

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, June 16, 2020
Makery, 7:00 p.m.**

President Susan Sadowski called the June 16, 2020 Regular Meeting of the Board of Trustees to order at 7:02 p.m. in the Makery.

Board members in attendance included: Marsha Baker, Ingrid Becton, Monica Iacono, Carol Jacobsen, Teresa Menolascino, and William Shanklin. Francesca Irión and William Ryan were absent.

Also in attendance were Library Director Mary Beth Harper, Assistant Director Marcy Rodriguez, and Admin/HR Manager Rita Andreuccetti.

There were no visitors.

There was no correspondence.

The first order of business was the approval of the Minutes of the May 19, 2020 Regular Board of Trustees Meeting. Marsha Baker moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the May 19, 2020 Regular Board of Trustees Meeting be approved as presented.

Monica Iacono seconded the motion. The motion carried.

The next order of business was the approval of the June 16, 2020 Accounts Payable. Monica Iacono moved:

THEREFORE BE IT RESOLVED:

That the June 16, 2020 Accounts Payable be approved as presented.

Director Harper responded to questions about the invoices. Marsha Baker seconded the motion. The motion carried.

Director Harper discussed the financial reports. She noted that the Library did not receive any property tax payments. Ms. Harper indicated that a replacement tax payment of \$35,762 was received. Income revenue that is generated for service charges was less than projected because the Library building was not open.

Director Harper then reviewed the expenditure lines. She noted that we are not spending as projected because the building is closed. The Building & Grounds lines, under Repair and Maintenance, will most likely continue to be spent as projected because the building will be maintained as usual.

In the Director's Report, Ms. Harper stated that the Library began accepting reservations for Library visits on June 10. The Library reopened on June 15. Staff filled over 500 curbside orders from May 15-June 15. The Library began accepting items back on May 26 at the east entrance and patrons were able to pick hold items up at the drive-up window on June 8.

There was no President's report.

There was no Unfinished Business.

The next order of New Business was the Fund Balance Report. Director Harper reviewed the spreadsheet with the fund balances. The operating fund needs at least \$2,500,000 to bridge the gap between January and May, when the Library receives its first property tax payment.

The next order of New Business was the draft of the 2021 budget. Ms. Harper reviewed each line of the budget for 2021. She is planning a conservative budget with expected decreases in revenues and cuts in spending. She also discussed both a zero percent levy and a one percent increase to the levy with the Board. Further discussion on the levy and budget will take place at the July meeting.

The next order of New Business was the Library statement against racism. Director Harper said that during this difficult time, many libraries have issued statements reaffirming their commitment to equality for all and explicitly stating that they are against racism. After consulting with the Board President, she posted a very succinct statement on the website from herself and staff and added this item to the agenda for Board consideration. The Board discussed making their own statement, and a consensus was reached that Trustees Baker and Shanklin would work with Director Harper to craft a statement.

The next order of New Business was the phone system. Director Harper indicated that she would like to move forward with the phone installation. There was a consensus among Trustees to proceed with the installation.

The next order of New Business was the Resolution for Monica Iacono. Ingrid Becton made a motion and read the resolution.

RESOLUTION OF COMMENDATION FOR

Monica Iacono

Whereas, Monica Iacono served on the Board of Trustees of the Elmhurst Public Library with outstanding dedication and commitment for 8 years; and

Whereas, she served as the Vice President of the Board from 2016-2019; and

Whereas, the community's use of the Library increased steadily during her tenure on the Board; and

Whereas, she served on the Board during the renovation of the Adult Services Department, the Kids' Department, the Lobby; and

Whereas, she served on the Board during the creation of the Creative Studios and the Makery, bringing new spaces and services to patrons; and

Whereas, she participated in Library events and used the Library often to access materials and information to support her love of learning;

Therefore, be it hereby

RESOLVED, that we, the Library Board of Trustees, on behalf of the Library staff and the people of the Elmhurst community, express sincere gratitude and appreciation of Monica Iacono's exemplary contributions to the Library during her years of service on the Library Board.

Adopted: June 2020

Susan P. Sadowski,
President

Marsha Baker
Vice President

Carol Jacobsen
Secretary

Ingrid Becton

Teresa Menoloscino

William E. Ryan

William Shanklin

Francesca Irion

Marsha Baker seconded the motion. The motion carried.

There being no Other Business, the meeting was adjourned 8:45 p.m.