

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, July 21, 2015
Kossmann Room, 7:00 p.m.**

President Linda Wheaton called the July 21, 2015 meeting of the Board of Trustees to order at 7:00 p.m. in the Kossmann Room.

Board members in attendance included Carol Jacobsen, Susan Sadowski, Teresa Menolascino, Monica Iacono, Marsha Baker and William Shanklin. William Ryan and Ingrid Becton were absent. Also in attendance were Library Director, Mary Beth Campe, Assistant Director of Administration Services, Marcy Rodriguez, Assistant Director of Public Services, Catherine Ingram, and Administration/HR Manager, Rita Andreuccetti.

Visitor Christine Kotarba was also in attendance.

The first order of business was the approval of the Minutes of the June 17, 2015 Regular Board Meeting. Teresa Menolascino moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the June 17, 2015 Regular Board Meeting be approved as presented.

Carol Jacobsen seconded the motion. The motion carried.

The next order of business was the approval of the Minutes of the June 30, 2015 Special Board Meeting. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the June 30, 2015 Special Board Meeting be approved as presented.

William Shanklin seconded the motion. The motion carried.

The next order of business was the approval of the July 21, 2015 Accounts Payable. Marsha Baker moved:

THEREFORE BE IT RESOLVED:

That the July 21, 2015 check register be approved for payment.

Susan Sadowski seconded the motion. Director Campe responded to questions about the invoices. The motion carried.

Director Campe distributed the monthly credit card statements and the small check register. She noted that the Library received a property tax payment this month. She stated that the incomes were on target.

She also reviewed the expenditure lines. She reported that spending was on target. She further noted that group health under employee benefits has crested higher for a few months, and will even out in December.

In her Director's Report, Ms. Campe stated that visitor counts were up 5% this month. Program attendance for adults was up by 148%. Patrons are excited about the newly renovated second floor.

Ms. Campe shared an example of how the Library is used as a community center. She observed a patron taking an older model box TV to the Gathering Room. A group of young adults uses the room once a week for a video gaming tournament. They use the large Mondopad and also bring in several other video screens- like the TV. They plug in and hold their tournament. They even left a note on the writing wall in the Teen Space letting other teens know about the tournament.

There was no President's report.

The first item of Unfinished Business was the Adult Services Department Reconfiguration Project. Ms. Campe reviewed the cost accrual of the project. Ms. Campe responded to several questions. She noted that the final project costs should be ready by September. She reminded the Trustees that staff is planning a grand opening celebration on Saturday, September 19.

The first item of New Business was the draft of the 2016 Budget. Ms. Campe reviewed each line of the preliminary budget numbers for the upcoming year and resumed the discussion from the June Board meeting. She proposed at 1.5% levy increase. She discussed a slight decrease in fine revenue due to increased circulation of digital material. She noted proposed transfers for 2016 are \$3,000 from LEA and \$65,000 from Gavin.

The next item of New Business was the review of the Comprehensive Annual Financial Report dated December 31, 2014. Monica Iacono moved:

THEREFORE BE IT RESOLVED:

That the Elmhurst Public Library Board of Trustees accepts the Comprehensive Annual Financial Report for the Elmhurst Public Library, December 31, 2014.

Susan Sadowski seconded the motion. The motion carried.

The next item of New Business was the approval for Artwork for the Gallery Wall in ADS.
Carol Jacobsen moved:

THEREFORE BE IT RESOLVED:

That the Elmhurst Public Library Board of Trustees approves Artwork for the Gallery Wall in ADS.

Marsha Baker seconded the motion. The motion carried.

The Elmhurst Art Museum has some works from local artists in their collection that aren't being used. They offered to "loan" them to us for the gallery wall located next to the fireplace. The painting that we would like to display now is a triptych by Eleanor King Hookham. The scale of the painting will fit the wall and the colors should complement our decorating scheme.

There being no New Business, at 8:46. p.m. Monica Iacono moved that the Board of Trustees convene in Executive Session Board to discuss Personnel matters. Susan Sadowski seconded the motion.

The Board moved into executive session at 8:46 PM.

The Board moved back into regular session at 9:17 PM.

The Board voted to increase Director Campe's salary by \$4,000. Director Campe was called into the meeting and the Board discussed the performance review with her.

The Board meeting adjourned at 9:25 PM.