

**MINUTES  
ELMHURST PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Tuesday, September 19, 2017  
Kossmann Room, 7:00 p.m.**

President Marsha Baker called the August 15, 2017, Regular Meeting of the Board of Trustees to order at 7:04 p.m. in the Kossmann Room.

Board members in attendance included: Susan Sadowski, Monica Iacono, Teresa Menolascino, Ingrid Becton, Carol Jacobsen, William Shanklin, and Francesca Irion. William Ryan was absent. Also in attendance were Library Director Mary Beth Harper, Assistant Director Marcy Rodriguez, and Administration/HR Manager Rita Andreuccetti.

There were no visitors in attendance.

The first order of business was administration of the oath of office to newly reappointed Board members Monica Iacono. President Marsha Baker administered the oath.

There was no correspondence.

There was no public comment.

The next order of business was the approval of the Minutes of the August 15, 2017 Annual Meeting. William Shanklin moved:

**THEREFORE BE IT RESOLVED:**

That the Minutes of the August 15, 2017 Annual Meeting be approved as presented.

Monica Iacono seconded the motion. The motion carried.

The next order of business was the approval of the August 15, 2017 Regular Board of Trustees Meeting. William Shanklin moved:

**THEREFORE BE IT RESOLVED:**

That the Minutes of the August 15, 2017 Regular Board of Trustees Meeting be approved as presented.

Carol Jacobsen seconded the motion. The motion carried.

The next order of business was the approval of the September 19, 2017 Accounts Payable. Monica Iacono moved:

**THEREFORE BE IT RESOLVED:**

That the September 19, 2017 Accounts Payable be approved as presented.

Director Harper responded to questions about the invoices. Teresa Menolascino seconded the motion. The motion carried.

Director Harper distributed the monthly credit card statements and the small check register. She reviewed the revenue and expenditure. On the revenue report, she noted that the Library received another property tax payment and a replacement tax payment. She reminded the Board that there will be no rental income for the rest of the year. Other incomes were overall on target.

On the expenditure report, she noted that group health under employee benefits continues to crest higher and will even out in December. There was an annual payment of \$52,740 for the circulation system. Director Harper will look into the cost increase for water. Ms. Harper answered several questions from the Board.

In the Director's Report, Ms. Harper noted that 2,275 people visited the Makery in August. Staff and patrons are getting acclimated to the new collaborative space. The laser cutter has been very popular. Institute Day on Friday, August 18 was very productive. The staff longevity awards were the highlight of the day. Brewpoint will open on Saturday, September 23.

There was no President's Report.

The first order of Unfinished Business was the Kids' Library Renovation. Director Harper noted there was nothing to report. Next month she will go over colors, stains, and paint colors.

The next order of New Business was the approval of the Kids' Library Renovation Project. Susan Sadowski moved:

**THEREFORE BE IT RESOLVED:**

That the Board of Trustees of the Elmhurst Public Library accepts the lowest qualified bidders from the attached list for the renovation of the Kids' Library.

Teresa Menolascino seconded the motion. The motion carried.

The next order of New Business was the review of policies. Susan Sadowski moved:

**THEREFORE BE IT RESOLVED:**

To discontinue policies 7.2 Service to the Elmhurst Business Community and 5.1.2 Lost, Stolen, Replacement.

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Approve policy 5.1.1 Library Cards as presented.

Monica Iacono seconded the motion. The motion carried.

There being no Other Business, the meeting was adjourned at 7:45 PM.