

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, October 16, 2018
Kossmann Room, 7:00 p.m.**

President Marsha Baker called the October 16, 2018, Regular Meeting of the Board of Trustees to order at 7:03 p.m. in the Kossmann Room.

Board members in attendance included: Susan Sadowski, Carol Jacobsen, Francesca Irion, Ingrid Becton, Monica Iacono, Teresa Menolascino, and William. Ryan. William Shanklin was absent.

Also in attendance were Library Director Mary Beth Harper, Assistant Director Marcy Rodriguez, and Administration/HR Manager Rita Andreuccetti.

There were no visitors in attendance.

There was no correspondence.

The next order of business was the approval of the Minutes of the September 18, 2018 Regular Board of Trustees Meeting. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the September 18, 2018 Regular Board of Trustees Meeting be approved as presented.

Carol Jacobsen seconded the motion. The motion carried.

The next order of business was the approval of the minutes of the September 18, 2018 Annual Meeting. Monica Iacono moved:

THEREFORE BE IT RESOLVED:

That the minutes of the September 18, 2018 Annual Meeting be approved as presented.

Teresa Menolascino seconded the motion. The motion carried.

The next order of business was the approval of the October 16, 2018 Accounts Payable. Ingrid Becton moved:

THEREFORE BE IT RESOLVED:

That the October 16, 2018 Accounts Payable be approved as presented.

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Director Harper responded to questions about the invoices. Susan Sadowski seconded the motion. The motion carried.

The monthly credit card statements and the small check register were distributed. Director Harper reviewed the revenue and expenditure reports. She noted that the Library received a property tax payment of \$1,545,888 this month. She reviewed the expenditure lines. Overall the personnel line remains on budget. The Parking Area line will be over this year because the parking lot needed to be resurfaced again this year. Normally the parking lot is resurfaced every other year. Overall the other lines were on target.

In the Director's Report, Director Harper talked about X-STREAM Fest happening on Saturday, October 20 from 12-4 p.m. The Library wide program will include offerings for all ages with hands-on experiments, creative projects, and explosive demonstrations.

Director Harper also noted that the dedication sign in recognition of the Ruth Christensen donation had been installed in the Makery. A picture and letter will be sent to her relatives.

In the President's Report, President Baker discussed the New York Times article, "To Restore Civil Society, Start with the Library: This crucial institution is being neglected just when we need it most."

There was no Unfinished Business.

The first item of New Business was the approval to destroy closed session recordings 7/19/16 and 9/20/16. Ingrid Becton moved:

THEREFORE BE IT RESOLVED:

That recordings of Executive Sessions dated: 7/19/16 and 9/20/16 are approved for destruction.

Susan Sadowski seconded the motion. The motion carried.

The first order of order of New Business was an inquiry to see if the Board would consider having a capital reserves study performed. Ms. Harper discussed the idea with the Library's Facility Manager, Will Cotton. Mr. Cotton feels it would be a good time to have a study done as the building is now fifteen years old. President Baker asked if the Board had any questions or general thoughts about proceeding with the study. The Board agreed to move forward with more information about the study.

There being no Other Business, the meeting was adjourned at 7:40 p.m.