

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, July 16, 2024
Kossmann Room
7:00 PM**

President Marsha Baker called the July 16, 2024 Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Board members in attendance in the Kossmann Room included: Ingrid Becton, Cindy Wellwood Burke, Jane Chornij, Carol Jacobsen, Taylor Holop, Bill Ryan, and William Shanklin.

Trustee Sue Sadowski was absent. Trustee Bill Ryan left at 7:20 p.m.

Also in attendance were Library Director Mary Beth Harper and Assistant Director Marcy Rodriguez.

Secretary Chornij administered the oath of office to Ingrid Becton.
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There were no visitors in attendance.

There was no public comment.

Director Harper reviewed the correspondence that was received.

The first order of Business was the approval of the minutes of the June 18, 2024 Regular Board of Trustees Meeting. Trustee Becton moved:

THEREFORE BE IT RESOLVED:

That the minutes of the June 18, 2024 Regular Board of Trustees Meeting be approved as presented.

Trustee Jacobsen seconded the motion. The motion carried.

The next order of business was the approval of the July 16, 2024 Accounts Payable. Trustee Ryan moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the July 16, 2024 Accounts Payable be approved as presented.

Director Harper responded to questions about the invoices.

Trustee Chornij seconded the motion. The motion carried.

Director Harper discussed the financial reports. Ms. Harper stated that a property tax payment of \$2,953,166 was received. She answered several questions from the Board. She reviewed the expenditure lines. The water line under Contractual Services is cresting higher due to the increased cost of water. Overall the other lines were on target.

In the Director's Report, Ms. Harper noted that the parking lot was blacktopped and re-striped when the Library was closed for the July 4 holiday. There are a few areas that need a touch-up so the lot will be closed again on Staff Institute Day. Director Harper stated that four FOIA requests were received last month.

She also talked about upcoming retirements. Colette Dever will retire on July 18 after nearly 15 years at the Library. Lori Hoegler will retire on September 4. Lori has been with the Library for 11 years.

In the President's Report, Ms. Baker thanked the Board for turning the evaluation form in so quickly.

The first order of Unfinished Business was the draft of the 2025 Budget. Director Harper continued her discussion from last month and highlighted changes from the previous draft.

The first order of New Business was the 2023 Tax Rates. Director Harper reviewed the 2023 tax rates. The Library's tax rate is .2158.

The next order of New Business was policy reviews. Director Harper reviewed the Program Conduct Policy and the Public Conduct Policy. Director Harper discussed that the Program Conduct policy be retired since conduct while attending a program is now included in the Public Conduct policy. She discussed the reasons why a separate policy was no longer needed. After some discussion among the Trustees, Trustee Becton moved:

THEREFORE BE IT RESOLVED:

That the Program Conduct Policy be retired.

Trustee Shanklin seconded the motion. The motion carried.

Trustee Becton moved:

THEREFORE BE IT RESOLVED:

That the Public Conduct Policy be approved as amended.

Trustee Shanklin seconded the motion. The motion carried.

There being no Other Business, at 7:44 p.m. Trustee Wellwood Burke moved to convene into Executive Session under 5 ILCS 120/2(c)(1) for the review of the Director. Trustee Jacobsen seconded the motion. The motion carried.

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The Board moved into executive session at 7:51 p.m.

The Board moved back into regular session at 7:58 p.m.

In regular session, The Board voted unanimously to approve an increase to Director Harper's salary by 4%. Director Harper was called into the meeting and the Board discussed the performance review with her.

There being no Other Business, the meeting was adjourned 8:10 p.m.