

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, April 18, 2017
Kossmann Room, 7:00 p.m.**

Vice-President Monica Iacono called the April 18, 2017 Regular Meeting of the Board of Trustees to order at 7:03 p.m. in the Kossmann Room.

Board members in attendance included: Marsha Baker (arrived 7:53 p.m.), Susan Sadowski, Carol Jacobsen, Francesca Irion, William Ryan, and William Shanklin. Ingrid Becton and Teresa Menolascino were absent. Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

Visitors in attendance were Assistant Head of Kids' Library Gloria Rock-Walsh and League of Women Voters representative Annette Armstrong.

There was no public comment.

The first order of business was the approval of the Minutes of the March 21, 2017 Regular Board of Trustees Meeting. Carol Jacobsen moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the March 21, 2017 Regular Board of Trustees Meeting be approved as presented.

Susan Sadowski seconded the motion. The motion carried.

The next order of business was the approval of the April 18, 2017 Accounts Payable. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the April 18, 2017 Accounts Payable be approved as presented.

Director Harper responded to questions about the invoices. William Shanklin seconded the motion. The motion carried.

Director Harper distributed the monthly credit card statements and the small check register. Ms. Harper reviewed the revenue and expenditure reports. She noted that the Library received a replacement tax payment of \$25,704. No property tax payments were received this month.

On the expenditure report, Ms. Harper noted that March was a three pay period month. Under commodities, computer software line includes the scheduled Wi-Fi upgrade that was done in February. The first bond payment was made in February.

In the Director's Report, Ms. Harper discussed a recent program mini-series called EPL U. Patrons participated in demos of the Makery equipment. They also attended demonstrations on how to make balloon animals, brew coffee, and make salsa. The event was well attended.

Ms. Harper noted that in conjunction with the strategic plan, the Library is offering staff enrichment and learning programs. The offerings range from technology learning to training with the Makery equipment. Staff members are enjoying having the opportunity to learn new things.

There was no President's report.

Ms. Harper talked about the progress in the Makery. She noted that a tour of the space would happen at the end of the meeting.

The first order of New Business was the Kids' Library renovation presentation. Ms. Harper indicated that the Kids' Library staff did a thorough and detailed analysis of the how patrons are using the Kids' Library. They identified the changing needs of the community and created a comprehensive list of priorities to address them. Ms. Harper presented the designs to the Board. Ms. Harper stated that the project would take 4-6 months. Ms. Rock-Walsh and Ms. Harper answered several questions throughout the presentation. Director Harper asked if the Board felt comfortable with the designs and if the Board would like the staff to move forward with the project. The Board agreed to move forward.

The next order of New Business were policy reviews. Susan Sadowski moved:

THEREFORE BE IT RESOLVED Internet Access Policy be approved as presented.

Marsha Baker seconded the motion. The motion carried.

William Shanklin moved:

THEREFORE BE IT RESOLVED Outreach Services Policy be approved as presented.

Susan Sadowski seconded the motion. The motion carried.

Susan Sadowski moved:

THEREFORE BE IT RESOLVED Services to Persons with Disabilities Policy be discontinued.

Marsha Baker seconded the motion. Director Harper noted this policy was covered under the ADA policy and was no longer necessary. The motion carried.

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The next order of New Business was the approval of the Participation in Reciprocal Borrowing Agreement. Francesca Irion moved:

THEREFORE BE IT RESOLVED that the Participation in Reciprocal Borrowing Agreement be approved as presented.

Susan Sadowski seconded the motion. Director Harper stated the agreement allows patrons from other Illinois libraries to borrow materials. Libraries are able to set restrictions. The motion carried.

The next order of New Business was the approval of the Parking Agreement with the Elmhurst Art Museum. Carol Jacobsen moved:

THEREFORE BE IT RESOLVED that the Parking Agreement with the Elmhurst Art Museum be approved as presented.

Susan Sadowski seconded the motion. Ms. Harper explained the Library agrees to pay the Art Museum \$18,000 for the use of 45 parking spaces. The agreement starts on May 1. The motion carried.

Board of Trustees went on a tour of the Makerspace.

The first order of Other New Business was the Board of Trustees discussed writing a letter to Congress objecting proposed federal budget cuts to Museum and Library Services. Trustee Baker will work with Director Harper to draft a letter.

There being no Other New Business, the meeting was adjourned at 8:50 p.m.