

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, May 17, 2022
Kossmann Room
ELMLIB.ORG/VIRTUAL, 7:00 PM**

This meeting was held both virtually via Zoom and in-person in the Kossmann Room.

President Susan Sadowski called the May 17, 2022 Regular Meeting of the Board of Trustees to order at 7:03 p.m.

Board members in attendance in the Kossmann Room included: Marsha Baker, Ingrid Becton, Jane Chornij, Carol Jacobsen, and William Shanklin.

Trustees Taylor Holop, Teresa Menolascino, and Bill Ryan were absent.

Also in attendance were Library Director Mary Beth Harper, Assistant Director Marcy Rodriguez, and Admin/HR Manager Rita Andreuccetti.

There were no visitors in attendance.

There was no correspondence.

The first order of business was the approval of the Minutes of the April 19, 2022 Regular Board of Trustees Meeting. Marsha Baker moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the April 19, 2022 Regular Board of Trustees Meeting be approved as presented.

Ingrid Becton seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Jacobsen, Shanklin, and Sadowski

Nays: None

Absent: Holop, Menolascino, and Ryan

The motion carried.

The next order of business was the approval of the May 17, 2022 Accounts Payable. Ingrid Becton moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the May 17, 2022 Accounts Payable be approved as presented.

Director Harper responded to questions about the invoices. Ingrid Becton seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Jacobsen, Shanklin, and Sadowski

Nays: None

Absent: Holop, Menolascino, and Ryan

The motion carried.

Director Harper discussed the financial reports. A replacement tax payment of \$128,955 was received. She reiterated that the Library will not receive property tax payments until June. There are sufficient funds in reserves to cover expenses until tax payments are received.

Ms. Harper reviewed the expenditure report. She noted that under Employee Benefits, the IMRF contribution rate has fallen from 12.5% to 7.9%. The Professional Services line under Contractual Services was cresting over due to the \$25,381 payment to the City for services rendered.

In the Director's Report, Ms. Harper stated that old sorter was disassembled and taken away for recycling. Assembly and set-up of the new sorter will take about two weeks. She also mentioned that Kathy Murphy retired on April 29 after 40 years of dedicated service to the Library. Her years of service will be remembered with a plaque in the self-check area of the lobby. Neil Bonk, Head of IT, officially became the Head of IT/Technical Services upon Kathy's retirement.

In the President's Report, Ms. Sadowski stated that she attended a lovely award ceremony honoring Trustee Bill Shanklin with the Darrell Whistler Special Service Recognition Award.

The first order of Unfinished Business was the strategic plan. Director Harper stated that the all-day meeting will be held on June 22 to review the survey results. Measurement Resources received 1,800 surveys, which exceeded their expectations. They also conducted focus groups. On June 22, the staff and Board will review the information collected and identify initiatives for the Library. Director Harper stated that the goal is to have the plan approved by the end of the year.

The first item of New Business was the approval of the Volunteers and Community Service Policy. Bill Shanklin moved:

THEREFORE BE IT RESOLVED:

That the revised Volunteers Policy be approved as presented.

Director Harper reviewed the proposed changes. Marsha Baker second the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Jacobsen, Shanklin, and Sadowski

Nays: None

Absent: Holop, Menolascino, and Ryan

Minutes
Elmhurst Public Library Board of Trustees
May 17, 2022
page 3

The motion carried.

There being no Other Business, at 8:41 p.m. Susan Sadowski took a roll call vote to convene into Executive Session under 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Marsha Baker Yes
Ingrid Becton Yes
Jane Chornij Yes
Carol Jacobsen Yes
Bill Shanklin Yes
Sue Sadowski Yes

The Board moved into executive session at 7:42 p.m.
The Board moved back into regular session at 8:24 p.m.

There being no Other Business, the meeting was adjourned 8:25 p.m.