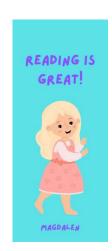
The display above the STREAM kits was "Reading Colors Your World" with a blank poster and prompt for patrons to color a house to add to the display. Over 70 houses were added! The display got an extra boost from students at Bethel Learning Center. They created a cardboard city using recycled materials, inspired by the picture book *Not-A-Box City* by Antoinette Portis



There were four scout visits this month during which the scouts made sublimation mugs, learned computer skills, played escape room activities, made bookmarks, and emailed author Dan Gutman. Gutman responded promptly, and his response was forwarded to the troop leader. Here are a few of the creative bookmarks the scouts made. The scout leader shared with Nuala Maloney Murphy that her older daughter still has her bookmark from 4 years ago!

Kindergarteners from Hawthorne Elementary School took a walking field trip to the library to listen to alphabet stories and participate in a Little Letter Parade.





EPL was featured in an article in <u>District 205's Community Connections Newsletter</u> and featured quotes from School Services Coordinator Heather Forster Jensen about the importance of early literacy and building connections between the school and public library.



#### **Middle School Happenings**

Fifteen middle schoolers had fun participating in "Find the Golden Tickets," and five attended the Middle School Influencers program where they wrote kind messages to leave around the Kids' Library. The tweens also enjoyed checking out books from the Reading Is Magic display.





# MARKETING DEPARTMENT REPORT November 2024

# **November Marketing Topics included:**

# Programming: One Book, One Elmhurst Shelby Van Pelt Author Visit (video)

Elmhurst enjoyed a wonderful evening with local author Shelby Van Pelt, author of Remarkably Bright Creatures. This debut novel became an instant New York Times bestseller enjoyed by a variety of readers. Van Pelt discussed her writing process, characters, loss, hope, and the giant Pacific octopus. The event was presented with Elmhurst University and the Friends of the Elmhurst Public Library. Over 650 in attendance along with Director, Mary Beth and Lead Readers' Advisory Specialist, Anne Swanson as moderators for the conversation with Shelby. Check out a video highlighting the event on our YouTube channel. elmlib.org/youtube

# Collections: Holiday Gifting (MyEPL Merch) (video)

Get ready for the gift-giving season with My EPL merchandise that will delight the Library lovers and bibliophiles on your list. Order now to beat the holiday rush! elmlib.org/MyEPL.

elmlib.org/voutube

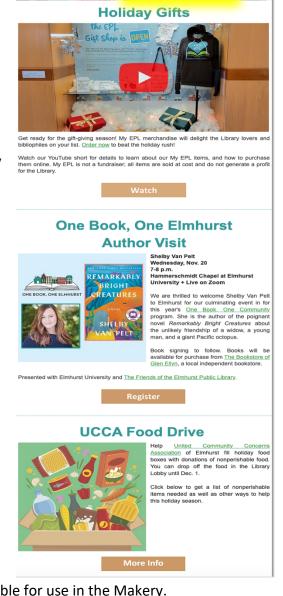
#### Services: NoveList Plus

Novelist Plus can help you get book recs from home or at the Library. Visit elmlib.org/NoveListPlus to search for new titles that match your preferences.

# Inside Scoop: Thermal Book Binder

Thermal Book Binder can be used to glue loose sheet of paper or sewn signatures into soft-or hard-cover books with a neat, professional look. The ThermoBind TB500 is ideal for binding reports and other documents. Works with a variety of thermal book binding covers. Available for use in the Makery.

Here are some sample screenshots of our online presence from November:



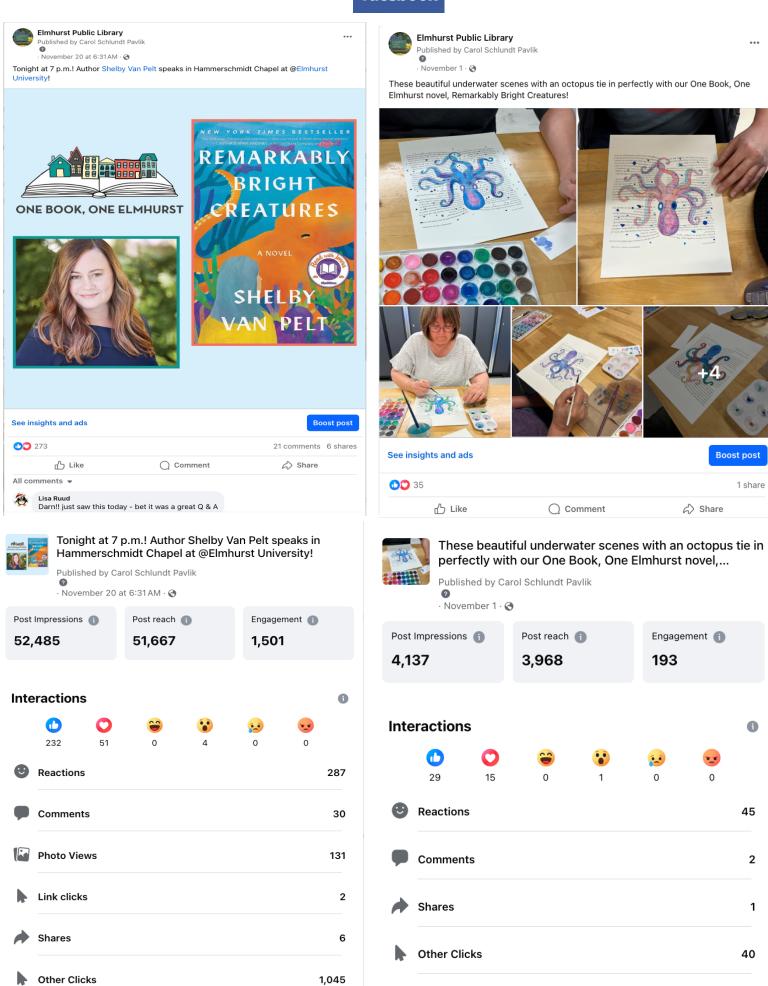




#### In November, people watched your videos 15,027 times







# MAKERY DEPARTMENT REPORT

# **NOVEMBER 2024**

	This Month	Last Month	Last Year
People Counter	1,947	1,1997	1,758
Equipment Reservations	301	279	276
3D Prints	61	36	59



# **Entrepreneurial Ambition**

This trio of junior high students used a variety of equipment to customize shirts and a hoodie. They developed a brand and logo with hopes of starting a clothing company.



**Introducing: Guitar Pick Punch** 

The latest addition to the Makery is a small one. This clever tool enables you to upcycle old gift cards, library cards, or credit cards into guitar picks.



**Makery Drop-In: Planet Lights** 

Battery Tea Light + Ping Pong Ball + Paint = Super Cute Night Light! Makery Specialist Angelina Mazenko developed this month's makery drop-in.



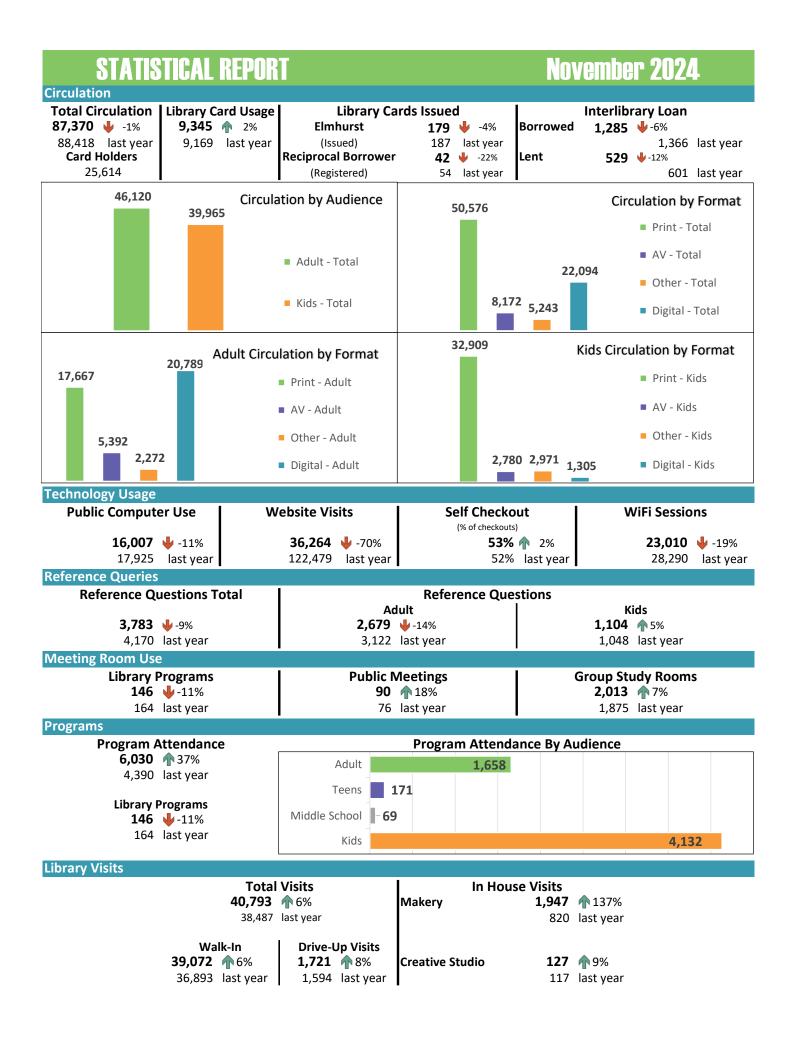
**Sewing Basics** 

The Makery sewing basics class continues going strong. New staff are being trained to teach this popular class so we can continue offering more sessions.

Adult Programs	Primary Event Type	Attendance	Sessions
The Marriage Portrait by Maggie O'Farrell	Book Discussion	12	1
The Marriage Portrait by Maggie O'Farrell	Book Discussion	5	1
Alfred Hitchcock: Master of Suspense	Enrich	38	
American Mah Jongg	Games	34	
Bingo	Games	12	1
Bridge and Pinochle	Games	79	3 1 4
Canasta: Open Play	Games	54	4
Chair Yoga	Gather	54	4 2
Chamber Concert	Family	130	1
Ciao Italia	Gather	9	1
Coloring for Mindfulness	Create	0	1
Culture Club: Wild West Africa	Enrich	18	1
Echoes of Freedom: The Rise and Fall of the Berlin Wall	Common Connection	43	
Excel Advanced	Technology	3	
Excel Intermediate	Technology	10	1
Finishing 3D Printed Objects: Dala Horses	Create	20	1 2
Friday Features	Gather	41	5
Genealogy: Looking for European Roots	Enrich	17	1
Great Decisions	Civic Engagement	13	1
In Stitches Needleworkers	Create	5	1
Library Insiders: Cookie Decorating	T	16	1 1 2 1
LinkedIn Profile Portraits	Business	27	2
Lyric Opera Lecture: Blue	Arts and Culture	3	1
Memory Cafe: Family Gatherings	Enrich	5	1
Next Chapter Book Club	Inclusive	21	1 1
One Book, One Elmhurst Adult Book Discussion:	†		{
Remarkably Bright Creatures by Shelby Van Pelt	Book Discussion	3	1
One Book, One Elmhurst Author Visit: Shelby Van Pelt	Books and Authors	650	1
Retirement Tax Planning	Consumer	23	1
Retro Video Games	Enrich	4	1
Scrabble	Games	18	1 2
Staying Mentally Fit	Enrich	8	1
Sticker Swap	Create	4	
The Historical Wizard of Oz	Books and Authors	35	i
The Sticker Price of Higher Education	Teen Program	2	1
The Steker Frice of Higher Eddedion	Treeli rogium	- <del> </del>	j
The Writing Journey: November Novel Quest Write-In	Books and Authors	35	1
Toys of the 80s and 90s	Common Connection	19	{
Trends in Al for Business	Business	15	<del></del>
Virtual Author Visit: Holiday Tips and Tricks with Chef Art	1	<u>-</u> i	!
Smith	Books and Authors	6	1
TOTALS	DOOKS and Additions	1,491	i
1017LG	!	1,491	
Makery Program	Primary Event Type	Attendance	Sessions
Makery 101: Laser Engrave a Glass	Create		j
	<b>+</b>	6	
Makery 101: Sewing Basics	Create		
Makery 101: Sublimation Basics	Create	6	{
Makery Craft: Autumnal Vase	Create	28	<u>;                                    </u>

TOTALS		46	5
	<u> </u>	i 	
Teen Programs	Primary Event Type	Attendance	Sessions
Blind Taste Test: Mystery Potato Chips	<u> </u>	21	1
OUTREACH Rising Freshmen Academic Night		115	1
Teen Advisory Group	i 	9	1
Teen Crafternoon: Pumpkin Spice Candle	<u> </u>	2	1
Teen Take & Make: Mini Dreamcatchers		24	1
TOTALS		171	}
Middle School Programs	Primary Event Type	Attendance	Sessions
Middle School Influencers	Middle School Influencers	L	1362210112
		5 9	
Middle School Makers: Music in the Creative Studio TOTALS	Create	14	1
IUIALS	<del> </del>	i 14	
Kids' Library Programs	Primary Event Type	Attendance	Sessions
	Storytime	60	<u> </u>
Pop-Up Storytime Art Club		<u> </u>	4
Baby Play Date	Create	28	<u>1</u>
	Family	<u>.                                      </u>	1
C.I.T.Y. of Support Playgroup DiNovember Activity	<del> </del>	1/ 118	
Family Sensory Hour	Family	118	<del> </del>
		42	
Fun for 3s, 4s, and 5s	Storytime	42 16	3
Homeschool Explorers: Draw Comics (Grades K-12) Kids' Chess Club	Homeschool	<del></del>	1
Kids Vote!	Games	15 365	
	Games	<b></b>	1 5 9 2
Little Wigglers Make with Me: Make Your Own Fossil	Storytime	586	ļ
	Create	46	
Mother Goose & Me Ornaments for the Wilder Park Tree	Storytime Create	59 43	
Outreach (EU K-12 Education Students)	Outreach	25	
Outreach (EO K-12 Education Students) Outreach Elementary Hawthorne (Kindergarten)		110	<u> </u>
Outreach Elementary Hawthorne (Self-Contained	Outreach	110	<u></u>
Classroom)	Outreach	40	1
OUTREACH Preschool AT Buttons & Bows	<del>4</del>	45	
OUTREACH Preschool AT Pythagoras School	Outreach	12	i
Read to the Dogs	STEAM	27	1
Romp & Rhyme	Storytime	315	9
Romp & Rhyme After Hours	Storytime	125	4
Rube Goldberg Machines	STEAM	14	{
Saturday STEM	STEAM	35	1
Scout Visit Computer Expert	Outreach	33	2
Scout Visit Makery Mugs	Outreach	17	1
Scout Visit Tiger-iffic	Outreach	15	1
TOTALS		2,222	63
Passive Programs	Primary Event Type	Attendance	Sessions
Adult Passive Programs:		i	
Coloring Stations:		0	
Interactive Displays:		0	<u> </u>
Lobby Table- Goodwill Workforce		16	!
Puzzles:		14	1
Reading Adventure	 	<u> </u>	1
Pocording of All Things Dumpkins & Apples (Opling)		24	1
Recording of All Things Pumpkins & Apples (Online)	<del> </del>	24	1

Recording of Genealogy: Looking for European Roots		     
(Online)	16	1
Recording of Lesser Known Genealogy Apps (Online)	10	1
Recording of Making Change: LGBTQ History (Online)	37	1
Middle School Passive Programs:		i   
Middle School Hangout Passive & Pop-Up	55	2
Kids' Passive Programs:	<u> </u>	i ! !
Craft Table-Passive	1,285	4
DCM Glow Rod Activity-Passive	625	1
	Attendance	Sessions
Adult Program Grand Total	1658	69
Total Passive Program Statistics	121	7
Total Program Statistics	1,537	62
Teen Program Grand Total	171	5
Total Passive Program Statistics	0	0
Total Program Statistics	171	5
Middle School Program Grand Total	69	4
Total Passive Program Statistics	55	2
Total Program Statistics	14	2
Kids' Program Grand Total	4,132	68
Total Passive Program Statistics	1,910	5
Total Program Statistics	2,222	63
Passive Program Total	2,086	14
Total Attendance	6,030	i {
Total Programs		146



# **Monthly Comparison**

#### **Total Circulation**

87,370 **↓**-1% 88,418 last year

#### **Adult Circulation**

46,120 **♣**0% 46,142 last year

#### **Kids Circulation**

39,965 **♣**-2% 40,911 last year

#### **ILL Borrowed from Other Libraries**

1,285 **♣**-6% 1,366 last year

### **Digital Material Circulation**

22,094 ♠ 9% 20,257 last year

#### **Databases**

54,565 **1**364% 11,764 last year

#### **Reference Questions Total**

3,783 **♣**-9% 4,170 last year

#### **One on One Tutorials**

#### **Number of Programs**

#### **Program Attendence**

6,030 **1**37% 4,390 last year

#### **In-Person Visitors**

39,072 **♠** 6% 36,893 last year

#### **Drive-Up Visitors**

1,721 ♠8% 1,594 last year

# **Year To Date Comparison**

# **Total Circulation**

1,006,827 **J**-2% 1,030,127 last year

#### **Adult Circulation**

533,206 **↓**-2% 544,341 last year

#### **Kids Circulation**

459,331 **↓**-3% 471,783 last year

#### **ILL Borrowed from Other Libraries**

### **Digital Material Circulation**

235,186 **1** 6% 222,295 last year

#### **Databases**

335,098 ♠91% 175,608 last year

#### **Reference Questions Total**

49,060 **↑** 0% 49,048 last year

#### **One on One Tutorials**

395 **↓**-28% 551 last year

#### **Number of Programs**

1,928 **♣**-7% 2,065 last year

#### **Program Attendence**

77,011 **↑**15% 67,108 last year

#### **In-Person Visitors**

434,530 ♠8% 404,115 last year

#### **Drive-Up Visitors**

19,954 **♣**-3% 20,492 last year

# **STATISTICAL REPORT**

# **Collection Totals**

# **Books and Magazines**

162,829

# **Library of Extraordinary Things and Electronics**

6.090

#### **Audio Visual**

27,403

# Digital

172,931

# **Notable Happenings in Circulation**

- One Cards for Kids library card was issued in November.
- There are 36 active Cards for Kids library cards.
- Three Non resident cards were purchased this month for a total of \$1,097.76.
- There are 126 active Non resident library cards (patrons living in unincorporated Elmhurst).
- We filled 4,471 holds this month.
- EPL Cares Committee facilitated 2 collections in our Lobby in November
  - •Elmhurst University's Public Health Organization collected hats and mittens in observation of National Homeless Awareness Month.
  - •United Community Concerns Association held their Annual Holiday Food Drive.
- EPL Cares Committee presented Regal, Elsa, and their people with EPL swag as a thank you for visiting us.





