PUBLIC PARTICIPATION AT LIBRARY BOARD MEETINGS AND PETITIONS TO THE BOARD

At each regular and special open meeting, members of the public and Library employees may comment to or ask questions of the Board, subject to reasonable constraints. As a general rule, the Board will not respond to public comments at the time they are made. If a response is required, the matter will be discussed at a future meeting.

Individuals appearing before the Board are expected to follow these guidelines:

- Address the Board only at the appropriate times as indicated on the agenda and when recognized by the Board President.
- Identify oneself by full name and address, and be brief. Ordinarily comments shall be limited to 3 minutes, but in unusual circumstances, when the person has given advance notice of the need to speak for a longer period of time, such person may be allowed to speak more than 3 minutes.

The Board President may shorten or lengthen an individual's opportunity to speak. No more than 30 minutes will be allotted to each subject under discussion, except with unanimous consent of the Board.

The Board President shall have the authority to determine procedural matters regarding public participation not otherwise defined in Board policy.

Petitions or written correspondence to the Board shall be presented to the Board at the next regularly scheduled meeting.