

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, October 15, 2024
Kossmann Room
7:00 PM**

President Pro Temp Ingrid Becton called the September 17, 2024 Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Board members in attendance in the Kossmann Room included: Jane Chornij, Taylor Holop, Carol Jacobsen, Bill Ryan, Sue Sadowski, and William Shanklin.

Trustees Marsha Baker and Cindy Wellwood Burke were absent.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

Visitors Randy and Amanda Cooper were in attendance.

Director Harper stated that correspondence was included in the Board packet.

Amanda Cooper stated that she wrote the correspondence and was curious if it would be discussed during the meeting. Director Harper indicated that is normally not done, but she noted that it had been discussed with the Head of Circulation.

The first order of Business was the approval of the minutes of the September 17, 2024 Regular Board of Trustees Meeting. Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the minutes of the September 17, 2024 Regular Board of Trustees Meeting be approved as presented.

Trustee Jacobsen seconded the motion. The motion carried.

The next order of business was the approval of the October 15, 2024 Accounts Payable. Trustee Shanklin moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the October 15, 2024 Accounts Payable be approved as presented.

Director Harper responded to questions about the invoices. Trustee Sadowski seconded the motion. The motion carried.

Minutes

Elmhurst Public Library Board of Trustees

October 15, 2024

page 2

Director Harper discussed the financial reports. Ms. Harper stated that a property tax payment of \$2,870,376 was received this month. She answered several questions from the Board. She reviewed the expenditure lines. Under Contractual Services, there was an Auto Circ System payment of \$47,346 this month. Overall the other lines were on target.

In the Director's Report, Ms. Harper stated that patrons enjoyed a Star Wars Reads celebration on Saturday, October 5. Attendees participated in various Star Wars themed activities which included games, crafts, and trivia.

She also talked about the One Book, One Elmhurst event which is so popular this year that staff are investigating larger venue spaces to accommodate the interest. We're also thinking of creative ways to include more people even if it doesn't include being in-person at the event.

There was no President's Report.

There was no Unfinished Business.

The first order of New Business was the approval of the patio renovation project. Trustee Shanklin moved:

THEREFORE BE IT RESOLVED:

That the patio renovation project is approved for a cost not to exceed \$500,000.

Director Harper reviewed the scope of the patio renovation project. Trustee Chornij seconded the motion. The motion carried.

The next item of New Business was the approval of sump pump repairs. Director Harper stated that if approved the repairs would be done on November 11. She said that funds would come out of the Building line under Repair and Maintenance.

Trustee Sadowski moved:

THEREFORE BE IT RESOLVED:

That the sump pump repairs to be performed for \$84,000 be approved as presented.

Trustee Jacobsen seconded the motion. The motion carried.

The next order of New Business was the acceptance of the insurance renewals. Trustee Holop moved:

THEREFORE BE IT RESOLVED:

That administrative staff is authorized to renew the Property/Liability Insurance Policy with Hanover Insurance for a premium of \$32,411 and is authorized to renew the Workers Compensation Policy with Hanover for \$10,666.

Trustee Chornij seconded the motion. The motion carried.

Minutes
Elmhurst Public Library Board of Trustees
October 15, 2024
page 3

There being no Other Business, the meeting was adjourned 7:31 p.m.