

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, March 17, 2015
Kossmann Room, 7:00 p.m.**

President Linda Wheaton called the March 17, 2015 meeting of the Board of Trustees to order at 7:02 p.m. in the Kossmann Room.

Board members in attendance included, Linda Wheaton, Ingrid Becton, William Ryan, Marsha Baker, Monica Iacono, Teresa Menolascino, and William Shanklin. Susan Sadowski and Carol Jacobsen were absent. Also in attendance were Library Director, Mary Beth Campe, Assistant Director of Public Services, Catherine Ingram, Administration/HR Manager, Rita Andreuccetti and Public Information Coordinator, Cheryl Moore, IT Coordinator, Neil Bonk and Digital Content Librarian, Rita Perona.

Visitors in attendance: James Treccia - Student at Elmhurst College and Sue Withworth - League of Women Voters.

The first order of business was the approval of the Minutes of the February 17, 2015 Regular Board Meeting. Marsha Baker moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the February 17, 2015 Regular Board Meeting be approved as presented.

Monica Iacono seconded the motion. The motion carried.

The second order of business was the approval of the Minutes of the March 10, 2015 Special Board Meeting. Monica Iacono moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the March 10, 2015 Special Board Meeting be approved as presented.

Ingrid Becton seconded the motion. The motion carried.

The next order of business was the approval of the March 17, 2015 Accounts Payable. Monica Iacono moved:

THEREFORE BE IT RESOLVED:

That the March 17, 2015 check register be approved for payment.

Marsha Baker seconded the motion. Director Campe responded to several questions about the invoices. The motion carried.

Director Campe distributed the monthly credit card statements and the small check register. She noted that the Library will not receive property tax payments until June. There are sufficient funds in reserves to cover expenses until tax payments are received. She stated that the incomes were on target.

She also reviewed the expenditure lines. She reported that the health insurance spending will even out over the course of the year. She indicated that the insurance payment was a premium from the previous year.

In her Director's Report, Ms. Campe was pleased to announce that we received \$5000 from the Elmhurst Toyota Dealer Match Program. The money will be used to fund a 3D Printer.

The Elmhurst Art Museum has a new Executive Director, Jenny Gibbs. She is enthusiastic about partnering with the Elmhurst Public Library. In April, they are planning a free Museum admission by showing your Elmhurst Public Library card promotion.

Director Campe also drew special attention to our new "Friday Features" program for seniors. The movies play every Friday at 2pm.

Film Schedule:

3/27: The Theory of Everything

4/3: The Judge

4/10: Unbroken

4/17: Get On Up

4/24: Into the Woods

5/1: This Is Where I Leave You

5/8: Boyhood

5/15: Spare Parts

There was no President's Report

The first item of Unfinished Business was the Adult Services Department Reconfiguration Project. Ms. Campe reviewed the cost accrual of the project. She stated the project has had a few delays. We are now expecting completion in mid-June. Ms. Campe responded to several questions.

The next item of Unfinished Business was the Tour of ADS Construction Area. The Board agreed to take the tour at the end of the meeting.

The first item of New Business was the approval of big audio visual equipment for Adult Services reconfiguration. Ingrid Becton moved:

THEREFORE BE IT RESOLVED

that the Elmhurst Public Library Board of Trustees approves the bid from Pentegra Systems for \$29,180.00 for audio visual equipment.

William Shanklin seconded the motion. The motion carried.

The next order of New Business was the approval for the Circulation Department to offer a Food for Fines one week in April. Monica Iacono moved:

THEREFORE BE IT RESOLVED:

that the Board of Trustees of the Elmhurst Public Library approves the Annual Food For Fines Drive for the week of April 12-18, 2015.

Teresa Menolascino seconded the motion. The motion carried.

The next order of New Business was a discussion about Library parking issues. Director Campe relayed that parking continues to be an issue. Moving forward she plans to survey the public about their parking experiences. Additionally she is working on collecting hard data to present to the City of Elmhurst about this issue. Campe shared that addressing parking issues would likely be a long term goal in the strategic plan EPL is working on. Director Campe responded to several questions and comments about parking.

The final order of New Business were presentations about our A/V and electronics equipment.

Rita Perona, Digital Content Librarian, presented about the Creative Studio Labs.

“Creativity is the new economy.” --Richard Florida

Gave a quick overview of the type of equipment and software that will be available for Audio, Photography, Graphics, Video, and 3D Printing.

Neil Bonk, Head of IT, presented about projects completed in 2014.

Updated IT Infrastructure

- Edge and Core Switch Network
- Increase and improve WAN performance
- Public Webservers
- Redesign Staff and Public Domain

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- Staff/Public workstations
 - Redesign Staff File Server
 - Update all Windows and Office products
 - Optimize placement of Wireless APs
 - Redesign Sierra Print Templates
- Improve Reliability/Productivity to outside resources

The Board toured the ADS construction area.

There being no other business, the meeting adjourned at 8:31 p.m.

Monica Iacono, Secretary