

ATTACHMENT D

DIRECTOR'S REPORT

The Makery open house was well attended! Approximately 175 people attended several forty five minute tours scheduled throughout the day. Staff members demonstrated the equipment and gave patrons ideas about what's possible for creation. We received many positive comments and patrons seemed very excited to have access to the space.

Daily traffic to the Makery has been steady. Patrons of all ages are venturing down to explore the space. The laser cutter and 3D printers are very popular. The knitting machine has been a big hit with teens and tweens. I've personally enjoyed learning how to use the embroidery machine and have made it my mission to master the knitting machine, which is very finicky.

Summer reading is going well and the Kids' Department has been very busy. The adult summer reading program is going well also. Over one hundred copies of the One Book selection were checked out at last month. The book discussions will begin in July, and it will be interesting to hear how patrons feel about the new program.

Adult Services Department

June 2017

Adults	1030		
3D Printing Basics	7	In Stitches	9
Alexander Hamilton: An American Rags to Riches Story	73	iPhone for Beginners	14
An Evening of Jazz Music and History	78	Keyboarding Basics	3
Automate Your Marketing! Planning Ahead to Convert and Keep Clients	12	Learn to Knit @ Brewpoint	6
Beer Club at Skeleton Key Brewery	18	Library Insiders: Explore the Makery	12
Board Game Club	14	Literacy DuPage Tutor Training	18
Book Reading: My Father, in Snow, A Family Memoir by E. Sheila Johnson	42	Next Chapter Book Club	29
Build a PC: How to Get Started	5	Open Bridge Club	37
[VIP] Culture Club EASTER ISLAND	51	Phone Photography Basics	4
Ciao Italia! Summer Special	21	Pinochle Club	9
Coloring for Mindfulness	4	Read to Me! A Storytime for Grown-ups	5
Coming Together Film Series: I Am Not Your Negro	13	[VIP] Summer Cooking Series: Summer Appetizers w/Chef Cherise	50
Coming Together: TED Talk Conversations About Race	9	[VIP] Summer Culinary Series: Barbecuing with Chef Maddox	61
Craft Lab: Still Life Nature Painting	14	Senior Technology Series: Computers for Beginners	4
Design Basics: Online Creation With Canva	5	Sewing Lab: Decorative Pillow Cover	8
Dish! Club for Cooks	6	Silhouette Cameo Basics	7
DIY CROP Day	7	Summer Film Series: <i>North by Northwest</i>	7
DSLR Studio	2	Tangling Club	10
Elmhurst Art Museum Book Discussion: Hidden Figures	7	The Art of Alfred Hitchcock	26
Elmhurst Business Connection	7	Trading Titles	5
Elmhurst Co-Working Connection	5	Trading Titles @ Flight 112	5
Elmhurst Job Club - Interview Skills	4	Wine Club	6
Elmhurst Writers Group	8	Word Basics	4
Excel Basics: Projects	9		
[VIP] Foreign Policy Roundtable	23	Teens	56
Facebook Basics	3	Creative Writing Workshop for Teens	6
Family Bike Safety	24	DIY Custom T-Shirts	4
Franklin D. Roosevelt: A Fireside Chat	57	Google Cardboard	2
Free Career Counseling	5	Laser Cutter for Teens	0
Genealogy Club: Dig Into Your Research	4	Make Your Mark!	2
Girls Who Code Club: Informational Meeting	8	Teen Cupcake Wars	8
Google Calendar	8	Teen Sketch & Improv Jam	19
Google Maps Basics	13	Teen Tie-Dye Day	15
Harry Potter Trivia	125		

Number of Adult Programs:	57
Number of Teen Programs:	8
Total Number of Programs :	65
Total Number of Programs Compared to June 2016 (77):	-15.6%
Total Attendance Compared to June 2016 (1629):	-33.3%

Group Study Rooms

	Dec	Nov	Oct	Sept	Aug	July	June	May	Apr	Mar	Feb	Jan
2017 Total Uses							1344	1564	1397	1518	1408	1415
2016 Total Uses	1333	1418	1434	1350	1302	1100	1276	1484	1388	1409	1472	1368

Online Research Tool Statistics

Records downloaded unless otherwise indicated	June 2017	May 2017	Apr 2017	Mar 2017	Feb 2017	Jan 2017	Dec 2016	Nov 2016	Oct 2016
All Magazine/News Indexes	806	477	603	567	417	629	536	627	691
Ancestry	1363	1540	1056	1501	1749	4317	1353	3445	1484
Consumer Reports	171	170	125	128	*	121*	213	182	157
Morningstar	171	816	150	276	489	684	306	183	207
Novelist searches	447	282	319	333	212	321	317	207	279
Public Records visits	437	430	427	444	419	439	425	438	427
Reference USA	39,577	4092	2452	12043	10564	3012	317	7008	4943
Valueline page views	3394	3267	3517	3041	3235	3934	3588	3703	3117

*Consumer Reports had problems with statistics resulting in low stats in January and no stats in February. March stats will resume without first few days of March.

Digital Media Report

	June 2017	May 2017	Apr 2017	Mar 2017	Feb 2017	Jan 2017	Dec 2016	Nov 2016	Oct 2016
E-Audiobooks	1974	1884	1766	1814	1586	1681	1612	1658	1593
Hoopla	485	436	391	380	269	327	313	300	258
MyMediaMall	1489	1448	1375	1434	1317	1354	1299	1358	1335
E-Books	3343	3239	2941	3358	2946	3325	2732	2809	2953
Hoopla	288	261	177	197	150	169	150	133	98
MyMediaMall	2639	2650	2402	2767	2414	2722	2490	2327	2475
cloudLibrary	416	328	362	394	382	434	395	349	380
E-Classes	920	1220	1295	2239	1702	893	1236	1113	1205
Artist Works	37	34	14	13					
Gale Courses	3	20	3	3	3	8	5	7	4
Lynda.com	880	1166	1278	2223	1699	885	1231	1106	1201
E-Serials	1338	1133	1200	1527	1333	1740	1072	1283	1405
PressReader(News)	666	531	583	686	647	698	590	640	579
Zinio(Magazines)	672	602	617	841	686	1042	482	643	826
E-Music	3838	4377	3804	4275	3432	4159	4567	3875	4585
Freegal Downloads	1012	1172	1002	1157	998	1206	1024	936	1135
Freegal Streaming	2303	2975	2562	2844	2220	2551	3177	2631	2699
Hoopla	259	215	213	233	195	192	253	164	160
Naxos	264	15	27	41	19	210	113	144	591
E-Tutoring (Tutor.com)	16	15	21	13	27	38	26	47	36
E-Videos	178	261	242	233	199	236	206	190	164
Hoopla	173	198	236	228	185	228	188	183	161
InstantFlix/IndieFlix	0	6	0	1	8	2	18	5	0
MyMediaMall	3	2	6	3	5	5	0	1	0
PBS Video Collection	2	1	0	1	1	1	0	1	3
Transparent Languages	86	28	61	37	90	54	63	36	20

Patron Interactions	Reference Questions	Library Info Questions	Tech Consults (>15 min)	Other Consult (>15 min)
June 2017	5503	2323	31	5
June 2016	4814	1512	26	11
% Increase	14%	54%	19%	-55%
Monthly Average (12 mo)	4937	1567	30	11

KIDS' LIBRARY
June 2017

PROGRAMS	Sessions/Dates	Kids	Adults	Totals
Chicka Chicka Baby (infants)	9 sessions	108	109	217
Fun for Ones (age 1)	3 sessions	25	25	50
On My Own ST (ages 3-5)	4 Sessions	46		46
Road to Reading (ages 3-5)	1 session	20	10	30
Rhyme Time (ages 1-2)	8 sessions	102	106	208
Rise and Shine ST (ages 1-5)	18 sessions	649	585	1,234
Saturday Family Storytime	1 sessions	6	5	11
Stories under the Stars (family)	3 sessions	38	24	62
Book Discussion (gr 2-3)	3 sessions	53		53
Book Discussion (gr 4-5)	2 Sessions	15		15
Camp Awesome (gr 1-2)	3 sessions	50		50
Camper Craft Tent (all ages)	3 sessions	150	78	228
Club Fun (gr 3-8)	4 sessions	135	39	174
Cursive Workshop	3 sessions	25		25
Get Ready-Set-Read (gr K)	9 sessions	114		114
Get Ready-Set-Read (gr 1)	6 Sessions	105		105
Learn Mandarin (gr 1-5)	4 Sessions	82		82
Music Factory (ages 3-5)	3 sessions	35	24	59
Page Pals (gr 2-3)	6 sessions	71		71
Young Adventurer's (K-1)	3 sessions	51		51
Outdoor Science Fun (all ages)	3 sessions	100	55	155
Read to the Dogs (gr K-8)	2 sessions	45	22	67
Kick-Off Puppet Show (families)	June 3	84	57	141
Spanish Storytime	June 7	10	9	19
Minecraft (gr 1-5)	June 9	25		25
Great Outdoors: Live Mammals	June 10	75	50	125
Movies in the Park	June 16	350	200	550
Open Lego (family)	June 17	22	12	34
Lego Masters (gr 3-8)	June 19	23		23
Makery Masterpieces (gr 3-5)	June 19	12		12
Makey Makey (gr 4-8)	June 20	20		20
Meet Toothless Shark (families)	June 24	38	26	64
Code with Scratch (gr K-3)	June 28	14		14

Our Summer Reading Program, "Camp Curiosity," started with a bang! Staff decorated the Kids' Library for the camping theme and it's been getting rave reviews all summer. On Kick-off Day, 733 kids signed up in just seven hours. Everyone enjoyed checking out materials, getting their faces painted, and interacting with juggler Mike Vondruska. This month's Friday Club Fun classes included "Matt Wilhelm's BMX Madness," "Learn to Make Balloon Animals," and "Humans and Sharks: Us vs. Them." Storytimes with camping themes have been enjoyed by all age kids, the Camper Craft Tent has been busy every Thursday, and almost all of our registered programs were filled and well-attended this month.

MIDDLE SCHOOL PROGRAMS

Summer Volunteer Training	1 session	36 kids
Six Flags Visit	June 13	4 kids
Anime & Manga Club	June 14	13 kids
3D Printing: Middle School	June 15	15 kids
Cutthroat Kitchen	June 16	17 Kids
Craft Lab: Middle School	June 28	14 kids
S'mores Night	June 30	16 Kids

SCHOOL SERVICES

Four classroom collections totaling 636 items circulated to three schools in June.

SCHOOL SERVICES

Lori Hoegler and Eileen Matthies visited the summer school classes at Conrad Fischer School on June 14, 21, and 28. Each time, they did storytimes for four classes, for a total of twelve sessions presented to 373 children and 36 teachers.

PROGRAM TOTALS

Children's Programs:	125
Children's Program Attendance:	4,544
Middle School Programs:	7
Middle School Attendance:	115
Total programs offered:	132
Total attendance:	4,659

VOLUNTEERS

We have 108 volunteers working weekly shifts at the summer reading table, with 30 substitutes backing them up. We have 27 program assistants helping with Get Ready, Get Set, Read! and other programs, and 26 Book Buddies reading with second and third graders. Thirteen general assistants come in once a week to shelve, straighten, and generally assist. Our middle school volunteers gave 1,010 hours of service to the Library in June!

STAFF DEVELOPMENT

ALA	Gloria Walsh-Rock and Shaira Rock	24 hours
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Kids' Library Databases

June

Grolier Online	43
Encyclopedia Americana	14
Grolier Encyclopedia	17
New Book Of Knowledge	2
America The Beautiful	0
Lands and Peoples	0
New Book Of Popular Science	0
Amazing Animals	3
TrueFlix	39
BookFlix	491
Tumblebooks Book Views	10
AWE Computers	2090
World Book hits	5860
Gale	1
Monthly Total	8570

SUMMER READING PROGRAM 2017

Camp Curiosity	2017 so far	
Mini Campers (Babies)	431	
Happy Campers (Age 1 – Grade 1)	1438	
Reading Rangers (Grades 2 – 5)	1873	
Trailblazers (Grades 6 – 8)	848	
TOTAL	4590	(at this point last year, 4524)



CIRCULATION REPORT

June 2017

TOTAL CIRCULATION:

June 2017 = 126,913

June 2016 = 133,364

Circulation for June 2017 decreased 5% compared to June 2016.

% of checkouts done on self-checks June 2017 = 33%

Holds:

- Placed this month: 8,979
 - Staff placed = 2,033
 - Patron placed = 5,783
 - Placed in LINKin = 1,163
- Placed a year ago: 9,974
- Percent Change: -10%
- Amount of holds filled this month: 7,075
 - Elmhurst items = 5,798
 - LINKin items = 1,082
 - OCLC items = 195
- Filled a year ago: 8,234
- Percent Change: -14%
- Holds Not Picked Up: 825
- Percent of holds filled: 12%

ILL:

- ILL sent this month: 1,073 (LINKin =827 / OCLC = 246)
- ILL sent a year ago: 1,012
- Percent Change: 6%
- ILL received this month: 1,525 (LINKin = 1,340/ OCLC = 185)
- ILL received a year ago: 1,387
- Percent Change: -10%

Non-Resident Cards purchased: 3 for a total of \$686.55

Unique Management Services:

- Accounts submitted this month: 14 @ \$8.95 = \$125.30
- Total cumulative recovery of \$193,854.23 yielding an ROI of 12 to 1.

Book Sale Room:

- Revenue: \$ 391.45

Ecommerce:

• Non-Resident Fees	\$	462.11
• Lost items/Misc.	\$	577.00
• Fines & Processing Fees	\$	2,421.20
• Out of State Fees	\$	0.00
• Total.....	\$	3,460.31

Breakdown of Monthly Circulation by Users:

Elmhurst Patrons	102,337	81%
Downloadable Material	12,232	10%
Reciprocal Borrowers	8,682	7%
Interlibrary Loans Sent	1,079	1%
Non Residents-Unincorporated	888	1%
Teachers	636	1%
Outreach Patrons	393	<1%
Elmhurst Work Perks	212	<1%
Non Resident Taxpayers	206	<1%
Elmhurst Businesses	190	<1%
Elmhurst College Students	58	<1%
Total	126,913	100%

of Patrons Served at Drive-up Window:

- June 2017 = 2,411
- June 2016 = 2,504
- Percent Change: -4%

Highest Hourly Rate of Circulation Transactions:

Sunday, June 25: Average 1,017 items/hour!*

*items checked in, checked out and renewed

Of Note:

- Chris P represented the Library at the Farmers Market on June 7.
- Debbie represented the Library at the City Wellness Committee meeting on June 8.
- Sam attended the WILIUG Conference in Wisconsin on June 9.
- Sam facilitated In Stitches on June 13.
- Debbie facilitated In Stitches on June 21.
- Darlene, Chris P, Kelsey and Christy worked in the Makery.
- We welcomed Jenna, Ashley and Kate as our newest Pages.
- Seventeen volunteers worked for 72 hours.

Notable Circulation Figures:

- 12,232 Digital Media
 - 4,130 My Media Mall
 - 416 Cloud Library
 - 1,012 Freegal downloads
 - 2,303 Freegal songs streamed
 - 0 IndieFlix
 - 1,205 Hoopla
 - 672 Zinio
 - 2 PBS Video Collection
 - 1,915 eLearning
 - 491 BookFlix
 - 39 TrueFlix
 - 10 Tumblebooks
 - 37 Artist Works
- 18 Bags to Go ← NEW COLLECTION
- 365 Electronic Devices
 - 0 Assistive Technology iPad
 - 78 Laptop
 - 38 ADS Nook
 - 57 KIDS Nook
 - 7 Projector
 - 10 VHS to DVD Converter
 - 62 Creative Studio Visual and Audio Equipment
 - 50 KIDS LaunchPad
 - 5 ADS LaunchPad
 - 16 Media Players
 - 6 Photo Equipment
 - 24 Hot Spots
 - 12 Makery Equipment
- Items from Library of Extraordinary Things
 - 99 Adult Board Games
 - 120 KIDS' Board Games
 - 367 KIDS' Toys/Puzzles
 - 45 Appliances
 - 55 Umbrellas
 - 36 Maps

Board Report
June 2017

	Jun-17	Jun-16	PER CENT CHANGE	CUMULATIVE TOTAL FY 17	FY 16	PER CENT CHANGE
Circulation						
Adult	60,728	67,280	-10%	345,921	379,002	-9%
Kids' Library	64,685	64,462	0%	279,336	277,127	1%
Unspecified	1,501	1,622	-7%	9,274	9,934	-7%
Total	126,913	133,364	-5%	634,531	666,062	-5%
Number of Days Open	30	30				
Digital Material	12,232	12,189	0%			
Web Site						
Visits	266,535	304,471	-12%	1,847,189	1,871,940	-1%
Unique Visitors	246,179	285,235	-14%	1,736,627	1,759,081	-1%
Page Views	312,432	345,419	-10%	2,081,617	2,103,147	-1%
Reference Queries						
Adult Reference	5,503	4,814	14%	30,645	29,533	4%
Kids' Library	2,075	2,798	-26%	8,558	10,791	-21%
Total Reference Req.	7,578	7,612	0%	39,203	40,324	-3%
Meeting Room Use						
Library Programs	197	222	-11%	1,091	1,138	-4%
Public Meetings	97	62	56%	673	517	30%
*Group Study Rooms	1,344	1,276	5%	8,646	8,397	3%
Total Programs/Meetings	1,638	1,560	5%	10,410	10,052	4%
Program Attendance						
Adults & Teens	1,086	1,629	-33%	7,205	8,238	-13%
Kids	4,659	4,665	0%	26,793	24,456	10%
Total Program Attendance	5,745	6,294	-9%	33,998	32,694	4%
Visitor Count						
In-house	57,832	60,828	-5%	287,974	287,216	0%
Drive-up	2,411	2,504	-4%	14,206	14,867	-4%
Total	60,243	63,332	-5%	302,180	302,083	0%
Elmhurst Library Cards						
Card Holders 06/01/17	29,432					
Added	432					
Withdrawn	55					
Card Holders 06/30/17	29,809					
Elmhurst Cards Used	10,363	10,688	-3%			
Nonresident Cards				Reciprocal Borrower Cards		
Card Holders 06/01/17	76	14	90	Card Holders 06/01/17	2,173	
Added	6	3		Added	107	
Expired	6	2		Expired	57	
Card Holders 06/30/17	76	15	91	Card Holders 06/30/17	2,223	

Materials

Adult Adult Juvenile Juvenile

Board Report
June 2017

(Selected Statistics)	Added	Withdrawn	Added	Withdrawn
Books, Non-Fiction	573	245	202	102
Books, Fiction	1,064	552	897	316
Compact Discs	156	137	0	42
Playaways Audio	10	0	0	1
Vinyl Records	14	0	0	0
Kits	0	0	0	0
Software	0	0	0	0
CD-ROM	0	0	0	0
DVD's	130	257	44	23
Blu-ray	23	6	11	5
Console Video Games	12	0	17	1
Board Games	2	0	7	0
Puzzels	10	0	0	0
Toys	0	0	3	2
Lunchpads	0	0	6	0
TOTAL	1,994	1,197	1,187	492

Collection Totals	Adult	Juvenile	Total
Books	132,290	97,730	230,020
Compact Discs	21,978	3,391	25,369
Playaways Audio	1,198	478	1,676
DVDs	15,570	8,530	24,100
Blu-ray	1,309	329	1,638
CD-ROM	0	184	184
Console Video Games	782	791	1,573
Launchpads	7	25	32
Culinary Cupboard	54	0	54
Board Games	86	49	135
eReaders	72	0	72
Knitting Needles	31	0	31
Vinyl Records	91	0	91
Kits	10	36	46
Toys	0	446	446
TOTAL	173,478	111,989	285,467