

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, April 19, 2022
Kossmann Room
ELMLIB.ORG/VIRTUAL, 7:00 PM**

This meeting was held both virtually via Zoom and in-person in the Kossmann Room.

President Susan Sadowski called the April 19, 2022 Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Board members in attendance in the Large Meeting Room included: Marsha Baker, Ingrid Becton, Jane Chornij, Taylor Holop, Carol Jacobsen, and William Shanklin.

Trustee Bill Ryan was in attendance via Zoom.

Trustee Teresa Menolascino was absent.

Also in attendance were Library Director Mary Beth Harper, Assistant Director Marcy Rodriguez, and Admin/HR Manager Rita Andreuccetti.

There were no visitors in attendance.

There was no correspondence.

The first order of business was the approval of the Minutes of the March 15, 2022 Regular Board of Trustees Meeting. Carol Jacobsen moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the March 15, 2022 Regular Board of Trustees Meeting be approved as presented.

Marsha Baker seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Ryan, Shanklin, and Sadowski

Nays: None

Absent: Menolascino

The motion carried.

The next order of business was the approval of the April 19, 2022 Accounts Payable. Marsha Baker moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the April 19, 2022 Accounts Payable be approved as presented.

Ingrid Becton seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Ryan, Shanklin, and Sadowski

Nays: None

Absent: Menolascino

The motion carried.

Director Harper discussed the financial reports. A replacement tax payment of \$109,000 was received. She reiterated that the Library will not receive property tax payments until June. There are sufficient funds in reserves to cover expenses until tax payments are received.

Ms. Harper reviewed the expenditure report. She noted that the Group Health line under Employee Benefits is cresting at 30%. She stated that the Library makes an annual contribution to staff members that participate in the Health Savings Plan. The Library pays the health insurance a month in advance at the beginning of the year.

In the Director's Report, Ms. Harper stated that Measurement Resources launched the survey. The staff and Board survey is due on April 19. The community survey is also underway and will end on May 11.

Director Harper also noted that a couple of hundred people participated in the Citywide Ukraine event held on April 6. The event included speakers from community organizations along with Ukraine refugees and Ukrainian Americans. Trustee Ingrid Becton represented the Library Board by reading a statement. Staff prepared a bookmark that includes resources for learning more about the history of Ukraine and Russia. Rita Perona helped plan the event with staff from the City.

She also reminded the Board of Trustees that the Statement of Economic Interest needs to be submitted by May 2, 2022.

There was no President's Report.

The first order of Unfinished Business was the strategic plan. Director Harper gave an update about the surveys to staff, the Board, and the community. She stated that the all-day meeting will be held on June 22 to review the survey results and discuss dates for the focus groups to meet.

The first item of New Business was the review of Closed Session Meeting Minutes. Ingrid Becton moved:

THEREFORE BE IT RESOLVED:

That the Executive Session Minutes dated September 20, 2016 remain closed.

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Director Harper stated she would bring the closed session minutes back to the Trustees in six months. Taylor Holop seconded the motion.

Roll call vote:

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Ryan, Shanklin, and Sadowski

Nays: None

Absent: Menolascino

The motion carried.

The next item of New Business was to approve the Public Conduct Policy. Director Harper stated that no updates were needed, unless the Board proposed any changes. There was a consensus that no revisions were needed. Bill Shanklin moved:

THEREFORE BE IT RESOLVED:

That the Public Conduct Policy be approved as presented.

Ingrid Becton second the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Ryan, Shanklin, and Sadowski

Nays: None

Absent: Menolascino

The motion carried.

The next item of New Business was the approval of Participation in Reciprocal Borrowing Agreement. Ingrid Becton moved:

THEREFORE BE IT RESOLVED that the Elmhurst Public Library Board of Trustees will participate in the statewide reciprocal borrowing program as promulgated by the Illinois State Library for FY 2022.

Director Harper stated each year, the Board of Trustees must inform the Illinois State Library whether or not the Elmhurst Public Library will participate in the statewide reciprocal borrowing program. This program allows public library cardholders across the state to use their local library cards at all participating libraries.

Carol Jacobsen seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Ryan, Shanklin, and Sadowski

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Nays: None
Absent: Menolascino

The motion carried.

In the first item of Other Business, Trustee Ryan asked if he could continue to attend the Board meetings virtually. Director Harper stated that for now the Governor has extended the option to meet in a hybrid model.

There being no Other Business, the meeting was adjourned at 7:41 p.m.