

VHS TO DVD FOR BEGINNERS

What is digitization?

Digitization means changing print or physical materials into some kind of digital format.



Get Organized

- ◆ Find your old family movies on VHS. Try to make an educated guess as to how many minutes of content they hold.
- ◆ Buy some DVD-Rs. When you are shopping for DVD-Rs, pay special attention to how many minutes of recording time the DVD-R can hold. For example, it might say “120 min.”
- ◆ Set aside some time to come to the Library to do your conversion. The machine works in “real time.” 1 hour of video will take 1 hour to convert.

Dubbing Your DVD

1. Insert the VHS to DVD-R into the machine.
2. Hit “Play.” Make sure the VHS is playing OK. Use the tracking buttons to smooth things out.
3. Rewind your VHS before the next step.
4. Hit the [DUBBING] button located behind the front panel. (You do not have to press “Play.”)
5. Grab a book and a cup of coffee and wait!

Finalizing Your DVD

6. When your video is done, press [▲/■] on the VCR, then wait until the disc reads 100%.
7. You can put content from more than one VHS onto the same DVD. Just go back to step #1.
8. When you are completely done, use the DVD remote to Finalize:
 - a. Click [SETUP] on the remote
 - b. Select {DVD Menu} on the screen
 - c. Select {Finalize} on the screen
9. To eject your DVD, press [▲/■] on the DVD player.

Help

- ◆ We are here to help, just ask!
- ◆ Toshiba DVD620 complete owner’s manual: <http://bit.ly/EPLdvr>

Checkout A Converter

- ◆ Converters are also available to take home. Check the catalog for availability at: elmlib.org/checkoutvhsdvd
- ◆ VHS-C adapters also available for checkout.

Other Digitization Equipment:

- ◆ Vinyl to MP3 Converter
- ◆ DVD to DVD Duplicator
- ◆ Cassette to CD Converter
- ◆ Negative and Slide Scanner

Legal Information: A self-authored VHS tape that has not been published commercially may be converted into any other format, such as DVD, in single or multiple copies. Reproducing / converting a commercial movie is an infringement of copyright.