

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, October 18, 2022
Kossmann Room
or Virtual at [ELMLIB.ORG/VIRTUAL](https://elmlib.org/virtual), 7:00 PM**

This meeting was held both virtually via Zoom and in-person in the Kossmann Room.

President Marsha Baker called the October 18, 2022 Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Board members in attendance in the Kossmann Room included: Marsha Baker, Ingrid Becton, Jane Chornij, Taylor Holop, Carol Jacobsen, Bill Shanklin, and Sue Sadowski.

Trustees Bill Ryan attended virtually at 7:04 p.m.

Trustee Teresa Menolascino was absent.

Also in attendance were Library Director Mary Beth Harper, Assistant Director Marcy Rodriguez, and Admin/HR Manager Rita Andreuccetti.

Secretary Jane Chornij administrated the oath of office to Trustees Carol Jacobsen.

There were no visitors in attendance.

Director Harper read a letter from patron Brenda McNamara:

Hi Ms. Harper,

I wanted to thank you for supporting the celebration of Pride month at EPL, and for keeping LGBTQ books on the shelves at EPL. It's extremely important that reading material is available to all people in our community—especially those who are marginalized.

If there is any way I can support EPL in its efforts facing current or future controversy, please let me know.

Brenda McNamara

The first order of business was the approval of the minutes of the September 20, 2022 Annual Board of Trustees Meeting and the minutes of the September 20, 2022 Regular Board of Trustees Meeting. Sue Sadowski moved:

THEREFORE BE IT RESOLVED:

That the minutes of the September 20, 2022 Annual Board of Trustees Meeting be approved as presented.

That the minutes of the September 20, 2022 Regular Board of Trustees Meeting be approved as presented.

Taylor Holop seconded the motion. The motion carried.

The next order of business was the approval of the October 18, 2022 Accounts Payable. Carol Jacobsen moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the October 18, 2022 Accounts Payable be approved as presented.

Director Harper responded to questions about the invoices. Sue Sadowski seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Ryan (7:04 p.m.), Shanklin, and Sadowski

Nays: None

Absent: Menolascino

The motion carried.

Director Harper discussed the financial reports. She noted that a property tax payment of \$2,399,269 was received. The Per Capita Grant for \$67,534 was also received this month.

Ms. Harper reviewed the expenditure report. Ms. Harper answered several questions from the Board.

In the Director's Report, Ms. Harper stated that on Prospect, there is a large banner on the University's fence across from the Library staff parking lot. The banner is advertising the One Book, One Elmhurst selection this year. EPL graphic artist, Molly Schlecht, developed a beautiful new logo for the yearly event. The banner is a new addition to the marketing plan. This year's title is *American Like Me: Reflections on Life Between Cultures* edited by America Ferrera. The book includes short essays from prominent Americans growing up between cultures in the United States. The Library will host book discussions and other programs related to the title culminating in an Author Visit with Frank Waln at the Elmhurst University Frick Center. Frank

Waln is an author featured in the book. He's an award-winning Sicangu Lakota hip hop artist and music producer who currently resides in Chicago.

Director Harper stated that the strategic planning consultants are meeting with staff to collect ideas about how to meet the strategic goals. After the staff meetings wrap up, the Management Team will meet to finalize the plan and we should have a copy to the Board for review at the November meeting.

There was no President's Report.

The first order of Unfinished Business was an update on the Strategic Plan. Department Heads have reviewed the preliminary draft and reworked goals. Director Harper talked about next steps. Trustee Shanklin asked about other goals such as capitalization, marketing, and threats. Mrs. Harper noted that there is a capital plan that the Library is already using; that is why it's not being called out as a specific goal in the strategic plan. Director Harper stated that she will work with Department Heads to go over possible threats to the Library. She will present on it next month.

The first order of New Business were policy reviews: Meeting Room Policy, Complaints from the Public, Confidentiality of Records, Ethics for Trustees. Sue Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Elmhurst Public Library Board of Trustees approve policies: Meeting Room Policy, Complaints from the Public, Confidentiality of Records, and Ethics for Trustees as presented.

Ingrid Becton seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Ryan, Shanklin, and Sadowski

Nays: None

Absent: Menolascino

The motion carried.

The next order of New Business was the Per Capita Grant Requirements for 2022. Assistant Director Rodriguez discussed the requirements.

There being no Other Business, the meeting was adjourned at 8:01 p.m.