

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, September 15, 2015
Kossmann Room, 7:00 p.m.**

Secretary Monica Iacono called the September 15, 2015 Regular meeting of the Board of Trustees to order at 7:00 p.m. in the Kossmann Room.

Board members in attendance included Ingrid Becton, Carol Jacobsen, Teresa Menolascino, Susan Sadowski, William Shanklin, and William Ryan. Linda Wheaton and Marsha Baker were absent. Also in attendance were Library Director, Mary Beth Campe, Assistant Director of Administration Services, Marcy Rodriguez, Assistant Director of Public Services, Catherine Ingram, and Administration/HR Manager, Rita Andreuccetti.

Visitors Mayra Mendez and Becky Lipton were in attendance on behalf of the League of Women Voters.

The next order of business was the approval of the Minutes of the August 18, 2015 Regular Board Meeting. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the August 18, 2015 Regular Board Meeting be approved as presented.

Carol Jacobsen seconded the motion. The motion carried.

The next order of business was the approval of the Minutes of the August 18, 2015 Annual Board Meeting. William Ryan moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the August 18, 2015 Annual Board Meeting be approved as presented.

Susan Sadowski seconded the motion. The motion carried.

The next order of business was the approval of the September 15, 2015 Accounts Payable. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the September 15, 2015 check register be approved for payment.

Ingrid Becton seconded the motion. Director Campe responded to questions about the invoices. The motion carried.

Director Campe distributed the monthly credit card statements and the small check register. She stated that the Library received a property tax payment of \$120,200 this month. Other incomes were overall on target.

She also reviewed the expenditure lines. She reported that the part-time personnel line crests higher during the summer months due the additional staff hired to help out in the summer. She also noted that the Audit under Contractual Services has been paid for the year. Under Capital Outlay the Bond fund payment has also been paid for the year.

In her Director's Report, Ms. Campe stated that the Library recently installed an automated people counter in mid-July. Visitor counts have been cresting upward all year mostly due to increased programming. It was difficult for staff members at the Welcome Desk to manually count the people who come in and perform all their other duties. Visitor counts was up by 13% over last year at this time.

Ms. Campe reminded the Board of the Grand Re-opening Celebration. The reception will be at 11:00 a.m. in the Teen Space. Several Board Members stated that they would attend the event.

There was no President's report.

The first item of Unfinished Business was the Adult Services Department Reconfiguration Project. Ms. Campe stated the final project costs should be ready by September. She noted that the laptop table should arrive on Friday, September 18.

The first order of New Business was the Eugene Pomerance Donation. The Library received a letter from a local attorney notifying the Library that Mr. Pomerance willed an unrestricted donation of \$31,000 to the Library. The Board was happy to hear of the generous donation.

The next order of New Business was the presentation from Kathleen Murphy, Head of Technical Services.

The first item of Other Business was the viewing of Upstairs Funk, a staff made music video highlighting the second floor renovation.

There being no Other Business, the meeting was adjourned at 7:48p.m.