

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, August 19, 2025
Kossmann Room
7:00 PM**

President Cindy Wellwood called the August 19, 2025 Regular Meeting of the Board of Trustees to order at 7:02 p.m.

Board members in attendance included: Taylor Holop, Carol Jacobsen, Bill Ryan, Sue Sadowski, and Bill Shanklin.

Trustees Marsha Baker, Ingrid Becton, and Jane Chornij were absent.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

Vice President Sadowski administered the oath of office to Trustees Carol Jacobsen and Bill Shanklin.

President Wellwood provided some background information and expressed her gratitude for the opportunity to serve as Board President.

Visitors in attendance were Conner Burke, Ellen Burke, and James Burke.

There was no public comment.

The first order of business was the approval of the Minutes of the July 15, 2025 Regular Board of Trustees Meeting. Trustee Shanklin moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the July 15, 2025 Regular Board of Trustees Meeting
be approved as presented.

Trustee Holop seconded the motion. The motion carried.

The next order of business was the approval of the Executive Session Minutes of the July 15, 2025 Regular Board of Trustees Meeting. Trustee Shanklin moved:

THEREFORE BE IT RESOLVED:

That the Executive Session Minutes of the July 15, 2025 Regular Board of Trustees Meeting be approved as presented.

Trustee Holop seconded the motion. The motion carried.

The next order of business was the approval of the August 19, 2025 Accounts Payables. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the August 19, 2025 Accounts Payables be approved as presented.

Trustee Jacobsen seconded the motion. Director Harper answered several questions about the invoices. The motion carried.

Director Harper went over the financial reports. Ms. Harper stated that a property tax payment of \$70,524 and a replacement tax of \$55,173 were received. She answered several questions from the Board. She reviewed the expenditure lines.

In the Director's Report, Ms. Harper stated that staff had a wonderful Staff Institute Day on Friday, August 8. Staff participated in various learning sessions in the morning and then everyone participated in a team-building game show after lunch.

She also talked about the new issue of *Fine Print* which includes a long list of wonderful programming for the community. She also talked about this year's One Book. Staff hope to get as much participation as last year even though this year's program will not include an author visit. Staff came up with many new ideas to engage patrons including a festive gathering at Wilder Mansion to conclude the event.

In the President's Report, Ms. Wellwood stated that she will attend the ILA Conference in October. Director Harper asked that anyone else who was interested in attending to let her know.

The first order of Unfinished Business was the approval of the 2026, 2027 budget. Director Harper continued her discussion from last month and highlighted changes from the previous draft. She also talked about the HVAC System in Building Improvements, which is under Capital Outlay. After much discussion, there was a consensus to approve the 2026, 2027 budget. Trustee Shanklin moved:

THEREFORE BE IT RESOLVED:

That the 2026, 2027 budget be approved as presented.

Trustee Jacobsen seconded the motion. The motion carried.
The next order of New Business was the approval of the Annual Audit. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Annual Audit be approved as presented.

Trustee Holop seconded the motion. The motion carried.

The next order of New Business was the approval of the destruction of the Executive Session Recording. Trustee Shanklin moved:

THEREFORE BE IT RESOLVED:

That Administrative Staff is authorized to destroy the executive session recording dated 7/18/2023.

Trustee Sadowski seconded the motion. The motion carried.

The next order of New Business was policy reviews: Freedom to Read and Freedom to View. Director Harper stated that these policies are reviewed every three years. Trustee Ryan moved

THEREFORE BE IT RESOLVED:

That the Freedom to Read and Freedom to View policies are approved as presented.

Trustee Shanklin seconded the motion. The motion carried.

There being no Other Business, the meeting was adjourned 8:04 p.m.