

**MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, August 15, 2017
Kossmann Room, 7:00 p.m.**

President Marsha Baker called the August 15, 2017, Regular Meeting of the Board of Trustees to order at 7:05 p.m. in the Kossmann Room.

Board members in attendance included: Susan Sadowski, Monica Iacono (arrived at 8:17 p.m.), Teresa Menolascino, Ingrid Becton, William Ryan, William Shanklin, and Francesca Irion. Carol Jacobsen was absent. Also in attendance were Library Director Mary Beth Harper, Assistant Director Marcy Rodriguez, and Administration/HR Manager Rita Andreuccetti.

Visitor in attendance were Head of Kids' Library Sharon Karpel, Head of Marketing and Special Projects Manager Rita Perona, Melissa Villanueva from Brewpoint and Angelo Sepulveda from Brewpoint.

There was no public comment.

The first order of business was administration of the oath of office to newly reappointed Board members Teresa Menolascino, Monica Iacono, and Francesca Irion. Monica Iacono was absent. Secretary Ingrid Becton administered the oath.

The next order of business was the approval of the Minutes of the July 18, 2017 Executive Session. William Ryan moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the July 18, 2017 Executive Session be approved as presented.

Susan Sadowski seconded the motion. The motion carried.

The next order of business was the approval of the July 18, 2017 Regular Board of Trustees Meeting. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Minutes of the July 18, 2017 Regular Board of Trustees Meeting be approved as presented.

Francesca Irion seconded the motion. The motion carried.

The next order of business was the approval of the August 15, 2017 Accounts Payable. William Ryan moved:

THEREFORE BE IT RESOLVED:

That the August 15, 2017 Accounts Payable be approved as presented.

Director Harper responded to questions about the invoices. Teresa Menolascino seconded the motion. The motion carried.

Director Harper distributed the monthly credit card statements and the small check register. She reviewed the revenue and expenditure. On the revenue report, she noted that the Library received another property tax payment and a replacement tax payment.

On the expenditure report, she noted that group health under employee benefits continues to crest higher and will even out in December. Ms. Harper answered several questions from the Board.

In the Director's Report, Ms. Harper noted that Staff Institute Day is Friday, August 18. Staff will attend different sessions to learn about the Makery equipment and Library technology. Administration received positive feedback on the small class format.

The Summer Reading program had over 4,779 kids participate. There were also 210 middle schoolers that volunteered 910 hours working as summer reading helpers. The Library's One Book discussions were also well attended.

There was no President's Report.

President Baker noted that Brewpoint Coffee's Presentation and approval to vend would be the next item of business.

The first order of New Business was the Brewpoint Coffee presentation and approval to vend.

Melissa Villanueva and Angelo Sepulveda from Brewpoint presented their vision for the Library café. Ms. Villanueva began the presentation by sharing Brewpoint's mission, to create and empower authentic community spaces. She talked about who they are, their current partnerships with the Library, and why building the Lexicon Café would be a good partnership for the Library and Brewpoint. Ms. Villanueva debuted the menu. After the presentation, Director Harper discussed the logistics. The Board of Trustees asked several questions. Opening day is scheduled for September 23. Ms. Harper asked if the Trustees would like to vote on Brewpoint's approval to vend. They were in agreement. Ingrid Becton moved:

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THEREFORE BE IT RESOLVED

That the Board of Trustees of the Elmhurst Public Library votes to approve the concessionaire agreement with Brewpoint Coffee for a three year term as outlined in the agreement.

Susan Sadowski seconded the motion. The motion carried.

The first order of Unfinished Business was the Kids' Library Renovation. Director Harper and Head of Kids' Library Sharon Karpel presented the updated renditions of the Kids' Library. Director Harper briefly discussed a tentative timeline. The project may start in November and will take approximately 6 months to complete.

The next order of New Business was the approval to purchase chairs for the Adult Services Department. Ingrid Becton moved:

THEREFORE BE IT RESOLVED:

That Administrative Staff is authorized to purchase chairs for the Adult Services Department at a cost not to exceed \$12,750.00.

Susan Sadowski seconded the motion. The motion carried.

The next order of New Business was the introduction of Rita Perona, Head of Marketing & Special Projects Manager.

The next order of New Business was the review of Closed Executive Session Minutes. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the closed executive session minutes for Tuesday, September 20, 2016 remain closed and Tuesday, July 18, 2017, be opened.

Teresa Menolascino seconded the motion. The motion carried.

There being no Other Business, the meeting was adjourned at 8:37 PM.