

**MINUTES  
ELMHURST PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Tuesday, August 19, 2014  
Kossmann Room, 7:00 p.m.**

President Linda Wheaton called the August 19, 2014 meeting of the Board of Trustees to order at 7:00 p.m. in the Kossmann Room.

Board members in attendance included Marsha Baker, Ingrid Becton, Carol Jacobsen, Monica Iacono, Teresa Menolascino, Susan Sadowski, William Shanklin, and William Ryan. Also in attendance were Library Director Mary Beth Campe, Assistant Director of Administration Services Marcy Rodriguez, Assistant Director of Public Services, Office Manager Rita Andreuccetti, and Public Information Coordinator Cheryl Moore.

The first order of business was administration of the oath of office to newly reappointed Board members Linda Wheaton, Monica Iacono, and Teresa Menolascino. Secretary pro tem Marsha Baker administered the oath.

There were no visitors in attendance.

The second order of business was the approval of the Minutes of the July 15, 2014 Executive Session. William Ryan moved:

**THEREFORE BE IT RESOLVED:**

That the Minutes of the July 15, 2014 Executive Session be approved as presented.

Susan Sadowski seconded the motion. The motion carried.

The next order of business was the approval of the Minutes of the July 15, 2014 Regular Board Meeting. Monica Iacono moved:

**THEREFORE BE IT RESOLVED:**

That the Minutes of the July 15, 2014 Regular Board Meeting be approved as amended.

Teresa Menolascino seconded the motion. The motion carried.

The next order of business was the approval of the Minutes of the July 15, 2014 Annual Board Meeting. Susan Sadowski moved:

**THEREFORE BE IT RESOLVED:**

Minutes

Elmhurst Public Library Board of Trustees

August 19, 2014

page 2

That the Minutes of the July 15, 2014 Annual Board Meeting be approved as presented.

William Shanklin seconded the motion. The motion carried.

The next order of business was the approval of the August 19, 2014 Accounts Payable. Marsha Baker moved:

THEREFORE BE IT RESOLVED:

That the August 19, 2014 check registers be approved for payment.

Susan Sadowski seconded the motion. Director Campe responded to several questions about the invoices. The motion carried.

Director Campe presented the Financial Reports. She reviewed the expenditure lines with the Trustees.

In her Director's Report, Ms. Campe highlighted several recent and upcoming programs. She also talked about different types of items other libraries are checking out to patrons. These items include, cake pans, seeds, tools, tools and musical instruments.

Ms. Campe reported that staff institute training was very well received by attendees. During the program the Library's strategic plan was discussed. Ms. Campe will bring the Board a plan for reviewing and revising the Library's strategic plan.

Assistant Director Rodriguez explained that this year's Per Capita Grant requires that one Board member and one staff member attend Edge Initiative training. The Edge Initiative is a tool to assess Library technology resources.

There was no President's Report

Cheryl Moore presented the Public Information Report.

The first item of Unfinished Business was the ADS Reconfiguration Project. Director Campe provided a breakdown of project costs thus far. An advertisement for bids was placed in the Chicago Tribune, and a mandatory construction walk through was held on August 6. The bid opening will take place on August 28. The lowest qualified bids will be brought to the Board in September.

Minutes  
Elmhurst Public Library Board of Trustees  
August 19, 2014  
page 3

Ms. Campe mentioned that she was invited to speak about the ADS Reconfiguration Project to the Lions Club in August. Assistant Director Ingram also presented to Kiwanis. The concept was very well received by both groups.

Ms. Ingram spoke about experimenting with a temporary reference desk in the ADS Department. The temporary desk was moved closer to the stairs to see how staff and patrons reacted to the new placement. The temporary placement generated many questions about the Reconfiguration Project.

The next item of Unfinished Business was the review of the Draft 2015 Budget Review. Ms. Campe recommended a .5% increase for the 2015 levy. She will ask the Board for budget approval at the September Board Meeting.

William Shanklin excused himself at 7:59 p.m.

The first item of New Business was a discussion about the Ruth Christensen Trust donation. Ms. Christensen donated several shares of stock to the Library in her will. The City of Elmhurst Finance Department will accept the stock in an Edward Jones account. The stock will be sold immediately and placed in an account within the Library's General Fund. The Library will know the amount of the donation when the transaction is completed. The Library is delighted to receive this donation.

Ms. Ingram gave a dynamic presentation about Maker Spaces.

There being no further business, the meeting adjourned at 8:36 p.m.