

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, March 18, 2025
Kossmann Room
7:00 PM**

This meeting was held in the Kossmann Room.

President Marsha Baker called the March 18, 2025 Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Board members in attendance included: Ingrid Becton, Jane Chornij, Carol Jacobsen, Bill Ryan, Sue Sadowski, Bill Shanklin, and Cindy Wellwood.

Trustee Taylor Holop was absent.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

There were no visitors in attendance.

There was no public comment.

There was no correspondence.

The first order of business was the approval of the Minutes of the February 18, 2025 Regular Board of Trustees Meeting. Trustee Jacobsen moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the February 18, 2025 Regular Board of Trustees Meeting be approved as presented.

Trustee Chornij seconded the motion. The motion carried.

The next order of business was the approval of the March 18, 2025 Accounts Payables. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the March 18, 2025 Accounts Payables be approved as presented.

Trustee Becton seconded the motion. Director Harper answered several questions about the invoices. The motion carried.

Director Harper went over the financial reports. She answered several questions from the Board.

In the Director's Report, Ms. Harper talked about the new catalog and website that are set to launch in a few months. There will be a preview of them next month. She also stated that the Library received a substantial donation of \$14,000 from the estate of a former patron. This is a partial distribution of the Library's distributive share of 10% in accordance with the will. The rest of the distribution should be received when the remainder of the will is executed.

There was no President's Report.

The first order of Unfinished Business was the update on the patio renovation project. Director Harper went over the designs and answered several questions from the Board. She also went over a tentative timeline.

The first order of New Business was the review of the 2024 financial reports.

The next item of New Business was the review of Closed Session Meeting Minutes. Director Harper stated that closed session meetings are reviewed twice a year. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Executive Session Minutes dated September 20, 2016 remain closed.

That the Executive Session Minutes dated July 16, 2024 be opened.

Director Harper stated that she will bring the Closed Session Minutes back to the Trustees in six months. Trustee Wellwood seconded the motion. The motion carried.

The next order of New Business was the review of the Volunteer Policy. Director Harper went over the policy. Trustee Ryan moved:

THEREFORE BE IT RESOLVED:

That the Volunteer Policy be approved as presented.

Trustee Becton seconded the motion. Director Harper answered several questions about the policy. The motion carried.

There being no Other Business, the meeting was adjourned at 8:22 p.m.