

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, June 17, 2025
Kossmann Room
7:00 PM**

This meeting was held in the Kossmann Room.

President Marsha Baker called the June 17, 2025 Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Board members in attendance included: Ingrid Becton, Taylor Holop, Carol Jacobsen, and Sue Sadowski.

Trustees Jane Chornij, Bill Ryan, Bill Shanklin, and Cindy Wellwood were absent.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

There were no visitors in attendance.

There was no public comment.

The first order of business was the approval of the Minutes of the May 20, 2025 Regular Board of Trustees Meeting. Trustee Becton moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the May 20, 2025 Regular Board of Trustees Meeting
be approved as presented.

Trustee Jacobsen seconded the motion. The motion carried.

The next order of business was the approval of the June 17, 2025 Accounts Payables. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the June 17, 2025 Accounts Payables be approved as presented.

Trustee Jacobsen seconded the motion. Director Harper answered several questions about the invoices. The motion carried.

Director Harper went over the financial reports. She noted that next month will be the first big property tax installment. She answered several questions from the Board.

In the Director's Report, Ms. Harper talked about the new catalog interface that launched on June 9. The catalog offers patrons a more user-friendly way to search and browse items in the collection. She also stated that staff will celebrate Juneteenth with a catered luncheon of soul food and other southern favorites by Aunt Tina's Kitchen. Aunt Tina's is a new business in Elmhurst and the chef/owner also produces programs for libraries. Director Harper said that the epoxy floor project in the receiving room started on June 11.

There was no President's Report.

The first order of Unfinished Business was the patio renovation project. Director Harper stated that the project is set to start on July 7. Marketing has created informational materials to update patrons about the project. She also mentioned that the project is expected to be completed in September.

The first order of New Business was the discussion of the draft of the 2026 budget. Director Harper reviewed budget lines and talked about the timeline with the Board of Trustees.

The next order of New Business was the approval to close the Library for Staff Institute Day. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED

That the Library will be closed to the public for a Staff Institute Day on Friday, August 8, 2025.

Trustee Becton seconded the motion. The motion carried.

The next order of New Business was the Director Review Materials. President Baker asked the Trustees to return the completed review forms to her by July 9.

There being no Other Business, the meeting was adjourned at 8:03 p.m.