

## **LIBRARY PROGRAMMING**

### **Vision**

Library programming supports the vision that the Elmhurst Public Library is a place for discovery at the heart of the community. The Library provides the support, resources, and environment for Elmhurst patrons of all ages to cultivate and pursue a love of reading, access information, explore interests, engage with technology, connect with others, and create and innovate.

### **Criteria**

Library staff develop programs for community members of all ages, for the enrichment of residents' lives. Factors considered are: relevance to community needs and diversity of interests, popular appeal, suitability for the intended audience, budget constraints, the availability of staff, building space, and complementing EPL's spaces and technology. Staff welcomes program suggestions and recommendations from patrons and retains the right to determine which programs and events are scheduled. Presentation of a program topic does not constitute an endorsement by the Library of the group's or individual's policies or beliefs.

Though fees are generally not charged for Library programs, it may be necessary to charge fees for items such as materials, food, or transportation.

### **Program registration**

The primary audience for Library-sponsored programs and events is Elmhurst Public Library (EPL) cardholders. Some programs require prior registrations or tickets with a valid EPL card that is in good standing. VIP programs require each participant to register with staff members using their own EPL card. Staff will admit standby patrons at the publicized start time if space is available. Adult non-EPL residents may attend non-VIP adult programs if there are openings one week prior to the program. Programs for kids are limited to Elmhurst cardholders.

The Library offers programs for persons of all ages. Staff may establish additional restrictions for specific programs based on age, grade or other relevant factors. This information is included in publicity about these programs.

### **Presenters**

In planning programs, the Library will attempt to hire presenters who do not have a vested interest in selling their products or services to participants. The speaker may leave business cards for participants to pick up after the program should anyone be interested. Only under specific instances deemed appropriate by Library staff may merchandise be sold. An example of this would be an author visit with a book signing.

**Co-sponsored programs**

The Library may co-sponsor programs with other organizations or groups. These programs will be considered Library-sponsored programs. Library sponsorship of a program does not constitute an endorsement of the content or topic of the program or of the views expressed by speakers, presenters, participants or audience members.

**American with Disabilities Act**

Programming practices adhere to the Americans with Disabilities Act (ADA) and the American Library Association's Bill of Rights. ADA accommodations by request for programs are available.