

# NOVEMBER 2016 REVENUE REPORT

OPERATING BUDGET REVENUE REPORT

11/30/2016

92% of the year lapsed

| CATEGORY                                              | LINE<br>ITEM                       | OPER<br>BUDGET | REV THIS<br>MONTH | RECEIVED<br>Y-T-D | UNREALIZED<br>(EXCESS)* | PERCENT<br>REALIZED |
|-------------------------------------------------------|------------------------------------|----------------|-------------------|-------------------|-------------------------|---------------------|
| PROPERTY TAXES - 311                                  |                                    |                |                   |                   |                         |                     |
|                                                       | 311 01.01 PROP TAX - CURRENT       | 7,249,000      | 92,427            | 7,239,197         | 9,803                   | 100                 |
|                                                       | 311 01.90 PROP TAX REBATE          |                | 0                 | 0                 | -                       | 0                   |
|                                                       | 311 02.01 PROP TAX - PRIOR         | 1,000          | 0                 | 1,152             | (152)                   | 115                 |
| TOTAL                                                 |                                    | 7,250,000      | 92,427            | 7,240,349         | 9,651                   | 100                 |
| INTERGOVERNMENTAL TAXES - 321                         |                                    |                |                   |                   |                         |                     |
|                                                       | 321 03.00 REPLACEMENT TAX          | 230,000        | 0                 | 221,616           | 8,384                   | 96                  |
| TOTAL                                                 |                                    | 230,000        | 0                 | 221,616           | 8,384                   | 96                  |
| GRANTS - 322                                          |                                    |                |                   |                   |                         |                     |
|                                                       | 322 01.01 FEDERAL GRANTS           | 0              | 0                 | 0                 | 0                       |                     |
|                                                       | 322 02.00 STATE GRANT (FY 2010-11) | 55,000         | -                 | 34,011            | 20,989                  | 62                  |
| TOTAL                                                 |                                    | 55,000         | -                 | 34,011            | 20,989                  | 62                  |
| CHARGES FOR SERVICE - 341                             |                                    |                |                   |                   |                         |                     |
|                                                       | 341 30.00 FINES                    | 89,000         | 6,242             | 75,575            | 13,425                  | 85                  |
|                                                       | 341 31.00 COPIER REVENUE           | 26,000         | 2,603             | 33,743            | (7,743)                 | 130                 |
|                                                       | 341 33.00 FEES                     | 2,000          | 43                | 986               | 1,014                   | 49                  |
| TOTAL                                                 |                                    | 117,000        | 8,888             | 110,304           | 6,696                   | 94                  |
| INTEREST-361                                          |                                    |                |                   |                   |                         |                     |
|                                                       | 361 01.00 INTEREST OPER FUND       | 10,000         | 2010              | 9,786             | 214                     | 98                  |
|                                                       | 361 08.00 INT UNDISTRIBUTED TAX    | 100            | 0                 | 0                 | 100                     | 0                   |
|                                                       | 361 12.00 GAIN/LOSS SALE INVEST    |                | 0                 | 0                 |                         |                     |
|                                                       | 361 32.00 CHRISTENSEN FUND         | 0              | 1007              | 1007              | 0                       |                     |
| TOTAL                                                 |                                    | 10,100         | 3017              | 10793             | 314                     | 107                 |
| OTHER INCOME - 371                                    |                                    |                |                   |                   |                         |                     |
|                                                       | 371 13.00 RENTAL INCOME            | 1,200          | 100               | 1,100             | 100                     | 92                  |
|                                                       | 371 18.00 EMPLOYEE HEALTH CONT     | 42,000         | 4,238             | 46,627            | (4,627)                 | 111                 |
|                                                       | 371 19.00 EMPLOYEE DENTAL CONT     | 12,000         | 1,041             | 11,500            | 500                     | 96                  |
|                                                       | 371 24.00 DONATION                 | 35,000         | 2,841             | 19,116            | 15,884                  | 55                  |
|                                                       | 371 38.00 NSF CHECK FEE            |                | 0                 | 0                 | 0                       | 0                   |
|                                                       | 371.50.00 TIF SURPLUS DISTRIBUTIC  | 0              | 0                 | -                 | 0                       | 0                   |
|                                                       | 371 98.00 MISCELLANEOUS            | 20,000         | 1,728             | 22,392            | (2,392)                 | 112                 |
| TOTAL                                                 |                                    | 110,200        | 9,948             | 100,735           | 9,465                   | 91                  |
| REVENUE TOTALS                                        |                                    | 7,772,300      | 114,280           | 7,717,808         |                         | 99                  |
| OTHER FINANCIAL SOURCES - OPERATING TRANSFER IN - 391 |                                    |                |                   |                   |                         |                     |
|                                                       | 391 08.00 TRANSFER FROM LEA        | 3,000          | 0                 | 0                 | 3,000                   | 0                   |
|                                                       | 391 04.00 TRANS FRM GAVIN FUND     | 65,000         | 0                 | 0                 | 65,000                  | 0                   |
|                                                       | 391 06.00 TRANS FRM WORK CASH      |                | 0                 | 844,604           |                         |                     |
|                                                       | 391 05.00 TRANS FRM CAP REPL       | 0              | 0                 | 0                 | 0                       | 0                   |
|                                                       | TRANS FRM RESERVES                 | 155,000        |                   |                   | 155,000                 | 0                   |
| TOTAL                                                 |                                    | 223,000        | 0                 | 844,604           | 223,000                 | 379                 |
| GRAND TOTAL                                           |                                    | 7,995,300      | 114,280           | 8,562,412         | 278,499                 | 107                 |

( ) Denotes revenue in excess of budgeted amount.

# NOVEMBER 2016 EXPENDITURE REPORT

PUBLIC LIBRARY OPERATING 210 8070  
OPERATING BUDGET EXPENDITURE REPORT

11/30/2016

92% OF THE YEAR LAPSED

| CATEGORY               | LINE<br>ITEM | DESCRIPTION                     | OPERATING<br>BUDGET | EXP THIS<br>MONTH | EXP YTD<br>ACTUAL | UNEXPENDED<br>(OVER BUDGET)* | PERCENT<br>SPENT |
|------------------------|--------------|---------------------------------|---------------------|-------------------|-------------------|------------------------------|------------------|
| PERSONNEL              |              |                                 |                     |                   |                   |                              |                  |
|                        | 452          | 10.01 FULL TIME                 | 1,972,000           | 141,055           | 1,710,469         | 261,531                      | 87               |
|                        | 452          | 10.02 PART TIME                 | 1,260,000           | 102,546           | 1,172,026         | 87,974                       | 93               |
|                        | 452          | 10.03 OVERTIME                  | 0                   | 0                 | 0                 | 0                            | 0                |
| TOTAL                  |              |                                 | 3,232,000           | 243,601           | 2,882,495         | 349,505                      | 89               |
| EMPLOYEE BENEFITS      |              |                                 |                     |                   |                   |                              |                  |
|                        | 452          | 20.01 IMRF CONTRIBUTION         | 295,000             | 22,280            | 264,313           | 30,687                       | 90               |
|                        | 452          | 20.02 SOCIAL SECURITY           | 201,000             | 14,647            | 173,492           | 27,508                       | 86               |
|                        | 452          | 20.03 MEDICARE FICA             | 47,000              | 3,425             | 40,574            | 6,426                        | 86               |
|                        | 452          | 20.04 GROUP HEALTH              | 380,000             | 31,178            | 386,918           | (6,918)                      | 102              |
|                        | 452          | 20.05 GROUP DENTAL              | 19,000              | 1,229             | 15,151            | 3,849                        | 80               |
|                        | 452          | 20.06 GROUP TERM LIFE           | 7,000               | 553               | 6,153             | 847                          | 88               |
|                        | 452          | 20.07 WORKER'S COMP.            | 18,000              | 0                 | -952              | 18,952                       | -5               |
|                        | 452          | 20.08 UNEMPLOYMENT              | 1,000               | 0                 | 0                 | 1,000                        | 0                |
| TOTAL                  |              |                                 | 968,000             | 73,312            | 885,650           | 82,350                       | 91               |
| CONTRACTUAL SERVICES   |              |                                 |                     |                   |                   |                              |                  |
|                        | 452          | 30.03 AUDIT                     | 2,700               | 0                 | 3,520             | (820)                        | 130              |
|                        | 452          | 30.04 AUTO CIRC SYST.           | 75,000              | 27,752            | 91,337            | (16,337)                     | 122              |
|                        | 452          | 30.05 BANKING EXPENSE           | 100                 | 0                 | 0                 | 100                          | 0                |
|                        | 452          | 30.14 CUSTODIAL SERV.           | 60,000              | 4,013             | 50,504            | 9,496                        | 84               |
|                        | 452          | 30.29 FUEL                      | 22,000              | 2,720             | 17,488            | 4,512                        | 79               |
|                        | 452          | 30.37 PROGRAMS                  | 107,000             | 2,367             | 108,706           | (1,706)                      | 102              |
|                        | 452          | 30.49 POSTAGE                   | 20,000              | 513               | 11,047            | 8,953                        | 55               |
|                        | 452          | 30.52 PROF. SERVICE             | 50,000              | 1,897             | 40,261            | 9,739                        | 81               |
|                        | 452          | 30.53 PUBLIC INFO               | 75,000              | 18                | 52,192            | 22,808                       | 70               |
|                        | 452          | 30.75 TELEPHONE                 | 25,000              | 3,173             | 26,534            | (1,534)                      | 106              |
|                        | 452          | 30.82 WATER                     | 22,000              | 5,177             | 26,193            | (4,193)                      | 119              |
|                        | 452          | 30.98 OTHER(MISC SER/FEES)      | 400                 | 0                 | 0                 | 400                          | 0                |
| TOTAL                  |              |                                 | 459,200             | 47,630            | 427,782           | 31,418                       | 93               |
| COMMODITIES            |              |                                 |                     |                   |                   |                              |                  |
|                        | 452          | 40.03 AUDIO VISUAL MATERIALS    | 179,000             | 11,933            | 145,939           | 33,061                       | 82               |
|                        | 452          | 40.04 BOOKS                     | 430,000             | 33,478            | 338,841           | 91,159                       | 79               |
|                        | 452          | 40.24 JANITORIAL SUPPL.         | 30,000              | 967               | 22,028            | 7,972                        | 73               |
|                        | 452          | 40.31 MINOR EQUIPMENT           | 7,000               | 0                 | 3,275             | 3,725                        | 47               |
|                        | 452          | 40.33 OFFICE SUPPLIES           | 45,000              | 3,123             | 39,219            | 5,781                        | 87               |
|                        | 452          | 40.35 OTHER NON PRINT           | 5,000               | 45                | 5,666             | (666)                        | 113              |
|                        | 452          | 40.36 DIGITAL CONTENT           | 288,000             | 11,400            | 239,838           | 48,162                       | 83               |
|                        | 452          | 40.38 PERIODICALS               | 37,000              | 1,003             | 33,806            | 3,195                        | 91               |
|                        | 452          | 40.73 COMPUTER SUPPLIES/SOFTWAR | 25,000              | 3,624             | 20,116            | 4,884                        | 80               |
|                        | 452          | 40.98 CATALOGING SUPPLIES       | 40,000              | 44                | 30,037            | 9,963                        | 75               |
| TOTAL                  |              |                                 | 1,086,000           | 65,617            | 878,765           | 207,235                      | 81               |
| REPAIR AND MAINTENANCE |              |                                 |                     |                   |                   |                              |                  |
|                        | 452          | 50.01 BUILDING                  | 50,000              | 1,548             | 16,061            | 33,939                       | 32               |
|                        | 452          | 50.08 EQUIPMENT                 | 140,000             | 1,566             | 115,315           | 24,685                       | 82               |
|                        | 452          | 50.09 GROUNDS                   | 16,000              | 1,250             | 17,326            | (1,326)                      | 108              |
|                        | 452          | 50.15 PARKING AREA              | 9,000               | 0                 | 0                 | 9,000                        | 0                |
| TOTAL                  |              |                                 | 215,000             | 4,364             | 148,702           | 66,298                       | 69               |

# NOVEMBER 2016 EXPENDITURE REPORT

OPERATING BUDGET EXPENDITURE REPORT continued 11/30/2016

92% OF THE YEAR LAPSED

| CATEGORY                         | LINE<br>ITEM | DESCRIPTION            | OPERATING<br>BUDGET | EXP THIS<br>MONTH | EXP YTD<br>ACTUAL | UNEXPENDED<br>(OVER BUDGET)* | PERCENT<br>SPENT |
|----------------------------------|--------------|------------------------|---------------------|-------------------|-------------------|------------------------------|------------------|
| OTHER EXPENSES                   |              |                        |                     |                   |                   |                              |                  |
|                                  | 452          | 60.04 MATERIALS REPAIR | 100                 | 0                 | 0                 | 100                          | 0                |
|                                  | 452          | 60.11 TRAINING & CONF. | 15,000              | 1,254             | 13,886            | 1,114                        | 93               |
|                                  | 452          | 60.12 CONTINGENCY      | 1,000               | 20.93             | 496               | 504                          | 50               |
|                                  | 452          | 60.37 MEMBERSHIP       | 12,000              | 2,934             | 10,073            | 1,927                        | 84               |
|                                  | 452          | 60.47 RENTAL           | 40,000              | 1,578             | 48,224            | (8,224)                      | 121              |
|                                  | 452          | 60.53 SUNDRY           | 12,000              | 662               | 7,806             | 4,194                        | 65               |
|                                  | 452          | 60.98 OTHER            |                     | 0                 | 0                 |                              |                  |
| TOTAL                            |              |                        | 80,100              | 6,449             | 80,484            | (384)                        | 100              |
|                                  |              |                        |                     |                   |                   |                              |                  |
| INSURANCE                        |              |                        |                     |                   |                   |                              |                  |
|                                  | 452          | 70.03 INSURANCE        | 36,000              | 0                 | 4,970             | 31,030                       | 14               |
| TOTAL                            |              |                        | 36,000              | 0                 | 4,970             | 31,030                       | 14               |
|                                  |              |                        |                     |                   |                   |                              |                  |
| CAPITAL OUTLAY                   |              |                        |                     |                   |                   |                              |                  |
|                                  | 452          | 80.01 FURNITURE        | 85,000              | 0                 | 79,389            | 5,611                        | 93               |
|                                  | 452          | 80.22 LAND & BLDGS     | 0                   | 0                 | 0                 | 0                            |                  |
|                                  | 452          | 80.23 ALTERATIONS      | 235,000             | 0                 | 90,263            | 144,737                      | 38               |
|                                  | 452          | 80.98 EQUIPMENT        | 55,000              | 674               | 38,633            | 16,367                       | 70               |
| TOTAL                            |              |                        | 375,000             | 674               | 208,285           | 166,715                      | 56               |
|                                  |              |                        |                     |                   |                   |                              |                  |
| SUBTOTAL: OPERATING              |              |                        | 6,451,300           | 441,648           | 5,517,134         | 934,166                      | 86               |
| TRANSFER TO B&I SERIES 2002 FUND |              |                        | 1,544,000           | 0                 | 1,384,491         | 159,509                      | 90               |
| GRAND TOTAL                      |              |                        | 7,995,300           | 441,648           | 6,901,625         | 1,093,675                    | 86               |

\*( ) denotes expenditure in excess of budget

TRANSFER TO CAPITAL REPLACEMENT FROM OPERATING FUND

City of Elmhurst - Public Library  
Revenues & Disbursements  
November-16

|                               | Operating     |                 | Gavin |              | Lib Emp Apprec |              | Total           |
|-------------------------------|---------------|-----------------|-------|--------------|----------------|--------------|-----------------|
|                               | Cash          | Investments     | Cash  | Investments  | Cash           | Investments  |                 |
| Balance 10/31/16              | 17,133.48     | 5,755,097.91    | \$ -  | 63,317.51    | -              | 27,103.47    | \$ 5,862,652.37 |
| <u>Revenues</u>               |               |                 |       |              |                |              |                 |
| Property taxes                | 92,426.62     | -               | -     | -            | -              | -            | 92,426.62       |
| Replacement taxes             | -             | -               | -     | -            | -              | -            | -               |
| Federal & State Grants        | -             | -               | -     | -            | -              | -            | -               |
| Fines & fees                  | 6,241.92      | -               | -     | -            | -              | -            | 6,241.92        |
| Copier revenue                | 2,603.32      | -               | -     | -            | -              | -            | 2,603.32        |
| Contractual service           | -             | -               | -     | -            | -              | -            | -               |
| Fees                          | 43.00         | -               | -     | -            | -              | -            | 43.00           |
| Interest                      | 1,006.89      | 2,010.05        | -     | 21.96        | -              | 9.40         | 3,048.30        |
| Other income                  | 10,002.87     | -               | -     | -            | -              | -            | 10,002.87       |
| Tsf from Library Working Cash | -             | -               | -     | -            | -              | -            | -               |
| Wire transfers                | 340,000.00    | (340,000.00)    | -     | -            | -              | -            | -               |
| Investments Matured           | 155,760.00    | (155,760.00)    | -     | -            | -              | -            | -               |
| Revenue Total                 | 608,084.62    | (493,749.95)    | -     | 21.96        | -              | 9.40         | 114,366.03      |
| <u>Disbursements</u>          |               |                 |       |              |                |              |                 |
| Payroll                       | -             | -               | -     | -            | -              | -            | -               |
| Period 1                      | 141,029.25    | -               | -     | -            | -              | -            | 141,029.25      |
| Period 2                      | 143,477.02    | -               | -     | -            | -              | -            | 143,477.02      |
| Period 3                      | -             | -               | -     | -            | -              | -            | -               |
| Payables                      | 119,937.89    | -               | -     | -            | -              | -            | 119,937.89      |
| Ins Claims - Health           | 31,193.18     | -               | -     | -            | -              | -            | 31,193.18       |
| Ins Claims - Dental           | 146.41        | -               | -     | -            | -              | -            | 146.41          |
| Verizon Wireless              | 82.57         | -               | -     | -            | -              | -            | 82.57           |
| Procurement Card              | 2,325.16      | -               | -     | -            | -              | -            | 2,325.16        |
| Audit fees                    | -             | -               | -     | -            | -              | -            | -               |
| Nicor Gas                     | 12,926.26     | -               | -     | -            | -              | -            | 12,926.26       |
| Professional Services         | -             | -               | -     | -            | -              | -            | -               |
| Repair & Maintenance          | -             | -               | -     | -            | -              | -            | -               |
| Wellness Program              | -             | -               | -     | -            | -              | -            | -               |
| Tsf to Library                | -             | -               | -     | -            | -              | -            | -               |
| Tsf to Gavin Fund             | -             | -               | -     | -            | -              | -            | -               |
| Tsf to Debt Svc Fund          | 243.00        | -               | -     | -            | -              | -            | 243.00          |
| Snow Removal/Salt             | -             | -               | -     | -            | -              | -            | -               |
| W. Comp Refund                | -             | -               | -     | -            | -              | -            | -               |
| Pay Phone Credit              | (107.75)      | -               | -     | -            | -              | -            | (107.75)        |
| Library Programs              | -             | -               | -     | -            | -              | -            | -               |
| Janitorial Supplies           | -             | -               | -     | -            | -              | -            | -               |
| Office Supplies               | (140.44)      | -               | -     | -            | -              | -            | (140.44)        |
| Periodicals                   | -             | -               | -     | -            | -              | -            | -               |
| Computer Supplies             | -             | -               | -     | -            | -              | -            | -               |
| Memberships - Reclaw          | -             | -               | -     | -            | -              | -            | -               |
| Sundry                        | (27.97)       | -               | -     | -            | -              | -            | (27.97)         |
| Miscellaneous Equipment       | -             | -               | -     | -            | -              | -            | -               |
| Insurance recoveries          | -             | -               | -     | -            | -              | -            | -               |
| Investment purchases          | -             | -               | -     | -            | -              | -            | -               |
| Disbursement Total            | 451,084.58    | -               | -     | -            | -              | -            | 451,084.58      |
| Balance 11/30/16              | \$ 174,133.52 | \$ 5,261,347.96 | \$ -  | \$ 63,339.47 | \$ -           | \$ 27,112.87 | \$ 5,525,933.82 |
| Balance per G/L               | 174,133.52    | 5,261,347.96    | \$ -  | 63,339.47    | -              | 27,112.87    | \$ 5,525,933.82 |
| Difference                    | (0.00)        | -               | -     | -            | -              | -            | (0.00)          |

### **Bond & Interest G.O. Bonds**

[illegible]