

DIRECTOR'S REPORT

- The plumbing issue which closed two of our public bathrooms and our staff bathroom is fixed. There was a hole in the main drain pipe that was most likely a result of age and stress from items that have taxed the system over the years. We use a local plumber for many of our smaller jobs but this issue needed to be handled by a company that is equipped to do commercial work. The pipe was in the ceiling in the basement. Thankfully, the leak was in the an unfinished area of basement and not in an area where damage would have been more catastrophic.
- Will is also working with a company to fix the generator. It's original to the building and may need to be replaced in a few years. The generator backs up our computer systems and provides lighting and heat/cooling in case of an emergency power loss.
- We all enjoyed this year's holiday party! We did something a little different this year by having a flower bar at the luncheon. Staff created their own mini floral arrangement by choosing from an assortment of flowers and greens to place in a small vase on their desk.

Reaching Outward

Jeremy Slayton, the Digital Collections Librarian, attended the annual Illinois Library Association conference in October.

He reports, "I was able to attend some great sessions, network with colleagues from surrounding areas, and came back refreshed with new ideas that I'm sharing with coworkers."

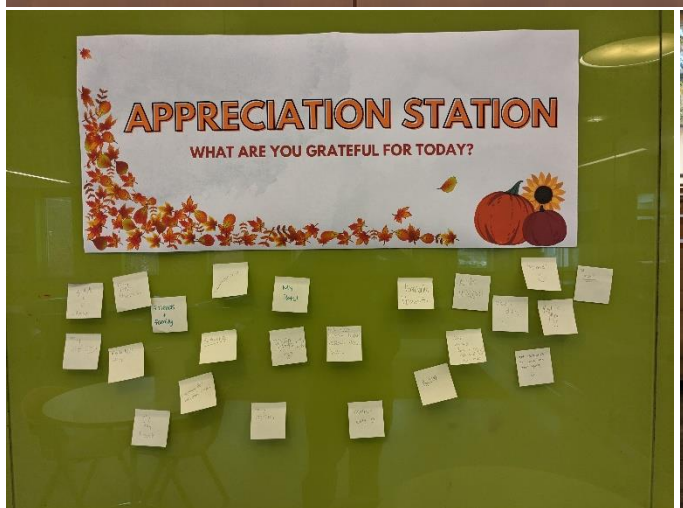
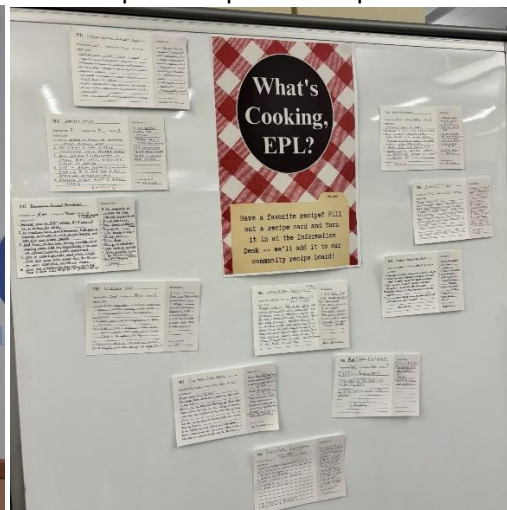
Anne Swanson, Lead Advisory Specialist, and Christi Hawn, Collections Librarian, attended ARRTCon, the Adult Reading Round Table readers' advisory conference at Naperville Library.

Anne reports, "I'm grateful that I had the chance to take part in this useful event where I networked with colleagues from other libraries and learned from breakout sessions about merchandising, passive programs, and displays."

Christi reports, "I helped plan the conference as part of the Adult Reading Round Table's steering committee, and was able to co-present on Reader-Centered Programming and attend sessions about reading trackers and Edelweiss."

Displays

November's glass display case (top left), Hallmark Holiday Movie Madness, was a passive program where patrons voted for their favorite Hallmark holiday movie. Five Star Christmas won. In Teen, patrons added to the Appreciation Station (bottom left) by writing what they were grateful for on a post-it. For "What's Cooking, EPL?" (right top/bottom), staff offered a display of cookbooks and space for patrons to post their favorite recipes.



Programs

Programming this month trended toward celebrating culture and technology. A total of 118 people attended the Family Diwali Party, which featured stories, dancing, and crafts. Several people expressed their appreciation of this fun gathering. The Learn to Code participants had a great time creating complicated mazes for the robot mice using Keva Planks.



Learn to Code



Family Diwali Party

Middle School Happenings

The Middle School Influencers (with some help from other volunteers) decorated and addressed individual thank-you cards for all the District 205 middle school staff. The influencers really enjoy doing service projects, and this was a great way for the library to show its appreciation of the schools.

Collection

We continue to analyze and monitor collection using a variety of tools including weed lists. A short weed list indicates that the collection is the right size with high circulation numbers and few worn or unpopular items. For example, the STREAM kits, Beginning Readers, and LaunchPads are all right-sized collections; whereas, audiobooks are being reduced to make room for more growth in the increasingly popular graphic novel section. New signage marked the expansion of graphic novels and made it easier for children to find this collection.



Displays

Callie Stuart and **Katie Stringwell** put together a Gratitude Tree display for the STREAM Kit area. Starting with bare trees, they asked patrons to write something they were thankful for on paper leaves. With nearly 200 leaves being added, our gratitude tree was a big hit for staff and patrons alike. We are grateful for the active participation from the Elmhurst community!

The glass display case featured *Remember* by Joy Harjo, an indigenous creator, which was very well received. We noticed a patron or two take photos. Plus, the featured book got some extra checkouts.



Remember by Joy Harjo



Outreach

November was a quiet month for outreach, so when we received a last-minute phone call from a nearby preschool, we were able to reschedule a planned December visit to the last week of November. The teachers were very grateful! In total, there were four storytime presentations, two at Buttons and Bow and two at Sunbeams and Rainbow.

There were 3 scout visits—two featuring sewing and one with videogame design.



November Marketing Topics included:

Programming: Common Connection 1893's World's Fair

Experience the majesty of the 1893's Columbian Exposition with Chicago architect and fair's Director of Works Daniel Burnham in this historical portrayal. Learn about the origins of the fair as well as its exhibits, people and politics involved with the creation of the White City.

Collection: Niche Academy

These expertly crafted tutorials on our website will help you get the most out of your Library! Learn how to use our databases, get step by step instructions for Makery crafts, and learn how to use some of the amazing tech equipment available in our collection. elmlib.org/niche

Services: Greeting Card Exchange

Greeting cards are the perfect way to let someone know that you're thinking of them! Participate in the ongoing Greeting Card Exchange, located near the Puzzle Swap and Book Sale area, on top of the flag recycling box. Share like new greeting cards you don't need anymore, and take home some new to you cards. Help spread the word so you have more to choose from!

Inside Scoop: Subscribe! (video available)

Watch our Inside Scoop video to learn how to subscribe for email alerts, EPL news, and lists of notable titles. Choose the lists you want and unsubscribe at any time.

elmlib.org/YouTube

Here are some sample screenshots of our online presence from November:



Cozy Up for Selfies!



Introducing the newest addition to our Lobby – an adorable selfie station that'll have you snuggling up with your pals and diving into a captivating book! Transform into the cutest bear, sly fox, or wise owl, and don't forget to give us a shoutout by tagging us!
#ElmhurstPublicLibrary

Cast Your Votes



Hallmark movies steal our hearts with their scenic locales, charming characters, and happy endings.

Help us determine Elmhurst's favorite Hallmark holiday movie by filling out your brackets each week in November! This interactive display is found at the top of the stairs on the 2nd floor.

We won't be surprised if you decide to pick out a **Hallmark DVD** from our collection and head home for a cozy evening.

Pro tip: You can **stream Hallmark movies** on **Hoopla** with your library card, too!

[Learn More](#)

Care for Your Community



45TH ANNUAL UCCA HOLIDAY FOOD DRIVE

Drop off non-perishable food items for **United Community Concerns Association (UCCA)**'s 45th Annual Holiday Food Drive. A donation box is in the Lobby until Nov. 26.

Monetary donations can be made online. Last year, UCCA donated more than \$141,820 in support of District 205 families and senior citizens who reside at Greencastle of Elmhurst.

UCCA provides food, referrals, and services to Elmhurst School District 205's financially disadvantaged children and their families in an effort to fight hunger.

[Learn More](#)



In November, people watched your videos 16,058 times



**Elmhurst Public Library**

Published by Carol Schlundt Pavlik · November 18 at 7:33 AM · 🌐

Vote for the final four to determine Elmhurst's favorite Hallmark holiday movies. Voting at this 2nd Floor display closes Nov. 21.

[See insights and ads](#)[Boost post](#)

👍❤️ 40

11 comments 2 shares

[Like](#)[Comment](#)[Share](#)[View more comments](#)**Diane Holstrom**

I'll have to check this out!

3w · [Like](#) · [Reply](#) · [Hide](#)

Write a comment...

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Vote for the final four to determine Elmhurst's favorite Hallmark holiday movies. Voting at this 2nd Floor display closes Nov. 21.

Published by Carol Schlundt Pavlik · November 18 at 7:33 AM · 🌐

Post Impressions ⓘ

3,005

Post reach ⓘ

2,967

Engagement ⓘ

302

Interactions ⓘ



70



21



1



0



0



0

**Reactions****92****Comments****23****Photo Views****84****Shares****2****Other Clicks****101****Elmhurst Public Library**

Published by Carol Schlundt Pavlik · November 2 · 🌐

We "popped up" in the Lobby yesterday to showcase some cozy items you can borrow from the Library. Thanks to everyone who stopped by! More cozy ideas can be found at elmilb.org/cozy

[See insights and ads](#)[Boost post](#)

👍❤️ 14

[Like](#)[Comment](#)[Share](#)

Write a comment...

[🗨️](#) [😊](#) [📷](#) [📺](#) [🗨️](#)

We "popped up" in the Lobby yesterday to showcase some cozy items you can borrow from the Library....

Published by Carol Schlundt Pavlik · November 2 · 🌐

Post Impressions ⓘ

1,151

Post reach ⓘ

1,100

Engagement ⓘ

134

Interactions ⓘ



14



0



0



0



0



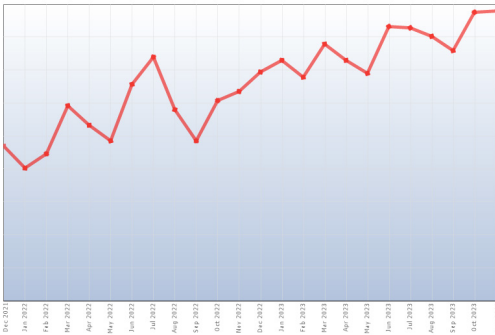
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**Reactions****14****Comments****0****Link Clicks****5****Shares****0****Other Clicks****18**

MAKERY DEPARTMENT REPORT

NOVEMBER 2023

Elevator Count	Equipment Reservations	3D Prints
<i>foot traffic</i>	<i>major equipment (e.g. laser, embroidery)</i>	<i>requested by patrons</i>
820	276	58



Busiest Month Ever!

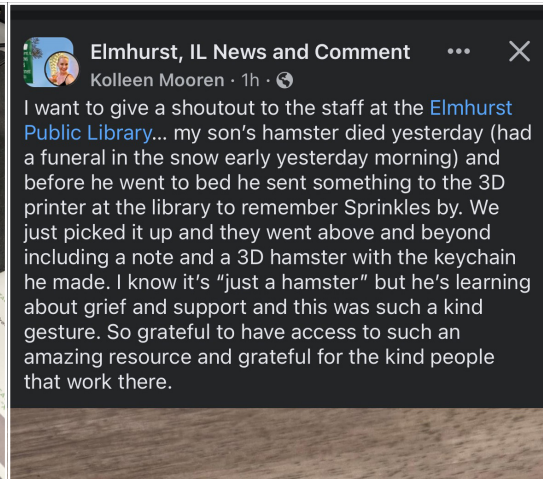
The annual holiday rush is upon us and it's the busiest one yet! November had the highest door count in the Makery's history.

1. November 2023 — 820
2. June 2023 — 775
3. July 2023 — 769
4. October 2023 — 761
5. August 2023 — 725



Sprinkles

Makery staff collaborated on a caring and thoughtful response to a heartbreaking 3D print request. The patron sent us a 3D file of a keychain that read "RIP SPRINKLES." The request included a note that read it was for her son whose hamster recently died. We wanted to do something special for Sprinkles' family, so we did our best. We're so grateful the library can be a positive force in the community and we're glad to be appreciated by those we serve.



Makery Craft

The final makery craft of the year was a laser cut peace ornament and it was a popular one. Reservations filled up quickly and in the end more than 30 patrons made this craft.



Maker Spotlight

It's the gift making season! This maker has an uncle who is an EPL fanatic. So she downloaded the Library logo to make him special EPL socks as a gift using the sublimation printer.

PROGRAM STATISTICS

November 2023

Adult Programs	Primary Event Type	Attendance	Sessions
1893 Cold Storage Fire at the World's Fair (In-Person)	Common Connection	13	1
1893 Cold Storage Fire at the World's Fair (Virtual)	Common Connection	48	1
20s/30s Book Discussion: <i>The Anthropocene Reviewed: Essays on a Human-Centered Planet</i> by John Green	20 and 30 Somethings	2	1
A Day at the Fair with Daniel Burnham (In-Person)	Common Connection	27	1
A Day at the Fair with Daniel Burnham (Virtual)	Common Connection	51	1
Adult Book Discussion: <i>The Island of Missing Trees: A Novel</i> by Elif Shafak	Adult Book Discussion	13	2
American Mah Jongg	Adult Program	41	5
Bridge & Pinochle Club	Games	67	4
Business Book Discussion: <i>Trust & Inspire: How Truly Great Leaders Unleash Greatness in Others</i> by Stephen M. R. Covey	Adult Program	2	1
Canasta	Adult Program	35	4
Chair Yoga	Seniors	23	1
Chamber Concert	Music	73	1
Ciao Italia!	Adult Program	7	1
Coloring for Mindfulness	Library Club	10	1
Cozy at EPL Pop-Up	Pop In Activity	58	1
Culture Club: Svalbard & Norway's Arctic Archipelago (In-Person)	Adult Program	21	1
Culture Club: Svalbard & Norway's Arctic Archipelago (Virtual)	Adult Program	12	1
Design a Business Card with Canva	Business	8	1
DIY Crop Day	Create	0	1
Elmhurst Business Connection: 5 Reasons Your Startup Needs a Business Plan	Business	1	1
Excel Advanced	Technology	3	1
Flashback Friday: Beaded Critters (For 20 + 30 Somethings)	20 and 30 Somethings	4	1
Friday Features:	Adult Program	48	4
Great Decisions	Adult Program	15	1
How Elmhurst City Government Works (In-Person)	Adult Program	12	1
How Elmhurst City Government Works (Virtual)	Adult Program	5	1
Illinois Libraries Present: Maya-Camille Broussard (Virtual)	Author Visit	16	1
In Stitches Needleworkers	Create	4	1
Library Insiders: Inclusive Game Night	Library Insiders	6	1
Lincoln and Thanksgiving (In-Person)	Adult Program	16	1
Lincoln and Thanksgiving (Virtual)	Adult Program	36	1
Lyric Opera Lecture: <i>Jenůfa</i>	Adult Program	6	1
Managing the Costs of College	High School	3	1
Medicare Supplement Insurance (In-Person)	Seniors	3	1
Medicare Supplement Insurance (Virtual)	Seniors	2	1
Mini Bookcases	Create	11	1
Mini Bookcases	Create	6	1
NaNoWriMo Write-In (Hybrid)	Adult Program	54	5
Next Chapter Book Club	Inclusive	17	1

Organizing for Genealogists (In-Person)	Genealogy	7	1
Organizing for Genealogists (Virtual)	Genealogy	8	1
Outreach: Memory Care at Chapters	Inclusive	32	1
Outreach: The Grove Meet & Greet	Outreach (P)	20	1
Photoshop Elements	Technology	7	1
Plug In & Play (for 20 + 30 Somethings)	20 and 30 Somethings	7	1
Potty Training: Preparation, Practices, and Pitfalls (In-Person)	Adult Program	11	1
Potty Training: Preparation, Practices, and Pitfalls (Virtual)	Adult Program	16	1
Scrabble Club	Games	20	2
Senior Tech Help Lobby Drop-in	Technology	12	1
So You Want to Buy an Electric Car? (In-Person)	Consumer	9	1
So You Want to Buy an Electric Car? (Virtual)	Consumer	37	1
Staying Mentally Fit	Adult Program	6	1
Stock & Bond Investing (In-Person)	Consumer	10	1
Stock & Bond Investing (Virtual)	Consumer	11	1
The Essential Houdini (In-Person)	Common Connection	24	1
The Essential Houdini (Virtual)	Common Connection	35	1
Turkey 101 (In-Person)	Adult Program	30	1
Turkey 101 (Virtual)	Adult Program	14	1
York Transitions LEAP	Inclusive	19	1
TOTALS		1,114	78
Makery Program	Primary Event Type	Attendance	Sessions
Laser Cut Butterfly Wing Earrings	Create	19	1
Makery Craft: Laser Cut Peace Ornament	Create	33	1
TOTALS		52	2
Teen Programs	Primary Event Type	Attendance	Sessions
Boba Tea Keychain Kit	High School	24	1
Teen Advisory Group	High School	7	1
Teen BYOB (Bring Your Own Book)	High School	1	1
Teen Crafternoon	High School	0	1
TOTALS		32	4
Middle School Programs	Primary Event Type	Attendance	Sessions
Cartoon Drawing	Middle School	6	1
Middle School Library Influencers	Middle School	3	1
TOTALS		9	2
Kids' Library Programs	Primary Event Type	Attendance	Sessions
3D Printing	Elementary School	12	1
Additional 3D Print class	Elementary School	7	1
Art Is Elementary	Elementary School	25	1
Explore a Story	Storytime	61	3
Family Diwali Party	Family	118	1
Fun for 3s, 4s, and 5s	Storytime	47	4
Homeschool Explorers (K-12th Grade)	Elementary School	15	1
Kids' Chess Club	Elementary School	14	1
Learn to Code	Elementary School	6	1
LEGO Club	Elementary School	11	1
Little Wigglers	Storytime	540	8
Maker Kids: Día de los Muertos	Elementary School	13	2
Mother Goose & Me	Storytime	77	4

Open LEGO Building	Family	15	1
Ornaments for the Wilder Park Tree	Family	55	1
Outreach Elmhurst University Education Students	Elementary School	35	1
Outreach Preschool AT Buttons & Bows	Preschool	22	2
Outreach Preschool AT Wilder EPD	Preschool	19	2
Polish/English Bilingual Storytime	Storytime	22	1
Pop-up Storytime in LG	Preschool	54	2
Read to the Dogs	Elementary School	31	1
Romp and Rhyme	Storytime	313	9
Scout Visit Game Design	Scout Visit (P)	9	1
Scout Visit Makery sewing	Scout Visit (P)	28	2
Scout visit Tour	Scout Visit (P)	26	1
TOTALS		1,575	53
Passive Programs	Primary Event Type	Attendance	Sessions
Adult Passive Programs:			
11/9/23 - Recording of Medicare Supplement Insurance - 172		172	1
11/9/23 - Recording of HH Holmes in Chicago - 77		77	1
11/9/23 - Recording of Culture Club: Slovenia & Croatia - 1		1	1
11/14/23 - Recording of Spooky Stories - 16		16	1
11/17/23 - Recording of Office Organization 101 - 11		11	1
11/17/23 - Recording of Turkey 101 - 23		23	1
Reading Adventure		3	1
Social Service Folders		8	4
Coloring Books		0	1
What's Cooking, EPL?		11	1
Hallmark Holiday Movie Madness		51	1
11/21/23 - Recording of Lincoln and Thanksgiving - 14		14	1
11/24/23 - Recording of How Elmhurst City Government Works - 9		9	1
Teen Passive Programs:			
Gratitude Station (passive)	High School	26	1
Middle School Passive Programs:			
Passive-Middle school Most Hated Villain	Middle School	20	1
Passive-Middle school sticker design	Middle School	48	1
Kids' Passive Programs:			
1000 Books before K number gets into the report, it is 15-Passive		15	1
Craft table - Passive	Preschool	905	4
Grateful Tree leaves-Passive	Family	198	1
		Attendance	Sessions
Adult Program Grand Total		1562	96
Total Passive Program Statistics		396	16
Total Program Statistics		1,166	80
Teen Program Grand Total		58	5
Total Passive Program Statistics		26	1
Total Program Statistics		32	4
Middle School Program Grand Total		77	4
Total Passive Program Statistics		68	2
Total Program Statistics		9	2
Kids' Program Grand Total		2,693	59

Total Passive Program Statistics		1,118	6
Total Program Statistics		1,575	53
Passive Program Total		1,608	25
Total Attendance		4,390	
Total Programs			164

STATISTICAL REPORT

November 2023

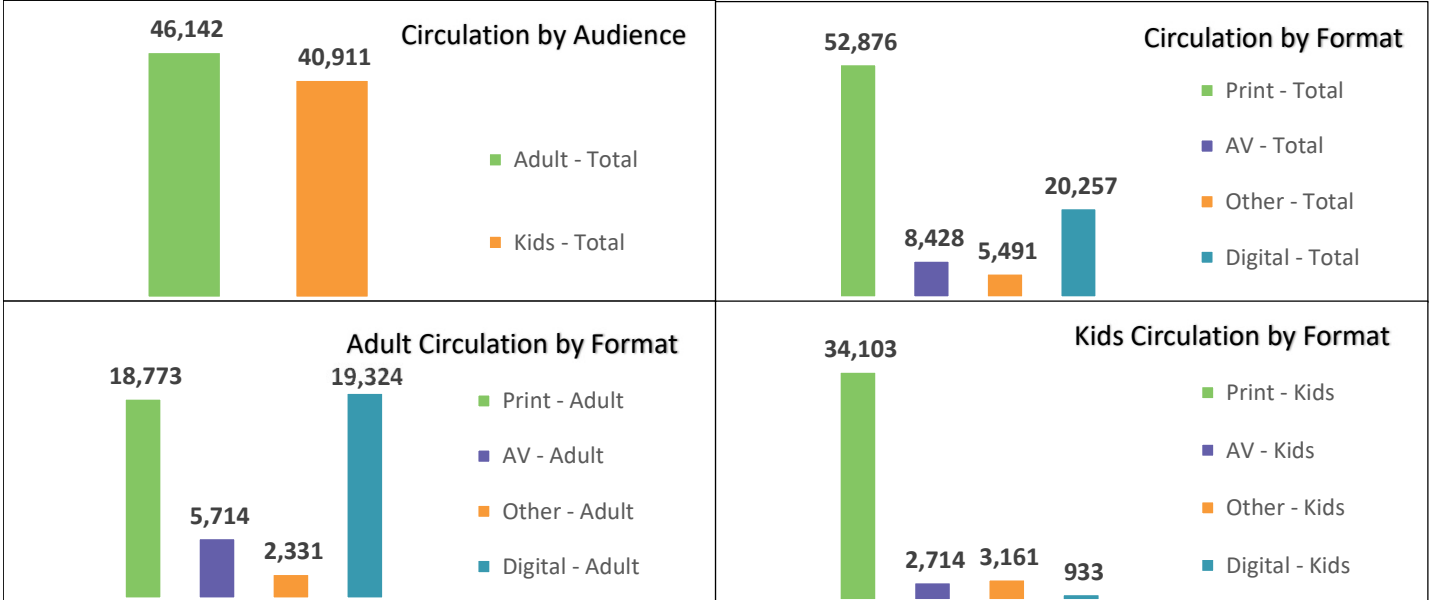
Circulation

Total Circulation
88,418 ↑ 3%
 85,769 last year
Card Holders
 25,130

Library Card Usage
9,169 ↑ 8%
 8,509 last year

Library Cards Issued
Elmhurst
 (Issued) **187** ↑ 5%
 178 last year
Reciprocal Borrower
 (Registered) **54** ↑ 29%
 42 last year

Interlibrary Loan
Borrowed **1,366** ↑ 18%
 1,158 last year
Lent **601** ↓ -12%
 684 last year



Technology Usage

Public Computer Use

17,925 ↓ 0%
 17,937 last year

Website Visits

122,479 ↓ -23%
 158,997 last year

Self Checkout

(% of checkouts)
52% ↑ 8%
 48% last year

WiFi Sessions

28,290 ↑ 15%
 24,540 last year

Reference Queries

Reference Questions Total

4,170 ↑ 7%
 3,911 last year

Reference Questions

Adult
3,122 ↑ 8%
 2,878 last year

Kids
1,048 ↑ 1%
 1,033 last year

Meeting Room Use

Library Programs

164 ↓ -15%
 193 last year

Public Meetings

76 ↑ 10%
 69 last year

Group Study Rooms

1,875 ↑ 12%
 1,675 last year

Programs

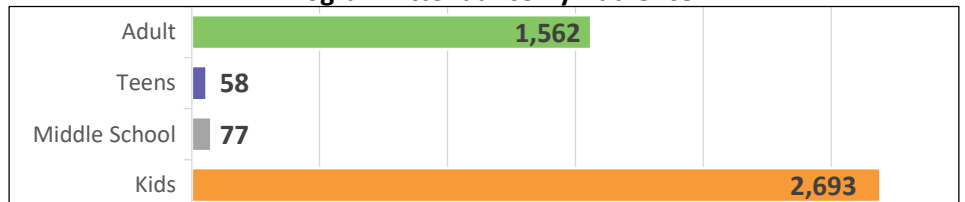
Program Attendance

4,390 ↓ -17%
 5,262 last year

Library Programs

164 ↓ -15%
 193 last year

Program Attendance By Audience



Library Visits

Total Visits

38,487 ↑ 14%
 33,630 last year

In House Visits

Makery **820** ↑ 47%
 559 last year

Walk-In
36,893 ↑ 16%
 31,882 last year

Drive-Up Visits
1,594 ↓ -9%
 1,748 last year

Creative Studio

117 ↑ 95%
 60 last year

Monthly Comparison

Total Circulation

88,418  3%
85,769 last year

Adult Circulation

46,142  6%
43,690 last year

Kids Circulation

40,911  0%
40,921 last year

ILL Borrowed from Other Libraries

1,366  18%
1,158 last year

Digital Material Circulation

20,257  24%
16,377 last year

Databases

11,764  -15%
13,892 last year

Reference Questions Total

4,170  7%
3,911 last year

One on One Tutorials

40  111%
19 last year

Number of Programs

164  -15%
193 last year


Program Attendance

4,390  -17%
5,262 last year

In-Person Visitors

36,893  16%
31,882 last year

Drive-Up Visitors

1,594  -9%
1,748 last year

Year To Date Comparison

Total Circulation

1,030,127  1%
1,020,289 last year

Adult Circulation

544,341  2%
531,706 last year

Kids Circulation

471,783  -1%
474,554 last year

ILL Borrowed from Other Libraries

14,003  0%
14,029 last year

Digital Material Circulation

222,295  16%
191,549 last year

Databases

175,608  29%
136,281 last year

Reference Questions Total

49,048  6%
46,220 last year

One on One Tutorials

551  40%
394 last year

Number of Programs

2,065  22%
1,692 last year


Program Attendance

67,108  13%
59,408 last year

In-Person Visitors

404,115  21%
334,241 last year

Drive-Up Visitors

20,492  -5%
21,549 last year

Collection Totals

Books and Magazines

178,928

Library of Extraordinary Things and Electronics

6,016

Audio Visual

30,720

Digital

151,039

Notable Happenings in Circulation

- Three *Cards for Kids* library cards were issued.
- There are 34 active *Cards for Kids* library cards.
- Two Non resident cards were purchased this month for a total of \$289.56
- There are 132 active Non resident library cards (patrons living in unincorporated Elmhurst).
- We filled 4,784 holds this month.
- EPL, in collaboration with American Legion, lent Library laptops to service people celebrating Thanksgiving in Elmhurst.