

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, March 16, 2021
ELMLIB.ORG/VIRTUAL, 7:00 PM**

This meeting was held virtually via Zoom.

President Susan Sadowski called the March 16, 2021 Regular Meeting of the Board of Trustees to order at 7:01 p.m. via Zoom.

Board members in attendance included: Marsha Baker, Ingrid Becton, Jane Chornij, Taylor Holop, Carol Jacobsen, Teresa Menolascino, William Ryan, and William Shanklin.

Also in attendance were Library Director Mary Beth Harper, Assistant Director Marcy Rodriguez, and Admin/HR Manager Rita Andreuccetti.

There were no visitors in attendance.

There was no correspondence.

The first order of business was the approval of the Minutes of the February 16, 2021 Regular Board of Trustees Meeting. William Shanklin moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the February 16, 2021 Regular Board of Trustees Meeting be approved as presented.

Teresa Menolascino seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Menolascino, Ryan, Shanklin, and Sadowski

Nays: None

Absent: None

The motion carried.

The next order of business was the approval of the March 16, 2021 Accounts Payable. Bill Shanklin moved:

THEREFORE BE IT RESOLVED:

That the March 16, 2021 Accounts Payable be approved as presented.

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Director Harper responded to questions about the invoices. Ingrid Becton seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Menolascino, Ryan, Shanklin, and Sadowski

Nays: None

Absent: None

The motion carried.

Director Harper discussed the financial reports. She stated that the Library will not receive property tax payments until June. There are sufficient funds in reserves to cover expenses until tax payments are received.

In the Director's Report, Ms. Harper stated that EPL continues to monitor what other Illinois libraries are doing to mitigate the risks of spreading the COVID virus. The Library is taking a conservative approach and will continue to slowly bring back services as positivity rates decline and more people get vaccinated. Visit time limits were extended to one hour at the end of February and materials are now only quarantined for 24 hours.

Ms. Harper also talked about staff development and training. Staff had the opportunity to participate in book discussions on *White Fragility* by Robin DiAngelo. Administrative staff also introduced new self-guided learning opportunities. A bibliography of resources was compiled on topics related to Equity, Diversity and Inclusion. Along with the bibliography, sharing and learning opportunities will be available. We will culminate with Staff Institute Day, which will focus on EDI topics.

There was no President's report.

There was no Unfinished Business.

The next order of New Business was the approval of the Salary Scale Adjustment 2021. Bill Shanklin moved:

THEREFORE BE IT RESOLVED: the Salary Scale Adjustment 2021 be approved as presented.

Carol Jacobsen seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Menolascino, Ryan, Shanklin, and Sadowski

Nays: None

Absent: None

The motion carried.

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The first item of New Business was the review of Closed Session Meeting Minutes. Bill Ryan moved:

THEREFORE BE IT RESOLVED:

That the Executive Session Minutes dated September 20, 2016 remain closed.

That the Executive Session Minutes dated November 17, 2020 be opened.

Director Harper stated she would bring the closed session minutes back to the Trustees in six months. Carol Jacobsen seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Menolascino, Ryan, Shanklin, and Sadowski

Nayes: None

Absent: None

The motion carried.

Bill Ryan seconded the motion.

The next order of New Business was the review of the Identity Protection Policy. Director Harper stated that this policy is required by law. There are no changes to the policy. Bill Ryan moved:

THEREFORE BE IT RESOLVED:

That the Identity Protection Policy 3.6 be approved as presented.

Marsha Baker seconded the motion.

Roll call vote:

Ayes: Baker, Becton, Chornij, Holop, Jacobsen, Menolascino, Ryan, Shanklin, and Sadowski

Nayes: None

Absent: None

The motion carried.

There being no Other Business, the meeting was adjourned at 7:50 p.m.